



Mosquito and Vector Management District of Santa Barbara County

Environmental Management of Human Disease Vectors

TRUSTEES (TERM ENDING):

President: Bob Williams, Santa Barbara County
(12/31/24)

Vice-President: Dr. Teri Jory, City of Santa Barbara
(01/05/25)

Secretary: Craig Geyer, City of Goleta (1/1/24)

Dr. Charles Blair, Santa Barbara County (12/8/23)

Joe Franken, City of Carpinteria (1/31/25)

Dr. Hugh Rafferty, Santa Barbara County (12/31/23)

Barbara Silver, Santa Barbara County (10/10/24)

Russell Dahlquist, Santa Barbara County (12/31/24)

Persons with disabilities who require any disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the meeting are asked to contact the District's General Manager at least three (3) days prior to the meeting by telephone at (805) 969-5050 or by email at gm@mvmddistrict.org.

Any public records which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at the District's office located at:

2450 Lillie Avenue, Summerland, CA 93067.

Such records may also be posted on the District's website at www.mvmddistrict.org

REGULAR MEETING OF THE BOARD OF TRUSTEES

THE BOARD MEETING WILL BE HELD IN ROOM 18 AT THE SANTA BARBARA COMMUNITY COLLEGE WAKE CENTER CAMPUS LOCATED AT 300 N. TURNPIKE RD., SANTA BARBARA, CA 93111. MEMBERS OF THE PUBLIC WHO WISH TO OBSERVE THE MEETING AND/OR OFFER PUBLIC COMMENT CAN ATTEND IN PERSON AT THE MEETING LOCATION OR ACCESS THE MEETING BY USING THE FOLLOWING LINK: <https://us02web.zoom.us/j/82489851848> (MEETING ID: **824 8985 1848**; PASSCODE: **501501**; DIAL IN FOR AUDIO ONLY: 1-669-444-9171 or 1-408-638-0968, ID: **824 8985 1848#**). PERSONS WITH A DISABILITY WHO REQUIRE REASONABLE MODIFICATION OR ACCOMMODATION TO OBSERVE THE MEETING AND/OR OFFER PUBLIC COMMENT SHOULD CONTACT THE DISTRICT AT 805-969-5050 OR INFO@MVMDISTRICT.ORG FOR INSTRUCTIONS ON HOW TO ACCESS THE MEETING.

SEPTEMBER 14, 2023, 2:00 PM

AGENDA

1. ROLL CALL

2. CONSIDERATION OF TELECONFERENCING NOTIFICATIONS OR REQUESTS FROM BOARD MEMBERS

Per Government Code § 54953(f), less than a quorum of Board members may on a limited basis videoconference to Board meetings for just cause or emergency circumstances.

3. CONFIRMATION OF AGENDA

4. STAFF ANNOUNCEMENTS regarding District business

- A. In Memoriam: David Pritchett, former Board trustee and who served as Interim General Manager for the District from June-October 2008.
- B. Oath of Office to be administered to Vice-President Jory who was reappointed as a trustee on the District Board by the Santa Barbara City Council on June 27.

5. CORRESPONDENCE

6. PUBLIC COMMENT. Time reserved for the public to address the Board of Trustees relative to matters of District business not on the agenda. Comment time regarding specific agenda items will be available during consideration of the particular agenda items.

7. ITEMS OF GENERAL CONSENT. The following items can be approved by a single action of the Board. Items requiring additional discussion may be withdrawn from the listing and addressed in separate actions. (See attachments for each.)

- A. Approval of the Minutes of the August 17, 2023 Special Board Meeting (Page 4)
- B. Approval of the August Disbursement Report (Page 7)
- C. Approval of the August Disease Surveillance Report (Page 14)
- D. Approval of the August District Operations Report (Page 17)

8. OLD BUSINESS. The Board will discuss and may take action on the following items:

- A. Approval of the August Financial Statements for County Fund 4160 (Page 18)
- B. Accounts receivable contracts' status (5909 Misc. Revenue) (Page 22)
- C. Consider and approve a 1-year retainer agreement for Rick Battles for legal services. (Page 23)
- D. Update on the search for a new legal counsel for the District. Discussion and action regarding interview and hiring process for attorney to serve as District general counsel. (Page 28)

9. NEW BUSINESS. The Board will discuss and may take action on the following items:

- A. Approve amended minutes of the March 2023 and April 2023 regular meetings.
 - 1. In the original March minutes roll call, Trustee Jory was mistakenly listed as being both present and absent when in fact she was absent; Trustee Rafferty's name is missing from roll call. In the amended minutes, the roll call correctly shows that Trustee Jory was absent and Trustee Rafferty was present. (Page 31)
 - 2. In the original April minutes roll call, Trustee Jory was mistakenly listed as being both present and absent, Trustee Rafferty's name is omitted and it is mistakenly noted that Trustee Dahlquist left the meeting during agenda item 8B. In the amended minutes, the roll call correctly shows that Trustee Jory was absent and that it was Trustee Rafferty who left the meeting during agenda item 8B. (Page 34)
- B. Consider and approve Resolution 23-07: "A Resolution of the Board of Trustees of the Mosquito and Vector Management District Amending the Time and Place of its Regular Meetings". (Page 37)

10. REVIEW OF THE CALIFORNIA HEALTH & SAFETY CODE, CHAPTER 1. MOSQUITO ABATEMENT AND VECTOR CONTROL DISTRICTS, ARTICLE 3, §§ 2020, 2021, 2023, 2024 and 2025. (Page 39)

11. REQUESTS FOR FUTURE AGENDA ITEMS

12. GENERAL MANAGER'S REPORT (Page 41)

13. BOARD ANNOUNCEMENTS

14. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957.

- A. Public comment on closed session agenda items.
- B. Public Employment

- Title: General Counsel
C. Public Employee Performance Evaluation
Title: General Manager

Reconvene to open session to report action (if any) in closed session.

15. ADJOURNMENT (Next scheduled meeting: 2:00 PM; Thursday, October 12, 2023)

**MOSQUITO AND VECTOR MANAGEMENT DISTRICT
of Santa Barbara County
MINUTES OF SPECIAL MEETING OF TRUSTEES
August 17th, 2023**

The special meeting of the Board of Trustees of the Mosquito and Vector Management District of Santa Barbara County was held at 1:00 PM, on Thursday, August 17th, 2023 via teleconference and in person at the Santa Barbara City College Wake Center Campus, Room 18.

1. ROLL CALL.

TRUSTEES PRESENT:

President Robert Williams
Secretary Craig Geyer
Trustee Charlie Blair (remotely according to the provisions of AB 2449)
Trustee Joe Franken
Trustee Barbara Silver
Trustee Russell Dahlquist
Trustee Hugh Rafferty

TRUSTEES ABSENT:

Vice-President Teri Jory

IN ATTENDANCE:

Brian Cabrera, General Manager
Jessica Sprigg, Administrative Assistant
Carrie Troup, CPA
Jeff Hoskinson, AALRR (remotely)

2. **CONSIDERATION OF TELECONFERENCING NOTIFICATIONS OR REQUESTS FROM BOARD MEMBERS** Per Government Code § 54953(f), less than a quorum of Board members may on a limited basis videoconference to Board meetings for just cause or emergency circumstances

-Trustee Blair submitted a form (as required by AB 2449) requesting that he be able to participate in the meeting remotely due to illness. There were no objections.

3. **CORRECTIONS RE: PRIOR TELECONFERENCING REQUESTS FOR THE APRIL 13 AND JULY 13, 2023 BOARD MEETINGS.** Trustee Rafferty attended the April 13 and July 13 meetings remotely under “just cause” but the Board inadvertently did not acknowledge and state the trustee requested the use of teleconferencing. The Board will need to acknowledge that Trustee Rafferty’s attendance at the meetings under “just cause” required teleconferencing.
-Trustee Rafferty requested that he be able to attend the April and July meetings remotely using audio and video technology. He had just cause and no one over the age of eighteen was present with him.

4. CONFIRMATION OF AGENDA

-Secretary Geyer requested that 9D be discussed after Public Comment, followed by Item 9C. He also suggested that the Closed Session be held following Items 9D and 9C. There were no objections to these changes.

5. Staff announcements regarding District business

-None.

6. CORRESPONDENCE

-None.

7. PUBLIC COMMENT-Time reserved for the public to address the Board of Trustees relative to matters of District business not on the agenda. Comment time regarding specific agenda items will be available during consideration of the particular agenda items.

-None.

9. OLD BUSINESS. The Board will discuss and may take action on the following items:

D. Update on the search for a new legal counsel for the District. Discussion and action regarding interview and hiring process for attorney to serve as District general counsel.

-Secretary Geyer suggested that this item be continued to September because a fee schedule has not been received from all candidates for the position of District legal counsel. He also recommended that the candidates provide a brief presentation to the Board at a future meeting.

C. Consider and approve a 1-year retainer agreement for Rick Battles for legal services.

-Secretary Geyer inquired whether it is appropriate for the agreement with Rick Battles to reference the firm from which he has retired. It was the consensus of the Board to continue this item to the September meeting.

15. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957.

Public Employment Title: General Counsel

-Because Items 9D and 9C were continued to the September meeting, there was no need to hold a Closed Session on the topic of General Counsel employment.

8. ITEMS OF GENERAL CONSENT. The following items are approved by a single action of the Board. Items requiring additional discussion may be withdrawn from the listing and approved in a separate action.

A. Approval of the Minutes of the July 13th, 2023 regular meeting

B. Approval of the July Disbursement Report

C. Approval of the July Disease Surveillance Report

D. Approval of the July District Operations Report

-It was moved by Trustee Rafferty and seconded by Trustee Franken to approve the Items of General Consent following discussion. Motion passed 7-0-0 by roll call vote.

9. OLD BUSINESS. The Board will discuss and may take action on the following items:

A. Approval of the July Financial Statements for County Fund 4160

-Carrie Troup discussed the operating budget and the timeline for when the County will upload the figures from the budget into the financial system.

