

**MOSQUITO AND VECTOR MANAGEMENT DISTRICT  
of Santa Barbara County  
MINUTES OF REGULAR MEETING OF TRUSTEES  
May 9<sup>th</sup>, 2019**

The regular meeting of the Board of Trustees of the Mosquito and Vector Management District of Santa Barbara County was held at 2:00 PM, on Thursday, May 9<sup>th</sup>, 2019 at the Hope School Board Room, 3970 La Colina Road, Santa Barbara, CA.

1. ROLL CALL.

TRUSTEES PRESENT:

President Patty DeDominic  
Vice-President Ron Hurd  
Secretary Teri Jory  
Trustee Craig Geyer  
Trustee Cathy Schlottmann  
Trustee Robert Williams

TRUSTEES ABSENT:

Trustee Charlie Blair

IN ATTENDANCE:

David Chang, General Manager  
Brian Cabrera, Operations Manager Biologist  
Jessica Sprigg, Administrative Assistant  
Carrie Troup, CPA  
Vesna Ibarra, Vector Technician  
Donny Cram, Vector Technician

2. CONFIRMATION OF AGENDA

*-No changes requested.*

3. STAFF ANNOUNCEMENTS regarding District business.

**A. SCI benefit assessment schedule**

...included in agenda packet for reference

4. CORRESPONDENCE

**A. CalPERS provides FYE19 3rd quarter CERBT balance**

Balance as of March 31, 2019 = \$377,518.43. Current FYE19 monthly deposit is \$3,558.  
FYE20 monthly deposit anticipated to be \$4,333.

4. PUBLIC COMMENT –

*-Technicians Cram and Ibarra spoke of their efforts in an ongoing rodent infestation case and presented their thoughts on potential resolutions to the problem.*

5. ITEMS OF GENERAL CONSENT. The following items are approved by a single action of the Board. Items requiring additional discussion may be withdrawn from the listing and approved in a separate action.

- A. Approval of the Minutes of the April 11, 2019 regular meeting
- B. Approval of the April Financial Statements for County Fund 4160
- C. Approval of the April Vendor Disbursement Report
- D. Approval of the April Disease Surveillance Report
- E. Approval of the April District Operations Report

*-It was moved by Trustee Williams and seconded by Trustee Schlottmann to approve the Items of General Consent. Topics discussed were disbursements and availability of chickens suitable for sentinel flocks. Motion to approve Items of General Consent passed unanimously.*

6. OLD BUSINESS

**A. Accounts receivable contracts' status (5909 Misc. Revenue)**

- Consider contracts and scopes of work
  - o City of Pismo Beach Mosquito Management Plan (scope of work)
  - o City of Goleta Agreement and Mosquito Management Plan
  - o County of San Luis Obispo Mosquito Surveillance Plan

- Consider labor rate schedule for FYE20

*-Trustee Schlottmann moved that the Board ratify a prior action of granting the General Manager authorization to approve contracts as well as provide approval to the three management plans presented. Seconded by Trustee Hurd and passed unanimously.*

*-Trustee Geyer made a motion to approve the labor rate schedule as presented. Seconded by Trustee Schlottmann and passed unanimously.*

**B. Approve fiscal year 2019-20 preliminary budget**

The 2.7% March CPI has been applied to salaries. The VCJPA's FYE 20 budget has been received. The charge for workers' compensation is less than estimated. The \$1,675 excess has been moved to line item 7120 Equipment Maintenance.

*-It was moved by Trustee Geyer moved to approve the budget as presented. Seconded by Trustee Schlottmann and passed unanimously.*

7. NEW BUSINESS

**A. Consider resolutions 19-02 and 19-03 declaring intent to continue assessments; establishing a cost of living increase; preliminarily approving Engineer's Report and providing notice of public hearing on June 20, 2019**

*-It was moved by Trustee Geyer to adopt Resolutions 19-02 and 19-03. Seconded by Trustee Schlottmann and passed unanimously. Trustee Schlottmann made a motion to preliminarily approve the engineers report and provide notice of public hearing. Seconded by Trustee Geyer and passed unanimously.*

**B. Discuss District services**

Vermin abatement and enforcement in enhanced services zone, basic services zone, and no services zone

*-Potential options to assist in the remediation of a particularly severe rodent infestation case were discussed. Secretary Jory and Trustee Williams were appointed to an ad-hoc subcommittee to address the issue.*

**C. Consider Consulting Services Agreement with Total Compensation Services to produce a post employment benefits full valuation and a roll-forward valuation**

Cost for the full valuation = \$2,268. Cost for roll-forward valuation = \$1,134.

*-Trustee Schlottmann made a motion to reserve a spot for the required actuarial valuation service. Seconded by Trustee Williams and passed unanimously.*

**D. Consider engaging Moss, Levy & Hartzheim to conduct audit services for FYE19 with option to include FYE20**

Cost for FYE19 = \$10,250. Cost for FYE20 = \$10,610.

*-Trustee Schlottmann made a motion to engage Moss, Levy, and Hartzheim to conduct audit services for FYE 19 and FYE 20. Seconded by Trustee Williams and passed unanimously.*

9. MANAGER'S REPORT

*-District staff were featured in a KEYT news segment about mosquitoes.  
-Technicians will be conducting plague surveillance with the CDPH on the 23rd.*

10. BOARD ANNOUNCEMENTS

*-None.*

11. ADJOURNMENT

As there was no further business to be brought before the Board, the meeting was adjourned.

I certify that the above minutes substantially reflect the actions of the Board:

BY:

APPROVED:

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Patty DeDominic  
Board President

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Teri Jory  
Board Secretary