

**MOSQUITO AND VECTOR MANAGEMENT DISTRICT  
of Santa Barbara County  
MINUTES OF REGULAR MEETING OF TRUSTEES  
April 9<sup>th</sup>, 2020**

The regular meeting of the Board of Trustees of the Mosquito and Vector Management District of Santa Barbara County was held at 2:00 PM, on Thursday, April 9<sup>th</sup>, 2020 via teleconference as allowed by State of California Executive Order N-29-20.

1. ROLL CALL.

TRUSTEES PRESENT:

President Ron Hurd  
Vice-President Teri Jory  
Secretary Adam Lambert  
Trustee Robert Williams  
Trustee Charlie Blair  
Trustee Cathy Schlottmann  
Trustee Craig Geyer  
Trustee DeDominic

TRUSTEES ABSENT:

None.

IN ATTENDANCE:

Brian Cabrera, General Manager  
Jessica Sprigg, Administrative Assistant  
Carrie Troup, CPA

2. CONFIRMATION OF AGENDA

*-No changes requested.*

3. STAFF ANNOUNCEMENTS regarding District business.

- A. Form 700 - Statement of Economic Interests  
Reminder to file if you haven't already.

*-Deadline for completion has been changed to June 1, 2020.*

4. CORRESPONDENCE

- A. Benefit Assessment timeline

*-Notice of Public Hearing for July is complicated by the fact that the meeting location is currently unknown. Hope School Board Room will not be available. Board discussed means by which the public can provide input if a physical meeting location is not feasible.*

5. PUBLIC COMMENT –

*-None.*

6. ITEMS OF GENERAL CONSENT. The following items are approved by a single action of the Board. Items requiring additional discussion may be withdrawn from the listing and approved in a separate action.

- A. Approval of the Minutes of the March 12, 2020 regular meeting
- B. Approval of the March Financial Statements for County Fund 4160
- C. Approval of the March Vendor Disbursement Report
- D. Approval of the March Disease Surveillance Report
- E. Approval of the March District Operations Report

*-It was moved by Trustee Schlottmann and seconded by Trustee Williams to approve the Items of General Consent following discussion. Carrie Troup provided an analysis of the financial statements. Items of General Consent passed by roll call vote 8-0-0.*

7. OLD BUSINESS

- A. Accounts receivable contracts' status (5909 Misc. Revenue)

*-MOU with Oceano Dunes District has been finalized. Several other contracts are soon due for renewal. Staff has had difficulty getting approval from SoCalGas and the company has asked if another arrangement may be made rather than an MOU. District and SoCalGas continue to work toward an agreement.*

- B. Update on supervising vector technician and vector biologist technician positions

*-Union legal counsel reviewed job descriptions and did not have objections. Staff will be preparing a salary schedule with the new positions included and comparing pay rates to similar positions at other districts. The positions will remain non-exempt and remain a part of the collective bargaining unit. Staff anticipates having a salary schedule prepared for the May Board meeting.*

- C. District operations under COVID-19 restrictions

*-Staff is staggering work hours and days. Masks are required in the District office. Technicians are inspecting and treating mosquito sources and maintaining chicken flocks, but residential site visits have been suspended. As a public health agency, District work is considered an essential service. Board discussed if there is room in the budget and if workflow warrants laptop computers for the technicians.*

- D. Review of preliminary budget

*-Salary adjustments and replacement vehicles are major budget considerations. Adjustments will be made based on the March CPI, which will be released April 10<sup>th</sup>. One replacement vehicle will be purchased during the current fiscal year.*

8. NEW BUSINESS

- A. Vote for LAFCO Regular and Alternate Commission Members

*-Trustee Schlottmann motioned to vote for Craig Geyer for Regular Member. Seconded by Trustee Williams and passed 8-0-0 by roll call vote.*

*-Trustee Geyer motioned to vote for Cindy Allen for Alternate Member. Seconded by Trustee Schlottmann and passed 8-0-0 by roll call vote.*

9. MANAGER'S REPORT

*-County Counsel has been in contact with the mortgage company responsible for the Mission Hills property. They have contracted with a company to perform necessary work and estimates for the work are being revised.*

10. BOARD ANNOUNCEMENTS

*-SBCCSDA meeting scheduled for April 27<sup>th</sup> has been moved to May 18<sup>th</sup> in Buellton.*

11. ADJOURNMENT

As there was no further business to be brought before the Board, the meeting was adjourned.

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I certify that the above minutes substantially reflect the actions of the Board:

BY:

APPROVED:

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Ron Hurd  
Board President

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Adam Lambert  
Board Secretary