B. Accounts receivable contracts' status (5909 Misc. Revenue)

-Due to the amount of rain this year, the amount of contract revenue has been higher than anticipated. Contacts with the entities that have exceeded the previously agreed to amount have been amenable to altering their agreements with the District to cover the overage.

10. NEW BUSINESS. The Board will discuss and may take action on the following items:

A. Discussion and action to be taken regarding the upcoming Annual Performance Review for General Manager Cabrera in September.

-Trustee Franken, Trustee Dahlquist, and President Williams will serve on an ad-hoc committee to perform the evaluation of GM Cabrera and will report back to the full Board during a Closed Session at the September meeting.

11. REVIEW OF THE CALIFORNIA HEALTH & SAFETY CODE, CHAPTER 1. MOSQUITO ABATEMENT AND VECTOR CONTROL DISTRICTS, ARTICLE 2, §§ 2010, 2011, 2012, 2013 and 2014.

-This section of the California Health and Safety Code outlines the procedures required in order to form a mosquito control district.

12. REQUESTS FOR FUTURE AGENDA ITEMS

-Trustee Geyer would like to discuss altering the assessment rates so that the upper limit of the allowable assessment rate is the same in each of the assessment zones.

-Trustee Dahlquist suggested that the meeting time for District Board meetings be changed to 1PM. Staff will draft a resolution for Board consideration that would modify the meeting time.

13. GENERAL MANAGER'S REPORT

-Staff has been fielding many requests for mosquitofish.

-The technicians have been setting many mosquito traps throughout the county.

-Staff from the offices of Monique Limon, Salud Carbajal, and Gregg Hart will be visiting the office this month in an effort to learn more about special districts.

14. BOARD ANNOUNCEMENTS

-Trustee Rafferty announced that he will soon need to be reappointed and is taking the necessary steps to do so.

15. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957.

Public Employment Title: General Counsel

-Item discussed following Old Business Items 9D and 9C.

16. ADJOURNMENT

As there was no further business to be brought before the Board, the meeting was adjourned.

I certify that the above minutes substantially reflect the actions of the Board:

BY:

APPROVED:

Robert Williams
Board President

Craig Geyer
Board Secretary

Vendor Disbursements

From 8/1/2023 to 8/31/2023

Selection Criteria: Fund = 4160

Layout Options: Summarized By = Fund, Vendor; Page Break At = Fund

Fund 4160 -- Mosquito & Vector Mgt District

Disbursement	Disbursement Date	Dept	Purchase Order	Remit Description	Amount
Vendor 002073 -- SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY					
ACH - 813998	08/17/2023	880		Vendor Invoice #: H42757; Vendor Account:	174.90
Total SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY					174.90
Vendor 006215 -- US BANK CORPORATE PAYMENT SYSTEM					
ACH - 813807	08/16/2023	880		Vendor Account:	2,637.74
ACH - 815641	08/30/2023	880		Vendor Account:	1,774.19
Total US BANK CORPORATE PAYMENT SYSTEM					4,411.93
Vendor 010421 -- CLARKE MOSQUITO CONTROL					
W - 09805479	08/16/2023	880		Vendor Invoice #: 5106170; Vendor Account:	628.19
Total CLARKE MOSQUITO CONTROL					628.19
Vendor 037475 -- INSIGHT ENVIRONMENTAL INC					
ACH - 813833	08/16/2023	880		Vendor Invoice #: 34092	812.00
Total INSIGHT ENVIRONMENTAL INC					812.00
Vendor 050379 -- ADP INC					
EFT	08/04/2023	880		Vendor Invoice #: 638961575	447.60
Total ADP INC					447.60
Vendor 080067 -- ATKINSON ANDELSON LOYA RUUD ROMO					
W - 09804646	08/01/2023	880		Vendor Invoice #: 686510; Vendor Account:	2,520.00
W - 09805821	08/23/2023	880		Vendor Invoice #: 689083; Vendor Account:	196.88
Total ATKINSON ANDELSON LOYA RUUD ROMO					2,716.88
Vendor 086415 -- CITY EMPLOYEES ASSOC LLC					
ACH - 814058	08/17/2023	880		UNION DUES	48.00
ACH - 814058	08/17/2023	880		UNION DUES	48.00
ACH - 815080	08/25/2023	880		UNION DUES	48.00
Total CITY EMPLOYEES ASSOC LLC					144.00
Vendor 101532 -- STREAMLINE					
W - 09804973	08/04/2023	880		Vendor Invoice #: 051D17E0-0034	249.00



Vendor Disbursements

From 8/1/2023 to 8/31/2023

Selection Criteria: Fund = 4160

Layout Options: Summarized By = Fund, Vendor; Page Break At = Fund

Fund 4160 -- Mosquito & Vector Mgt District

Disbursement	Disbursement Date	Dept	Purchase Order	Remit Description	Amount
				Total STREAMLINE	249.00
Vendor 127495 -- VESERIS					
ACH - 813892	08/16/2023	880		Vendor Invoice #: IN-4279505; Vendor Account:	188.57
				Total VESERIS	188.57
Vendor 132153 -- MVCAC MOSQUITO & VECTOR CONTROL ASSOC OF CA					
W - 09804651	08/01/2023	880		Vendor Invoice #: 7364122	9,500.00
W - 09806177	08/31/2023	880		Vendor Invoice #: 7364159	242.00
				Total MVCAC MOSQUITO & VECTOR CONTROL ASSOC OF CA	9,742.00
Vendor 148414 -- ZWORLD GIS					
ACH - 812519	08/03/2023	880		Vendor Invoice #: 2023-0335	1,445.00
				Total ZWORLD GIS	1,445.00
Vendor 194683 -- Allied Administrators for Delta Dental					
ACH - 812792	08/04/2023	880		ID	871.83
				Total Allied Administrators for Delta Dental	871.83
Vendor 244645 -- AFLAC					
W - 09804771	08/02/2023	880		Vendor Invoice #: 593280; Vendor Account:	336.60
W - 09806188	08/31/2023	880		Vendor Invoice #: 949049; Vendor Account:	336.60
				Total AFLAC	673.20
Vendor 246891 -- MISSION LINEN SUPPLY					
ACH - 812915	08/07/2023	880		Vendor Account:	540.16
				Total MISSION LINEN SUPPLY	540.16
Vendor 252027 -- Educated Car Wash					
ACH - 813922	08/16/2023	880		Vendor Invoice #: 951	95.58
				Total Educated Car Wash	95.58
Vendor 424150 -- JOY EQUIPMENT PROTECTION INC					
ACH - 813938	08/16/2023	880		Vendor Invoice #: 562	367.70

Vendor Disbursements

From 8/1/2023 to 8/31/2023

Selection Criteria: Fund = 4160

Layout Options: Summarized By = Fund, Vendor; Page Break At = Fund

Fund 4160 -- Mosquito & Vector Mgt District

Disbursement	Disbursement Date	Dept	Purchase Order	Remit Description	Amount
				Total JOY EQUIPMENT PROTECTION INC	367.70
Vendor 522736 -- McCormix Corporation					
ACH - 813944	08/16/2023	880		Vendor Account:	893.80
				Total McCormix Corporation	893.80
Vendor 551710 -- ADAPCO INC					
ACH - 813946	08/16/2023	880		Vendor Invoice #: 135270; Vendor Account:	4,999.60
				Total ADAPCO INC	4,999.60
Vendor 556712 -- MONTECITO WATER DISTRICT					
ACH - 813948	08/16/2023	880		Vendor Account:	58.06
				Total MONTECITO WATER DISTRICT	58.06
Vendor 648390 -- CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM					
ACH - 814862	08/23/2023	880		Vendor Invoice #: 100000017256846; Vendor Account: 1	10,858.70
				Total CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM	10,858.70
Vendor 651000 -- QUILL CORP					
W - 09806138	08/30/2023	880		Vendor Invoice #: 33902039; Vendor Account:	110.96
W - 09806138	08/30/2023	880		Vendor Invoice #: 33930491; Vendor Account:	133.60
				Total QUILL CORP	244.56
Vendor 710175 -- STATE/FEDERAL TAXES & DIRECT DEPOSITS					
EFT	08/10/2023	880		Vendor Account:	18,674.42
EFT	08/24/2023	880		Vendor Account:	19,548.42
				Total STATE/FEDERAL TAXES & DIRECT DEPOSITS	38,222.84
Vendor 767200 -- SOUTHERN CALIFORNIA EDISON					
ACH - 813986	08/16/2023	880		Vendor Account:	342.56
				Total SOUTHERN CALIFORNIA EDISON	342.56
Vendor 767800 -- THE GAS COMPANY					
ACH - 813987	08/16/2023	880		Vendor Account:	24.16

Vendor Disbursements

From 8/1/2023 to 8/31/2023

Selection Criteria: Fund = 4160

Layout Options: Summarized By = Fund, Vendor; Page Break At = Fund

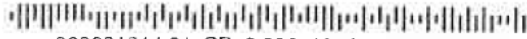
Fund 4160 -- Mosquito & Vector Mgt District

Disbursement	Disbursement Date	Dept	Purchase Order	Remit Description	Amount
				Total THE GAS COMPANY	24.16
Vendor 776537 -- COX COMMUNICATIONS - BUSINESS					
ACH - 813989	08/16/2023	880		Vendor Account: 0	464.49
				Total COX COMMUNICATIONS - BUSINESS	464.49
Vendor 855111 -- VISION SERVICE PLAN-CA					
ACH - 812380	08/02/2023	880		Vendor Invoice #: 818411433; Vendor Account: 3	176.59
ACH - 815977	08/31/2023	880		Vendor Invoice #: 818627240; Vendor Account: 3	176.59
				Total VISION SERVICE PLAN-CA	353.18
Vendor 874582 -- BAY ALARM COMP					
W - 09806152	08/30/2023	880		Vendor Invoice #: 20791994; Vendor Account:	156.75
				Total BAY ALARM COMP	156.75
				Total Mosquito & Vector Mgt District	80,127.24

P.O. BOX 6343
FARGO ND 58125-6343



ACCOUNT NUMBER
STATEMENT DATE 06-22-2023
AMOUNT DUE \$1,774.19
NEW BALANCE \$1,774.19
PAYMENT DUE ON RECEIPT



000001614 01 SP 0.630 106481819291295 P
MVM DISTRICT
ATTN BRIAN CARERA
PO BOX 1389
2450 LILLIE AVE
SUMMERLAND CA 93067-1389

AMOUNT ENCLOSED
\$

Please make check payable to "U.S. Bank"

U.S. BANK CORPORATE PAYMENT SYSTEM:
P.O. BOX 790428
ST. LOUIS, MO 63179-0428

Please tear payment coupon at perforation.

CORPORATE ACCOUNT SUMMARY									
MVM DISTRICT	Previous Balance	Purchases And Other Charges	Cash Advances	Cash Advance Fees	Late Payment Charges	Credits	Payments	New Balance	
Company Total	\$2,637.74	\$1,833.42	\$0.00	\$0.00	\$0.00	\$59.23	\$2,637.74	\$1,774.19	

CORPORATE ACCOUNT ACTIVITY					
MVM DISTRICT					TOTAL CORPORATE ACTIVITY
					\$2,637.74 CR
Post Date	Tran Date	Reference Number	Transaction Description		Amount
08-17	08-17	74798263229000000000075	PAYMENT - 813807 00000 A		2,637.74 PY

NEW ACTIVITY					
MVM DISTRICT		CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
		\$59.23	\$357.53	\$0.00	\$296.30
Post Date	Tran Date	Reference Number	Transaction Description		Amount
07-25	07-24	24431053206838001742611	O'REILLY AUTO PARTS 3770 GOLETA CA		64.62
07-26	07-24	24137463206200187472028	AUTOZONE 4486 GOLETA CA		32.30
07-27	07-26	74431053208836001307954	O'REILLY AUTO PARTS 3770 GOLETA CA		43.08 CR
07-31	07-26	74137463208200236763709	AUTOZONE 4486 GOLETA CA		16.15 CR
08-09	08-08	24492153220715911708518	LINDE GAS & EQUIPMENT INC DANBURY CT		165.59

CUSTOMER SERVICE CALL 800-344-5696	ACCOUNT NUMBER		ACCOUNT SUMMARY	
	STATEMENT DATE	DISPUTED AMOUNT	PREVIOUS BALANCE	2,637.74
SEND BILLING INQUIRIES TO: U.S. Bank National Association C/O U.S. Bancorp Purchasing Card Program P.O. Box 6335 Fargo, ND 58125-6335	08/22/23	.00	PURCHASES & OTHER CHARGES	1,833.42
	AMOUNT DUE		CASH ADVANCES	.00
			CASH ADVANCE FEES	.00
	1,774.19		LATE PAYMENT CHARGES	.00
			CREDITS	59.23
			PAYMENTS	2,637.74
		ACCOUNT BALANCE	1,774.19	



Company Name: MVM DISTRICT
Corporate Account Number:
Statement Date: 08-22-2023

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NEW ACTIVITY					
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
08-11	08-10	24692163222103071985991	SQ *KENNEDY'S AUTOMOTIVE SANTA BARBARA CA	95.02	
JESSICA R SPRICE		CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
		\$0.00	\$492.80	\$0.00	\$492.80
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
07-25	07-24	24755423205272053911458	99 CENT DISCOUNT STORE CARPINTERIA CA	23.90	
07-26	07-25	24692163206109614737096	VERIZONWRLSS*RTCCR VB 800-822-0204 FL	8.20	
07-27	07-26	24692163207100879376737	AMZN MKTP US*T67L77KJO AMZN.COM/BILL WA	23.97	
08-02	08-01	24692163213105750305939	IN *TECHLEASE COMPUTER SOL 805-5643273 CA	250.00	
08-09	08-08	24164073220741927909970	FEDEX92790997 800-4683339 TN	138.72	
08-11	08-10	24137463223001210182957	USPS PO 0513320113 CARPINTERIA CA	0.90	
08-14	08-12	24137463225001106915575	USPS PO 0513320113 CARPINTERIA CA	2.07	
08-16	08-15	24755423226132283177945	SEASIDE GARDENS CARPINTERIA CA	27.47	
08-21	08-18	24755423231132311657160	99 CENT DISCOUNT STORE CARPINTERIA CA	17.57	
ROBBY R SHARP		CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
		\$0.00	\$430.43	\$0.00	\$430.43
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
07-28	07-27	24231683209837000069621	SMART AND FINAL 391 SANTA BARBARA CA	124.03	
08-02	08-01	24137463213300829355000	TST* BROOKS BURGERS PISMO BEACH CA	27.63	
08-03	08-02	24008223215754002200788	EXXON ALJNARK GAS AND MAR BUELLTON CA	72.54	
08-03	08-01	24231683214837001519561	VONS #2560 GROVER BEACH CA	81.23	
08-16	08-15	24231683228837000000997	SMART AND FINAL 391 SANTA BARBARA CA	125.00	
KAREN EGERMAN-SCHULTZ		CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
		\$0.00	\$490.78	\$0.00	\$490.78
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
07-27	07-25	24231683207637001357540	ALBERTSONS #0355 CARPINTERIA CA	85.77	
08-02	08-01	24137463213300829355182	TST* BROOKS BURGERS PISMO BEACH CA	25.75	
08-02	08-01	24692163213105241468381	AMZN MKTP US*TH9SX46U2 AMZN.COM/BILL WA	9.91	
08-02	08-01	24692163213105534761514	AMZN MKTP US*TH6WX5810 AMZN.COM/BILL WA	48.90	
08-02	08-01	24692163213105535989900	AMZN MKTP US*TH20M1GQ1 AMZN.COM/BILL WA	23.45	
08-07	08-04	24692163216107974734347	TFS* FISHERSCI ECOM HUS 800-766-7000 TX	178.93	
08-09	08-07	24231683220637001322521	ALBERTSONS #0355 CARPINTERIA CA	3.96	
08-14	08-11	24034543223001230154288	76 - CARPINTERIA CAR CARE CARPINTERIA CA	109.08	
DONALD CRAMA		CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
		\$0.00	\$4.89	\$0.00	\$4.89
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
08-17	08-16	24040833228900013900025	COAST AUTO PARTS CARPINTERIA CA	4.89	



Company Name: MVM DISTRICT
Corporate Account Number
Statement Date: 08-22-2023

NEW ACTIVITY					
BRIAN J CABRERA		CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
		\$0.00	\$56.99	\$0.00	\$56.99
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
08-14	08-13	2401134322500040126393	ZOOM.US 888-799-9666 WWW.ZOOM.US CA	14.99	
08-15	08-15	24204293227000503303077	MSFT * E08000NCYE 800-6427676 WA	42.00	

Department: 00000 Total: \$1,774.19
 Division: 00000 Total: \$1,774.19



**MOSQUITO and VECTOR MANAGEMENT DISTRICT
of SANTA BARBARA COUNTY**

DISEASE SURVEILLANCE REPORT

2023

Santa Barbara County Vector-borne Disease Surveillance

One dead bird was reported in Santa Barbara County in August, but it was ant-infested and, therefore, no sample for virus testing was collected. To date, there has been no WNV activity in the County in 2023. St. Louis encephalitis virus and Western equine encephalitis virus have never been documented.

Location	Date	Number of Mosquitoes	Type of Trap	# of Traps	Mosquitoes per Trap Night	Pools Submitted	WSW Virus Test Result	
Oceano Dunes, SLO	8/1-8/2	879	EVS	6	146.5	12	Negative	
Chumash Park, SLO	8/1-8/2	52	EVS	3	17.3	1	Negative	
Pismo Creek, SLO	8/1-8/2	32	EVS	3	10.7	1	Negative	
UCSB/SBAir Bluffs	8/8-8/9	388	EVS	12	32.3	7	Negative	
Mission Hills CSD	8/15-8/16	5	Gravid	1	5	2	Negative	
Mission Hills CSD	8/15-8/16	0	Black flies 54	EVS	4	0	--	
		22						
Los Prietos Ranger Station, Paradise Rd.	8/15-8/16	22	Black flies 65	EVS	5	4.4	2	Negative
Los Prietos Ranger Station, Paradise Rd.	8/15-8/16	6	Gravid	1	6	2	Negative	
Solvang Sanitary District	8/15-8/16	22	Black flies 210	EVS	3	7.3	2	Negative
		7	Gravid	1	7	2	Negative	
MVMD, Summerland	8/22-8/23	9	Gravid	1	9	2	Negative	
Shoreline/More Mesa	8/29-8/30	70	EVS	8	8.75	2	Negative	
Shoreline/More Mesa	8/28-8/31	208	Gravid	2	34.7	6	Negative	
Goleta Sanitary District	8/29-8/30	10	EVS	3	3.3	2	Negative	
Goleta Sanitary District	8/28-8/31	3	Gravid	3	2.2	3	Negative	
Crescent Ave., 93105	8/1-8/9	1	BGS2	1	0.1	0	--	
Chino St., 93101	8/1-8/9	0	BGS2	1	0	0	--	
UCSB Fire Station	8/1-8/9	0	BGS2	1	0	0	--	
MVMD, Summerland	8/1-8/31	0	BGS2	1	0	0	--	

BGS2=Biogents Sentinel 2 BGP=Biogents Pro EVS=encephalitis surveillance trap (CO²)

WSW=West Nile Virus, St. Louis Encephalitis Virus, AND Western Equine Encephalitis

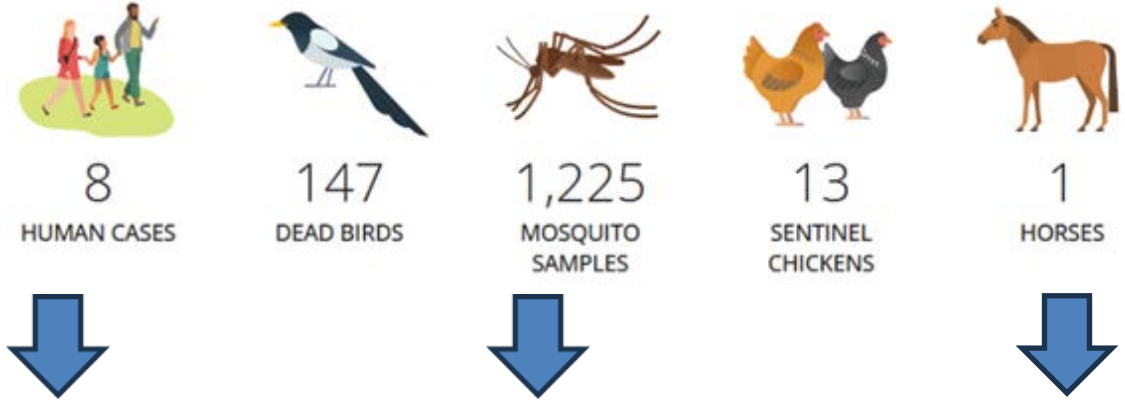
* Color indicates the virus-transmitting ability of some or all of the mosquito species caught in the traps:

Purple = high (example: *Aedes aegypti*, *Culex tarsalis*); Aqua = moderate; Tan = low. For specific trap collection data, please email a request to: info@mvmdistrict.org

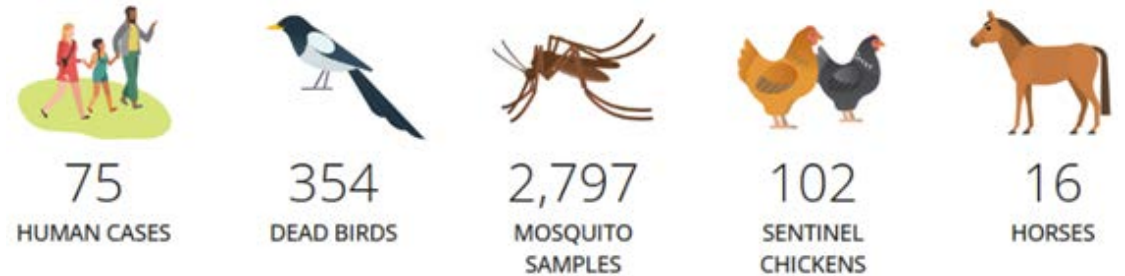
California Disease Surveillance

California West Nile virus detections greatly increased in August. As of September 1, WNV has been detected in 36 counties; five human cases were fatal. Saint Louis encephalitis virus has been detected in 11 inland CA counties this year. One human case of SLE has been reported in Kern County in 2023; at this time last year, three human cases had been reported.

California WNV activity as of July 28, 2023

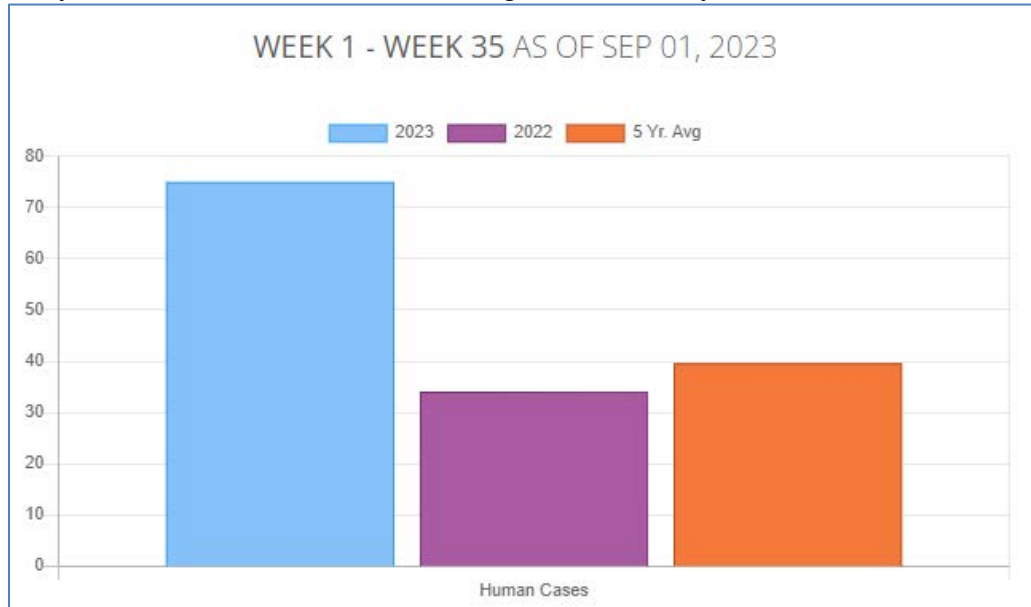


California WNV activity as of September 1, 2023



<https://westnile.ca.gov>

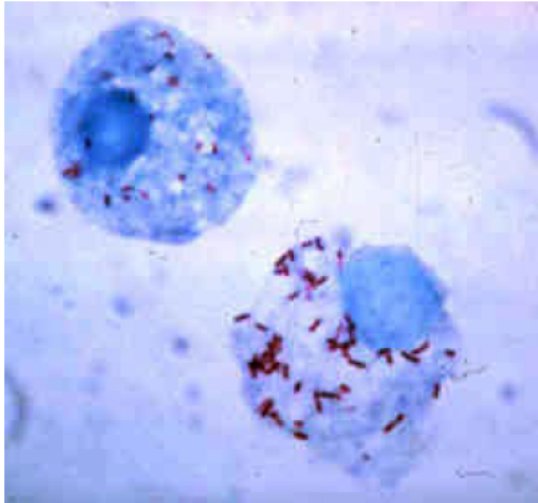
2023 human cases of WNV in CA are more than double last year's and almost double the average of the last 5 years



<https://westnile.ca.gov>

Invasive *Aedes* Mosquito and Zika Virus Update

No invasive *Aedes* species have been detected in Santa Barbara County since May of 2021. Only *Culex* mosquito larvae were present in the nine *Aedes aegypti*-targeting In2Care stations. *Aedes aegypti* are found in 25 California counties, and *Aedes albopictus* is found in five.



Cell infected with *Rickettsia rickettsii*. CDC image

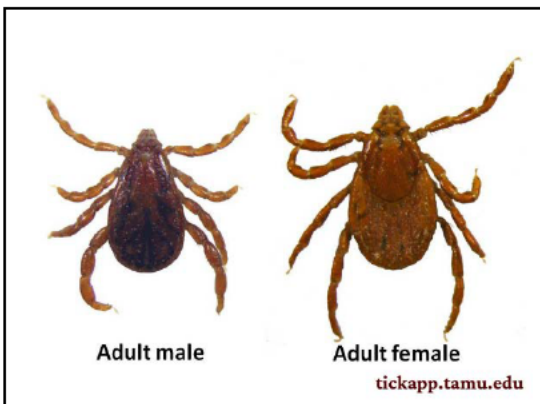


RMSF rash

Rocky Mountain Spotted Fever—*Rickettsia rickettsii*

A Washington Post article on August 29* featured the deadly epidemic of Rocky Mountain spotted fever (RMSF) in the Mexican state of Baja California and in Arizona tribal reservations. Some of our colleagues in the U.S. Centers for Disease Control-funded Pacific Southwest Center of Excellence in Vector-borne Disease (PacVec) assisted with the investigation.

RMSF is caused by the bacteria *Rickettsia rickettsii* and results in a rash, fever, body aches, headache, and nausea; blood vessel damage can lead to amputations or possibly death. Children are especially vulnerable. RMSF can be successfully treated with the antibiotic doxycycline.



Rickettsia rickettsii is transmitted by tick bites. Tick vector species include the American dog tick (*Dermacentor variabilis*), brown dog tick (*Rhipicephalus sanguineus*), and Rocky Mountain tick (*Dermacentor andersonii*). The brown dog tick is the vector in the epidemic in Baja. Overpopulation of stray dogs has created a reservoir for the bacteria, and researchers have found that brown dog ticks are more likely to bite humans instead of dogs in very hot weather. Dogs can also suffer and die from RMSF.

Rhipicephalis sanguineus, the brown dog tick, is not commonly found in Santa Barbara County

* <https://www.washingtonpost.com/health/interactive/2023/tick-diseases-rocky-mountain-spotted-fever/>

CA Dept. of Public Health Fact Sheet on *Rickettsia*:

<https://www.cdph.ca.gov/Programs/CID/DCDC/CDPH%20Document%20Library/SpottedFeverRickettsiaFactSheet.pdf>

Mosquito and Vector Management District of Santa Barbara County

Report of District Operations - August 2023

Location	Mosquito					Bees & Wasps			Rats & Mice		Surveillance			Other		Total
	Inspection Hours	Treatment Hours	Service Requests	Fish Requests	Standing Water Reports	Inspection Hours	Treatment Hours	Service Requests	Inspection Hours	Service Requests	WNV Bird	Chickens	Mosquito Pools	Bedbugs	Misc. Requests	Total hours devoted to zone
Goleta	30.0	7.0														37.0
Goleta Valley	37.0	12.5										16.0			1	65.5
Rancho Embarcadero	4.0	0.5														4.5
Isla Vista	9.0	1.0	2													10.0
Hope Ranch	2.5	0.5														3.0
Hidden Valley																0.0
Santa Barbara area	41.5	11.5	2	4		4.0		6	0.5	1		2.0		1	59.5	
Mission Canyon																0.0
Montecito	5.0	6.0	3	8												11.0
Summerland	1.5	0.5													1	2.0
Carpinteria	7.0	2.5		1											1	9.5
Carpinteria Valley	9.5	4.5	3	1												14.0
Carp Salt Marsh	14.5	9.0														23.5
Camino Real	2.0	1.0														3.0
Storke Ranch	1.0	0.5														1.5
Goleta Sanitary	1.0															1.0
City of Goleta	3.5	2.5														6.0
UCSB	3.5	3.0														6.5
Santa Barbara Airport	38.0	39.0										10.5				87.5
City of Santa Barbara	2.5	1.5														4.0
SoCalGas																0.0
South County total	213.0	103.0	10	14	0	4.0	0.0	6	0.5	1	0.0	0.0	28.5	0	4	349.0
Unincorporated North County													15.0		1	15.0
North County total	0.0	0.0	0	0	0	0.0	0.0	0	0.0	0	0.0	0.0	15.0	0	1	15.0
Pismo Beach	3.5	3.5										7.5				14.5
Oceano Dunes	4.5	3.5										10.5				18.5
San Luis Obispo																0.0
SLO County total	1.0	0.0	0	0	0	0.0	0.0	0	0.0	0	0.0	0.0	0.0	0	0	1.00
Monthly Totals	214.0	103.0	10	14	0	4.0	0.0	6	0.5	1	0.0	0.0	43.5	0	5	365.00
Year to Date	1372.5	546.5	41	63	13	21.5	0.0	21	80.5	10	8.0	0.0	151.5	0	15	

	This Month	Year to Date
Total Inspection Hours	218.5	1473.5
Total Treatment Hours	103.0	546.5
Total Mileage	3,223.0	19,896.0

Financial Status

As of: 8/31/2023 (17% Elapsed)
Accounting Period: CLOSED

Selection Criteria: Fund = 4160

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 4160 -- Mosquito & Vector Mgt District

Line Item Account	6/30/2024 Fiscal Year Adjusted Budget	8/31/2023 Year-To-Date Actual	6/30/2024 Fiscal Year Variance	6/30/2024 Fiscal Year Pct of Budget
Revenues				
Taxes				
3010 -- Property Tax-Current Secured	0.00	-1,074.51	-1,074.51	--
3011 -- Property Tax-Unitary	0.00	6.38	6.38	--
3015 -- PT PY Corr/Escapes Secured	0.00	817.16	817.16	--
3020 -- Property Tax-Current Unsecd	0.00	-63.33	-63.33	--
3023 -- PT PY Corr/Escapes Unsecured	0.00	174.62	174.62	--
3040 -- Property Tax-Prior Secured	0.00	0.54	0.54	--
3050 -- Property Tax-Prior Unsecured	0.00	88.10	88.10	--
3054 -- Supplemental Pty Tax-Current	0.00	2,980.54	2,980.54	--
3056 -- Supplemental Pty Tax-Prior	0.00	-1.98	-1.98	--
Taxes	0.00	2,927.52	2,927.52	--
Fines, Forfeitures, and Penalties				
3057 -- PT-506 Int, 480 CIOS/CIC Pen	0.00	9.56	9.56	--
Fines, Forfeitures, and Penalties	0.00	9.56	9.56	--
Charges for Services				
4877 -- Other Special Assessments	0.00	-1,568.23	-1,568.23	--
Charges for Services	0.00	-1,568.23	-1,568.23	--
Miscellaneous Revenue				
5909 -- Other Miscellaneous Revenue	0.00	72,879.19	72,879.19	--
Miscellaneous Revenue	0.00	72,879.19	72,879.19	--
Revenues	0.00	74,248.04	74,248.04	--
Expenditures				
Salaries and Employee Benefits				
6100 -- Regular Salaries	0.00	74,270.69	-74,270.69	--
6210 -- Commissioner/Director/Trustee	0.00	1,500.00	-1,500.00	--

Financial Status

As of: 8/31/2023 (17% Elapsed)
Accounting Period: CLOSED

Selection Criteria: Fund = 4160

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 4160 -- Mosquito & Vector Mgt District

Line Item Account	6/30/2024 Fiscal Year Adjusted Budget	8/31/2023 Year-To-Date Actual	6/30/2024 Fiscal Year Variance	6/30/2024 Fiscal Year Pct of Budget
6400 -- Retirement Contribution	0.00	29,063.75	-29,063.75	--
6475 -- Retiree Medical OPEB	0.00	1,123.98	-1,123.98	--
6500 -- FICA Contribution	0.00	4,760.70	-4,760.70	--
6550 -- FICA/Medicare	0.00	1,113.39	-1,113.39	--
6600 -- Health Insurance Contrib	0.00	22,690.26	-22,690.26	--
6610 -- Life & Disability Insur	0.00	349.80	-349.80	--
6700 -- Unemployment Ins Contribution	0.00	24.00	-24.00	--
6900 -- Workers Compensation	0.00	22,550.00	-22,550.00	--
Salaries and Employee Benefits	0.00	157,446.57	-157,446.57	--
Services and Supplies				
7030 -- Clothing and Personal	0.00	540.16	-540.16	--
7050 -- Communications	0.00	1,111.62	-1,111.62	--
7070 -- Household Supplies	0.00	271.00	-271.00	--
7090 -- Insurance	0.00	24,601.00	-24,601.00	--
7120 -- Equipment Maintenance	0.00	811.25	-811.25	--
7121 -- Operating Supplies	0.00	2,816.04	-2,816.04	--
7124 -- IT Software Maintenance	0.00	4,001.98	-4,001.98	--
7200 -- Structure & Ground Maintenance	0.00	2,062.89	-2,062.89	--
7430 -- Memberships	0.00	10,850.00	-10,850.00	--
7450 -- Office Expense	0.00	1,210.66	-1,210.66	--
7460 -- Professional & Special Service	0.00	3,209.60	-3,209.60	--
7508 -- Legal Fees	0.00	3,191.38	-3,191.38	--
7650 -- Special Departmental Expense	0.00	10,634.36	-10,634.36	--
7653 -- Training Fees & Supplies	0.00	692.00	-692.00	--
7730 -- Transportation and Travel	0.00	53.38	-53.38	--
7731 -- Gasoline-Oil-Fuel	0.00	2,046.43	-2,046.43	--
7760 -- Utilities	0.00	905.33	-905.33	--

Financial Status

As of: 8/31/2023 (17% Elapsed)
Accounting Period: CLOSED

Selection Criteria: Fund = 4160

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 4160 -- Mosquito & Vector Mgt District

Line Item Account	6/30/2024 Fiscal Year Adjusted Budget	8/31/2023 Year-To-Date Actual	6/30/2024 Fiscal Year Variance	6/30/2024 Fiscal Year Pct of Budget
Services and Supplies	0.00	69,009.08	-69,009.08	--
Expenditures	0.00	226,455.65	-226,455.65	--
Mosquito & Vector Mgt District	0.00	-152,207.61	-152,207.61	--
Net Financial Impact	0.00	-152,207.61	-152,207.61	--

Cash Balances

As of: 8/31/2023
Accounting Period: CLOSED

Selection Criteria: Fund = 4160-4161

Layout Options: Summarized By = Fund; Page Break At = Fund

Fund	8/1/2023 Beginning Balance	Month-To-Date Cash Receipts (+)	Month-To-Date Treasury Credits (+)	Month-To-Date Warrants and Wire Transfers (-)	Month-To-Date Treasury Debits (-)	8/31/2023 Ending Balance
4160 -- Mosquito & Vector Mgt District	1,990,416.77	72,879.19	238.20	38,670.44	56,595.61	1,968,268.11
4161 -- SB Vector-Cap Asset Reserve	663,227.87	0.00	0.00	0.00	0.00	663,227.87
Total Report	2,653,644.64	72,879.19	238.20	38,670.44	56,595.61	2,631,495.98

September 7, 2023

Account	MOU Maximum	FYE23	FYE22	FYE21	MOU Status
4 Goleta, City of	\$ 10,700	\$13,710.44	\$6,358.75	\$3,708.19	FYE25 completed
5 Oceano Dunes District	\$ 21,500	\$17,860.63	\$18,096.06	\$18,153.72	CY 22 and 23 complete
6 Pismo Beach, City of	\$ 10,000	\$6,403.09	\$8,909.53	\$5,744.45	FYE25 completed
7 Santa Barbara Airport	\$ 65,500	\$66,131.69	\$56,128.09	\$43,239.03	FYE24 completed, sent for approval
8 Santa Barbara, City of	\$ 6,500	\$6,049.75	\$5,471.13	\$5,266.24	Working on FYE25
9 SoCalGas	\$ 3,000	\$3,269.14	\$1,527.55	\$2,277.71	Submitted Mosquito Management Plan
10 Cal-Storke, LLC	\$ 3,000	\$2,173.79	\$1,225.18	\$1,553.06	Working on FYE25
11 UCSB	\$ 35,500	\$28,540.84	\$25,493.42	\$17,982.38	FYE24 complete
12 San Luis Obispo, County of	\$ 15,500	\$8,954.28	\$5,268.29	\$1,777.07	FYE24 completed, sent for approval
	\$ 179,000	\$159,401.26	\$133,245.07	\$104,983.77	

	Sept. 7, 2023	Budgeted
FYE 2024	\$55,530.56	\$160,000
FYE 2023	\$159,401.26	\$ 130,000
FYE 2022	\$139,873.10	\$ 120,000
FYE 2021	\$104,983.47	\$ 110,000
FYE 2020	\$ 150,311.84	\$ 105,000
FYE 2019	\$ 109,111.47	\$ 100,000
FYE 2018	\$ 108,081.70	\$ 70,000
FYE 2017	\$ 87,923.06	\$ 105,000
FYE 2016	\$ 58,114.04	\$ 115,000
FYE 2015	\$ 99,346.50	\$ 120,000



HOWELL MOORE & GOUGH
ATTORNEYS AT LAW · LLP

Weldon U. Howell, Jr. *
Brian G. Gough
Kim R. McDaniel
Richard G. Battles
James P. Griffith

Santa Barbara, CA 93101

Phone (805) 962-0524
Fax (805) 962-0534
www.hmgllaw.com

Edwin M. Moore
Retired

* Of Counsel

Email:
Direct Line:

August 24, 2023

Board of Trustees
Mosquito and Vector Management District
of Santa Barbara County
c/o Brian Cabrera, General Manager
2450 Lillie Avenue
Summerland, CA 93067

Subject: Retainer Agreement for Legal Services

Dear Trustees:

I am writing to confirm the engagement of Howell Moore & Gough LLP to provide services to the Mosquito and Vector Management District of Santa Barbara County (the "District") following my retirement on June 30, 2023. This letter is provided pursuant to the California Business and Professions Code, which requires written fee agreements between attorneys and clients in connection with most legal matters. The agreement is required to contain the fee arrangement that is applicable to the case, the general nature of the services to be provided, and the respective responsibilities of the attorney and the client. When signed by you, this letter, together with the enclosed General Terms of Representation, will constitute our written agreement pertaining to the services to be provided by me through my Of Counsel affiliation with Howell Moore & Gough LLP, and will supersede all prior fee agreements between the District and the firm.

Description of Services

Our office served as general counsel to the District until my retirement on June 30, 2023. The District is now in the process of retaining a new attorney or law firm to serve as general counsel. Pursuant to this retainer agreement, I will be available to assist with the transition of legal work to the new general counsel. Services under this agreement do not include the type of ongoing legal services that I provided to the District in the past. Instead, under this retainer arrangement, I will (i) assist with the recruitment and selection of the District's new general counsel/law firm, (ii) facilitate the transfer of institutional knowledge to the District's new attorney/law firm, (iii)

answer questions about how legal matters have been addressed at the District in the past and provide background information pertaining to such matters, (iv) assist in locating information contained in legal files and computer records, (v) attempt to ensure that the District's transition to its new general counsel goes as smoothly as possible, and (vi) provide the new general counsel and District staff with access to information pertaining to District legal matters that I worked on previously.

I will be the lawyer at our firm responsible for providing these services. As of July 1, I am no longer a partner with Howell Moore & Gough. However, I am continuing to work for another year as an attorney with the firm in an "Of Counsel" capacity. This Of Counsel status allows me to provide the transition services to the District described in this agreement.

Fees for Services

For services provided to the District, I will bill a flat monthly retainer fee of \$770, which represents the equivalent of two (2) hours of time at a billing rate of \$385 per hour. In the event that I spend more than two (2) hours of time providing services to the District during any calendar month, the additional time will be billed at the rate of \$385 per hour.

Term of Agreement

Subject to each party's right of termination as set forth in the enclosed General Terms of Representation, the term of this agreement shall be one (1) year commencing on July 1, 2023.

If the foregoing terms meet with your approval, please sign and date this letter below where indicated and return the signed copy to me. You should also retain a signed copy for the District's records.

I appreciate the opportunity to assist the District with the transition to new legal counsel.

Sincerely yours,

Richard G. Battles of
HOWELL MOORE & GOUGH LLP

READ AND APPROVED

MOSQUITO AND VECTOR MANAGEMENT
DISTRICT OF SANTA BARBARA COUNTY

By _____
Bob Williams, Board President

Dated: _____

GENERAL TERMS OF REPRESENTATION

The terms upon which **HOWELL MOORE & GOUGH LLP** provides legal services are summarized below. These terms apply in each case in which we accept representation unless different terms are set forth in a separate written fee agreement at the time representation commences.

RESPECTIVE RESPONSIBILITIES

Our law firm undertakes during the course of our representation:

- (1) To provide the legal services you request when and as necessary to competently represent your interests. Our firm maintains errors and omissions insurance coverage for the services that we provide.
- (2) To make ourselves reasonably available to meet with you and to promptly review and respond to you regarding materials you send to us.
- (3) To keep you informed of significant developments in the representation and of information or assistance required from you.

As our client, you undertake the following responsibilities:

- (1) To provide us promptly and candidly with all relevant information in your possession or reasonably available to you.
- (2) To cooperate fully with us, to make yourself reasonably available to meet with us, to promptly review and respond to us regarding materials we send you, and otherwise to communicate with us as necessary to advance your interests.
- (3) To pay our statements promptly upon receipt.

DETERMINATION OF LEGAL FEES

With the exception of any agreed upon monthly retainer fee, our fees will be calculated based on our hourly rates and the amount of time required to provide the services you request. This will include time expended for telephone and office conferences with clients, other counsel, consultants, witnesses, court personnel, government agency staffs and other interested persons; conferences among our legal personnel; factual investigations, including discovery and deposition proceedings; legal research; the preparation of letters, transaction documents, pleadings, briefs and other written materials; travel time; and time waiting in court or before public agencies.

COSTS AND EXPENSES; DOCUMENT CHARGES

In addition to our fees, we will bill you for costs we incur for such items as large photocopy projects done in-house, long distance telephone calls, secretarial overtime, access charges to legal research data bases, and the like. Certain of these items may be charged at more than our direct cost to cover our overhead. We may also incur costs from time to time for such items as photocopying by outside service providers, filings fees with government agencies, travel, and delivery services. If your account with us is current and the cost is insubstantial, we will advance these expenses on your behalf and include them in your next monthly statement. However, in certain instances we will have the bill sent directly to you for payment or will request that you promptly remit payment to us.

In performing our services, we may also utilize specialized legal documents that our firm has developed for specific legal problems and transactions. These documents enable us to respond quickly to our clients' needs at a significantly lesser cost than would be incurred if the documents were specially created for each individual transaction. Because these documents represent the investment of substantial time and expertise by our firm, our fees may include a standard document charge, which is in addition to our fees for adapting the documents to your specific needs, but which will be included in any fee quotation or estimate that we provide to you.

BILLING ARRANGEMENTS AND PAYMENTS

Unless other arrangements have been made, we will submit monthly statements during the course of our representation for services rendered and for costs we incur or advance on your behalf. Our statements are due upon presentation and are considered delinquent after thirty (30) days. A service charge of 10% per annum is assessed against accounts that are not paid within thirty (30) days of the date of the statement, and if our statements are not paid in a timely manner, we will be entitled to suspend further legal services or to discontinue representation until acceptable payment arrangements are made. All payments received are first applied against any outstanding costs advanced.

ESTIMATES

Any estimates we make as to anticipated costs or fees are only estimates and should not be considered as fee quotes. The amount of our fees will depend both on the considerations discussed above and a variety of other factors that are beyond our ability to control, including the negotiating positions adopted by the parties, the skills, experience and level of expertise of opposing counsel, and the extent to which changes occur in the law, the facts communicated to us, or the terms of the transaction during the course of our representation. For these reasons, it usually is not feasible to make a firm commitment as to the total costs and fees that will be incurred in a particular matter, and any fixed fee quotations that we give will be set forth in a separate written agreement.

BILLING INQUIRIES

It is of paramount concern to us that our clients not only receive the quality of legal service we provide, but that they be satisfied that our statements for those services are fair and reasonable. We therefore encourage you to contact our accounting department or the attorney responsible for your account if at any time you have any questions concerning our statements, the manner in which they are prepared, or the amounts included in them.

TERMINATION AND MODIFICATION

Our engagement may be terminated at any time by you or our firm by providing sixty (60) days prior written notice of such termination to the other party. Any other modification to the terms of our engagement requires the written approval of both you and our firm.

General Counsel Information

Name	Firm	Work address	City	Specialties	Clients	Experience
Jeff Hoskinson	Atkinson, Andelson, Loya, Ruud and Romo	20 Pacifica, Ste. 1100	Irvine	CEQA; Construction-School Facilities; Environmental; Facilities; Construction; Real Estate & Business; Litigation; Props 218 & 26; Water Law; Water Rights; Brown Act, Public Records Act.	East Orange County Water District and Joshua Basin Water District; pro-bono counsel to the Orange County Water Association; Asst. general counsel to several other water districts.	Working exclusively with public agency clients since 2003 with a focus on water districts, school districts, county offices of education, and joint powers agency clients.
Jena Acos	Brownstein, Hyatt, Farber, Schreck	1021 Anacapa Street 2nd Floor	Santa Barbara	Public agencies in relation to water law; Sustainable Groundwater Mgt Act (GSA); Prop 218 & 26; municipal contracts and ordinances, environmental resources	Westlands Water District (Fresno); City of Carpinteria	Contract city attorney for City of Carpinteria; Special counsel to the newly formed GSA for the Westside Subbasin; Counsel to a group of local agencies in Ventura County to draft and negotiate a joint powers agreement; counsel to various public entities on Prop. 218
Keith Lemieux	Aleshire & Wynder LLP	2659 Townsgate Rd., Ste. 226	Westlake Village	Brown Act, Public Records Act; Water, environmental and public agency law	City Attorney for the cities of Ridgecrest and San Gabriel; Las Virgenes Municipal Water District, Foothill Municipal Water District, Indian Wells Valley Groundwater Authority and the Upper Ventura River Agency	Litigation defending public entities, incl. water districts; appeared in Calif. Supreme Court and Court of Federal Claims in Wash., DC; litigated cases involving CEQA, Clean Water Act, Govt. Claims Act
Alexandra Barnhill	JarvisFay	555 12th St. Ste. 1630	Oakland	Environmental law, land use planning, environmental compliance and CA Environmental Quality Act (CEQA); Public records Act, Brown Act; municipal revenues in accordance with Props. 13, 218 and 26; Political Reform Act	Livermore-Amador Valley Water Management Agency; California CLASS, San Mateo County Mosquito & Vector Control District	Assistant City Attorney for Rohnert Park and Carpinteria; special council for multiple municipalities
Mark Mannion	Price, Postel & Parma	200 East Carrillo Street, Suite 400	Santa Barbara	Brown Act, public contracting requirements and federal/state environmental laws (CEQA, National Envir. Policy, Clean Water, Endangered Species and Calif. Coastal Acts)	Housing Authority of City of Santa Barbara, Housing Authority of the County of Santa Barbara; Carpinteria-Summerland and Montecito Fire Protection Districts	Deputy City Atty - City of Oxnard; Representing public agencies and private land owners in land use and zoning matters before city and county govts., providing general public law advice to various special districts incl. fire, water and sanitary districts and housing authorities.

<p>Peter Candy</p>	<p>Hollister & Brace</p>	<p>200 East Carrillo St., Ste 100</p>	<p>Santa Barbara</p>	<p>Land use entitlement and natural resource development law, incl. subdivision permitting, energy production, wetlands, endangered species, and water law.</p>	<p>Ojai Basin Groundwater Mgt. Agency; various land developers, oil and gas producers, agricultural landowners and public agencies</p>	<p>Structured the acquisition, financing and construction of key pieces of public infrastructure in Orcutt; represented several landowners in the adjudication of the Santa Maria Groundwater Basin; works with state and local permitting authorities on the preparation and processing of environmental impact reports, negative declarations, and other environmental documents for compliance with CEQA.</p>
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Legal Counsel Billing Rates

Attorney & Firm	Rates (per hour)		
Alexandra Barnhill JarvisFay	Professional Title	General Counsel	On Call Assistance
	Senior Partner and Senior of Counsel		
	Partners and Of Counsel (Barnhill)		
	Senior Associates		
	Associates		
	Paralegals		
Jeff Hoskinson Atkinson, Andelson, Loya, Ruud and Romo*	Partners and Of Counsel (Hoskinson)		---
	Senior Associates		---
	Associates		---
	Paralegals and Law Clerks		---
*5% administrative fee applied to each bill			
			Litigation & Special Services
Keith Lemieux	Partner (Lemieux)		
	Law Clerk		
	Paralegal		
	Document Clerk		
Mark Mannion Price, Postel & Parma	Partner and Of Counsel (Manion)		---
	Associates		---
	Paralegals and Law Clerks		---
Peter Candy Hollister & Brace	Partner (Candy)		---
	Shareholder/Partners		---
	Associates		---
	Paralegals		---
	Law Clerks		---
Jena Acos Brownstein, Hyatt, Farber, Schreck**	Shareholder (Acos)		---
	Shareholder		---
	Staff Attorney		---
	Associate		---
**subject to 2.5% admin fee for certain out-of-pocket expenses	Associate		---

**MOSQUITO AND VECTOR MANAGEMENT DISTRICT
of Santa Barbara County
MINUTES OF REGULAR MEETING OF TRUSTEES
March 9th, 2023**

The regular meeting of the Board of Trustees of the Mosquito and Vector Management District of Santa Barbara County was held at 2:00 PM, on Thursday, March 9th, 2023 via teleconference and in person at the Santa Barbara City College Wake Center Campus, Room 18.

1. ROLL CALL.

TRUSTEES PRESENT:

President Robert Williams
Secretary Craig Geyer
Trustee Charlie Blair
Trustee Joe Franken (remotely from home, due to “just cause” as allowed by AB 2449)
Trustee Barbara Silver
Trustee Hugh Rafferty
Trustee Russell Dahlquist

TRUSTEES ABSENT:

Vice-President Teri Jory

IN ATTENDANCE:

Brian Cabrera, General Manager
Jessica Sprigg, Administrative Assistant
Carrie Troup, CPA

2. CONFIRMATION OF AGENDA

-No changes requested.

3. STAFF ANNOUNCEMENTS regarding District business.

-None.

4. CORRESPONDENCE

A. Notification from the County of Santa Barbara Clerk Recorder that those holding identified positions, including Board trustees, must submit a completed Conflict of Interest Form 700; due by April 3

-Reminders sent to those who have yet to file.

B. Memo on property tax negotiations in regards to the annexation of two properties to the Santa Ynez Valley Community Services District.

-Legal counsel concluded that there is nothing to negotiate.

5. PUBLIC COMMENT –

-None.

6. ITEMS OF GENERAL CONSENT. The following items are approved by a single action of the Board. Items requiring additional discussion may be withdrawn from the listing and approved in a separate action.

- A. Approval of the Minutes of the February 9th, 2022 regular meeting
 - B. Approval of the February Financial Statements for County Fund 4160
 - C. Approval of the February Disbursement Report
 - D. Approval of the February Disease Surveillance Report
 - E. Approval of the February District Operations Report
- It was moved by Trustee Geyer and seconded by Trustee Blair to approve the Items of General Consent. Motion passed 7-0-0 by roll call vote.*

7. OLD BUSINESS

- A. Approval of the February Financial Statements for County Fund 4160
-Carrie Troup discussed the financial statements. Total expenditures for the year are at 52% of the budgeted amount, while 66% of the year has elapsed. Part of the reason for this is that funds were included for the possible hire of a seasonal employee, which did not take place.
- B. Accounts receivable contracts' status (5909 Misc. Revenue)
-Of the amount budgeted for this line item, 70% has been invoiced. The recent abundant rain means many inspection and treatment hours for contracted sources. Approval of an agreement is expected from SoCalGas soon.
- C. Update on repairing/replacing the District office's main plumbing drainage pipe.
-Carroll Plumbing estimated that excavating, replacing pipe, and pouring concrete would cost between \$15-\$18 thousand and take approximately two weeks. Board directed staff to consider what other improvement projects we may be able to have complete during this time, such as flooring, painting, and furniture. Item continued to next meeting.

8. NEW BUSINESS

- A. Presentation of preliminary budget for FY 2023-2024.
GM Cabrera and Carrie Troup discussed the budget considerations. Line item for income from contract sources increased by \$30,000. Expect increase in pesticide purchases due to increased rain. An amount for depreciation will be determined when audit is received. Audit is also needed for the completion of the actuarial study. Actuarial study needed to determine amount for OPEB contributions, which is preliminary set at \$55,000. More budget discussion to occur at the next meeting.

9. MANAGER'S REPORT

-No discussion for this item.

10. BOARD ANNOUNCEMENTS

-Trustee Rafferty enjoyed the student presentations at the MVCAC conference and learned about the sterilization process for mosquitoes.

-Trustee Silver thanked GM Cabrera for the information from the City of Santa Barbara regarding rodent activity at the parklets along State Street.

11. ADJOURNMENT

As there was no further business to be brought before the Board, the meeting was adjourned.

I certify that the above minutes substantially reflect the actions of the Board:

BY:

APPROVED:

Robert Williams
Board President

Craig Geyer
Board Secretary

**MOSQUITO AND VECTOR MANAGEMENT DISTRICT
of Santa Barbara County
MINUTES OF REGULAR MEETING OF TRUSTEES
April 13th, 2023**

The regular meeting of the Board of Trustees of the Mosquito and Vector Management District of Santa Barbara County was held at 2:00 PM, on Thursday, April 13th, 2023 via teleconference and in person at the Santa Barbara City College Wake Center Campus, Room 18.

1. ROLL CALL.

TRUSTEES PRESENT:

President Robert Williams

Secretary Craig Geyer

Trustee Charlie Blair

Trustee Joe Franken (remotely from home, due to “just cause” as allowed by AB 2449, arrived during Public Comment)

Trustee Barbara Silver (arrived during Item 8A)

Trustee Russell Dahlquist

Trustee Hugh Rafferty (left meeting during Item 8B)

TRUSTEES ABSENT:

Vice-President Teri Jory

IN ATTENDANCE:

Brian Cabrera, General Manager

Jessica Sprigg, Administrative Assistant

Carrie Troup, CPA

2. CONFIRMATION OF AGENDA

-Due to low attendance at the meeting, Board decided to adjust agenda to address action items while a quorum was present.

7. ITEMS OF GENERAL CONSENT. The following items are approved by a single action of the Board. Items requiring additional discussion may be withdrawn from the listing and approved in a separate action.

A. Approval of the Minutes of the March 9th, 2023 regular meeting

B. Approval of the March Financial Statements for County Fund 4160

C. Approval of the March Disbursement Report

D. Approval of the March Disease Surveillance Report

E. Approval of the March District Operations Report

-It was moved by Trustee Geyer and seconded by Trustee Blair to approve the Items of General Consent. Motion passed 5-0-0 by roll call vote.

8. OLD BUSINESS

A. Approval of the March Financial Statements for County Fund 4160

-It was moved by Trustee Geyer and seconded by Trustee Dahlquist to approve the March Financial Statements. Motion passed 5-0-0 by roll call vote.

4. STAFF ANNOUNCEMENTS regarding District business.

A. All Conflict of Interest Forms 700 were submitted on time by everyone who was

required to submit the form.

- B. Congratulations to Carrie Troup who was selected by the CSDA, Santa Barbara County Chapter Board of Directors as “Contractor of the Year” and to Lead Vector Control Technician Vesna Ibarra who was selected as “Professional/Staff Member of the Year”

5. CORRESPONDENCE

- A. Email from a Homeowner’s Association expressing their thanks for a service call provided by the District

6. PUBLIC COMMENT –

-None.

3. CONSIDERATION AND ACTION ON THE REQUEST BY TRUSTEE JOE FRANKEN ON HIS NEED TO ATTEND THE BOARD MEETING REMOTELY FOR “JUST CAUSE” DUE TO CAREGIVING NEEDS FOR A FAMILY MEMBER.

-It was moved by Trustee Blair and seconded by Trustee Geyer to approve remote attendance for Trustee Franken. Motion passed 7-0-0 by roll call vote.

8. OLD BUSINESS

- B. Accounts receivable contracts' status (5909 Misc. Revenue)
-SoCalGas and the District are looking into whether they own other parcels that contain mosquito breeding sources.

- C. Update on repairing/replacing the District office’s main plumbing drainage pipe.
-Work is scheduled to begin in mid-May.

- D. Discuss District building repair and improvement projects:

- a. Roof
- b. New floors
- c. Remodel bathroom
- d. Landscaping
- e. Repair and add railings to front and back steps
- f. New window blinds
- g. Replace rain gutters
- h. Replace kitchen sink hardware and install garbage disposal
- i. Resurface disabled persons parking space

-Board has previously approved improvement projects below a cost of \$7500.

- D. Update on the 2023-2024 District budget

-Board discussed a possible increase in revenue from contract sources, an increased budget for pesticides, amounts to allocate for depreciation and OPEB funds, as well as an appropriate level of increase to the benefit assessment rate.

9. NEW BUSINESS

- A. Preview of the District’s internal online Geospatial Information Systems (GIS) data viewing program.
-GM Cabrera demonstrated the GIS program which maps District information such as mosquito trapping sites/results, dead bird locations, and service requests. Possibility of adding a mobile component for technician data entry in the field was discussed.
- B. Assessment of the District vehicle inventory
-Board discussed age and mileage of the current vehicles and possibility of replacements.
- C. Discussion and consider approval of the Fiscal Year 2021-2022 audit report
-It was moved by Trustee Geyer to approve the audit. Motion seconded by Trustee Blair and passed 6-0-0 by roll call vote.
- D. Consider rescheduling the June 8 Board meeting due to a scheduling conflict for General Manager Cabrera.
-Meeting rescheduled for June 15th at 2PM.

10. MANAGER’S REPORT

-GM Cabrera discussed a recent fender bender, annual fire inspection, and a staff member receiving a bite from a tick.

11. BOARD ANNOUNCEMENTS

-Trustee Blair announced that California Native Plant Week begins on April 15th.

12. ADJOURNMENT

As there was no further business to be brought before the Board, the meeting was adjourned.

I certify that the above minutes substantially reflect the actions of the Board:

BY:

APPROVED:

Robert Williams
Board President

Craig Geyer
Board Secretary

RESOLUTION 23-07

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE MOSQUITO AND VECTOR
MANAGEMENT DISTRICT OF SANTA BARBARA COUNTY AMENDING THE TIME
AND PLACE OF ITS REGULAR MEETINGS**

WHEREAS, the Mosquito and Vector Management District of Santa Barbara County (the “District”) adopted revised rules for proceedings on November 13, 2008 (the “Existing Rules”) by passing Resolution No. 08-07, which is hereby incorporated herein by such reference; and

WHEREAS, the Board of Trustees (“Board”) of the District desires, pursuant to Sections 2(A) and 15 of the Existing Rules, to amend Sections 2(A) of the Existing Rules to revise the time and place and schedule of its regular Board meetings; and

WHEREAS, the Board desires to formally amend Section 2(A) of the Existing Rules to reflect the location of its Board meetings to now be held in Room 18 at the Santa Barbara Community College Wake Center Campus located at 300 N. Turnpike Road in the City of Santa Barbara, California, with discretion to the General Manager to modify the specific room location as may be necessary based on availability, provided such location is noted on the agenda posted for such meeting; and

WHEREAS, the Board desires to amend Section 2(A) of the Existing Rules to reflect a change of the time of its regular meetings from 2:00 p.m. to 1:00 p.m. on the second Thursday of each month.

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE MOSQUITO AND VECTOR MANAGEMENT DISTRICT OF SANTA BARBARA COUNTY DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Amendment of Existing Rules. Section 2(A) of the Existing Rules is hereby amended to read as follows:

Time and Place. The regular monthly meetings of the Board of Trustees shall be held in Room 18 at the Santa Barbara Community College Wake Center Campus located at 300 N. Turnpike Road in the City of Santa Barbara, California, on the second Thursday of each month, commencing at 1:00 p.m. The location, day and time for holding regular meetings may be changed from time to time by resolution adopted by the Board. Moreover, in the event Room 18 is unavailable, the General Manager may, from time to time, notice an alternative room at the same general location for such regular meeting, with such alternative room to be clearly identified in the posted agenda.

Section 3. Continued Implementation of Existing Rules. Except as modified by Section 2 of this Resolution, the Existing Rules shall remain in full force and effect, except that the General Manager, in his discretion, may amend other provisions of the Existing Rules as necessary to render them consistent with the date, time, and place established by Section 2 of this Resolution.

Section 4. Other Actions. The General Manager, or his designee, may take such other actions as may be necessary to effectuate and notice the intent and purpose of this Resolution.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED by the Board of Trustees of the MOSQUITO AND VECTOR MANAGEMENT DISTRICT OF SANTA BARBARA COUNTY, this 14th day of September, 2023, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Robert Williams
Board President

Craig Geyer
Board Secretary

CALIFORNIA HEALTH AND SAFETY CODE

CHAPTER 1. MOSQUITO ABATEMENT AND VECTOR CONTROL DISTRICTS

Article 3. Boards of Trustees and Officers

2020. A legislative body of at least five members known as the board of trustees shall govern every district. The board of trustees shall establish policies for the operation of the district. The board of trustees shall provide for the faithful implementation of those policies which is the responsibility of the employees of the district.

2021. Within 30 days after the effective date of the formation of a district, a board of trustees shall be appointed as follows:

- (a) In the case of a district that contains only unincorporated territory in a single county, the board of supervisors shall appoint five persons to the board of trustees.
- (b) In the case of a district that is located entirely within a single county and contains both incorporated territory and unincorporated territory, the board of supervisors may appoint one person to the board of trustees, and the city council of each city that is located in whole or in part within the district may appoint one person to the board of trustees. If those appointments result in a board of trustees with less than five trustees, the board of supervisors shall appoint enough additional persons to make a board of trustees of five members.
- (c) In the case of a district that contains only unincorporated territory in more than one county, the board of supervisors of each county may appoint one person to the board of trustees. If those appointments result in a board of trustees with less than five persons, the board of supervisors of the principal county shall appoint enough additional persons to make a board of trustees of five members.
- (d) In the case of a district that is located in two or more counties and contains both incorporated territory and unincorporated territory, the board of supervisors of each county may appoint one person to the board of trustees, and the city council of each city that is located in whole or part within the district may appoint one person to the board of trustees. If those appointments result in less than five persons, the board of supervisors of the principal county shall appoint enough additional persons to make a board of trustees of five members.

2022. (a) Each person appointed by a board of supervisors to be a member of a board of trustees shall be a voter in that county and a resident of that portion of the county that is within the district.
- (b) Each person appointed by a city council to be a member of a board of trustees shall be a voter in that city and a resident of that portion of the city that is within the district.
- (c) Notwithstanding any other provision of law including the common law doctrine that precludes the simultaneous holding of incompatible offices, a member of a city council may be appointed and may serve as a member of a board of trustees if that person also meets the other applicable qualifications of this chapter.
- (d) It is the intent of the Legislature that persons appointed to boards of trustees have experience, training, and education in fields that will assist in the governance of the districts.
- (e) All trustees shall exercise their independent judgment on behalf of the interests of the residents, property owners, and the public as a whole in furthering the purposes and

intent of this chapter. The trustees shall represent the interests of the public as a whole and not solely the interests of the board of supervisors or the city council that appointed them.

2023. (a) The initial board of trustees of a district formed on or after January 1, 2003, shall be determined pursuant to this section.
- (b) The persons appointed to the initial board of trustees shall meet on the first Monday after 45 days after the effective date of the formation of the district.
 - (c) At the first meeting of the initial board of trustees, the trustees shall classify themselves by lot into two classes, as nearly equal as possible. The term of office of the class having the greater number shall expire at noon on the first Monday in January that is closest to the second year from the appointments made pursuant to Section 2021. The term of office of the class having the lesser number shall expire at noon on the first Monday in January that is closest to the first year from the appointments made pursuant to Section 2021.
2024. (a) Except as provided in Section 2023, the term of office for a member of the board of trustees shall be for a term of two or four years, at the discretion of the appointing authority. Terms of office commence at noon on the first Monday in January.
- (b) Any vacancy in the office of a member appointed to a board of trustees shall be filled pursuant to Section 1779 of the Government Code. Any person appointed to fill a vacant office shall fill the balance of the unexpired term.
2025. (a) Under no circumstances shall a board of trustees consist of less than five members. Except as provided in Section 2026, the number of members who represent the unincorporated territory of a county may not exceed five members.
- (b) A board of trustees may adopt a resolution requesting the board of supervisors of any county that contains territory within the district to increase or decrease the number of members of the board of trustees who represent the unincorporated territory of that county within the district. The resolution shall specify the number of members and the areas of the unincorporated territory for which the board of trustees requests the increase or decrease.
 - (c) Within 60 days of receiving a resolution adopted pursuant to subdivision (b), the board of supervisors shall order the increase or decrease in the number of members of the board of trustees, consistent with the board of trustees' resolution.
 - (d) If the board of supervisors orders an increase in the number of members of the board of trustees, the board of supervisors shall appoint a person or persons to the board of trustees and specify their term of office, consistent with the requirements of this chapter. If the board of supervisors orders a decrease in the number of members of the board of trustees, the board of supervisors shall designate the trustee or trustees whose office shall be eliminated at the termination of the trustee's current term of office. Any trustee whose office is designated to be eliminated shall continue to serve until his or her term of office expires.

General Manager's Report for August 2023

1. The District's website had 8,103 web page views, avg. 261 per day in August. (7,905 web page views, avg. 255 per day in July).
2. August is another one of the peak months of the mosquito season. Field staff were especially busy conducting mosquito surveillance and control at the salt marshes in Carpinteria and at the Santa Barbara Airport.
3. Staff from the offices of State Senator Monique Limón, State Assembly Representative Gregg Hart and U.S. House Representative Salud Carbajal visited the District's office as part of a Special Districts legislative tour organized by former CSDA Coastal Field Coordinator Charlotte Holifield. 8/23.
4. V. Ibarra attended the Target Pest webinar, "Three Innovative Solutions Helping Businesses Thrive Against Pests and Rodents." 8/31.

Upcoming:

1. Southern Region Mosquito District Managers meeting. 9/20.
2. Employment Risk Management Authority webinar: Mobile Device Cyber Risk.9/22.
3. Santa Barbara County Employee Retirement System Plan Sponsor Summit. 9/26.
4. Santa Barbara County Office of Emergency Management Manager's Meeting. 10/4