

**MOSQUITO AND VECTOR MANAGEMENT DISTRICT  
of Santa Barbara County  
MINUTES OF REGULAR MEETING OF TRUSTEES  
July 14<sup>th</sup>, 2022**

The regular meeting of the Board of Trustees of the Mosquito and Vector Management District of Santa Barbara County was held at 2:00 PM, on Thursday, July 14<sup>th</sup>, 2022 via teleconference as allowed by California AB 361.

1. ROLL CALL.

TRUSTEES PRESENT:

President Teri Jory  
Vice-President Adam Lambert  
Secretary Robert Williams  
Trustee Charlie Blair  
Trustee Craig Geyer (left meeting following Item 7E)  
Trustee Joe Franken (arrived during discussion of Item 7L)

TRUSTEES ABSENT:

None.

IN ATTENDANCE:

Brian Cabrera, General Manager  
Jessica Sprigg, Administrative Assistant  
Carrie Troup, CPA  
Will Kane, TCS  
Stephen Hardy, Aflac (Item 7L)  
Alana Little, SDRMA (Item 7L)  
Ryan Aston, SCI (Item 7B, 7C)

2. CONFIRMATION OF AGENDA

*-GM Cabrera requested that Items 7H, 7L, 7J, 7K, and 7A be discussed following Public Comment to accommodate presenters as well as trustees that will be departing early from the meeting. There were no objections.*

3. STAFF ANNOUNCEMENTS regarding District business.

*-All trustees are currently in compliance with training requirements.*

4. PUBLIC COMMENT –

*-None.*

7. NEW BUSINESS

H. Review and approve roll-forward valuation for measurement date 6/30/2021

*-It was moved by Trustee Geyer and seconded by Secretary Williams to approve the valuation. Motion passed 5-0-0 with Trustee Franken absent.*

L. Consider and select an insurer for providing District-sponsored life insurance, as agreed upon in the current MOU between the Mosquito and Vector Management District of Santa Barbara Employees Association and the MVMDSBC

a. Presentation by Alana Little, Health Benefits Manager SDRMA (Special District Risk Management Authority)

b. Presentation by Aflac District Manager Stephen Hardy

*-Following these presentations, Board continued the item to the August meeting, requesting that GM Cabrera to make a recommendation based on the requirements listed in the MOU.*

J. Reschedule the August 11 Board meeting and set a new date for that meeting General Manager Cabrera will be out of the office through August 15.

*-Meeting scheduled for August 25<sup>th</sup> at 2PM.*

K. Schedule a special meeting to approve a resolution authorizing continuation of remote teleconferencing meetings of the District's legislative bodies. Meeting must be held on or before August 13.

*-Meeting scheduled for August 11<sup>th</sup> at 10AM.*

A. Consider and approve Resolution 22-13: "A Resolution of the Board of Trustees of the Mosquito and Vector Management District of Santa Barbara County Authorizing Continuation of Remote Teleconferencing Meetings of the District's Legislative Bodies Pursuant to Government Code Section 54953(e)".

*-Secretary Williams made a motion to adopt Resolution 22-13. Seconded by Vice-President Lambert and passed 6-0-0 by roll call vote.*

5. ITEMS OF GENERAL CONSENT. The following items are approved by a single action of the Board. Items requiring additional discussion may be withdrawn from the listing and approved in a separate action.

A. Approval of the Minutes of the June 9, 2022 regular meeting

D. Approval of the June Financial Statements for County Fund 4160

E. Approval of the June Disbursement Report

F. Approval of the June Disease Surveillance Report

G. Approval of the June District Operations Report

*-It was moved by Trustee Geyer and seconded by Vice-President Lambert to approve the Items of General Consent. Motion passed 6-0-0 by roll call vote. Board discussed transferring funds to the Capital Asset Reserve later this year.*

6. OLD BUSINESS

A. Accounts receivable contracts' status (5909 Misc. Revenue)

*-Contract billing for FYE22 exceeded the amount budgeted for that line item.*

B. Consider and approve method for adding compensation to contracts due to rising gasoline costs.

*-Trustee Geyer made a motion to include mileage charges in contracts for travel to sources. Mileage rate to be 62.5 cents/per mile. Motion seconded by Secretary Williams and passed 6-0-0 by roll call vote.*

7. NEW BUSINESS

A. Public hearing to consider resolution approving Engineer's Report and ordering the levy of assessments for fiscal year 2022-23.

*-Board entered Public Hearing at 3:24. No members of the public were present and no correspondence regarding the benefit assessment was received.*

- B. Consider and approve Resolution 22-14 approving the Engineer's Report and continuation of the assessments for fiscal year 2022-23, for service zones no. 1 and no. 2 mosquito and disease control assessments
- Staff report recommending the continuation of assessments for fiscal year 2022- 2023
- It was moved by Secretary Williams and seconded by Trustee Geyer to adopt Resolution 22-14. Motion passed 6-0-0 by roll call vote.*
- C. Consider and approve understanding of services provided by Moss, Levy and Hartzheim for conducting the District's audit and associated services for the fiscal year ended June 30, 2022.
- It was moved by Trustee Geyer and seconded by Vice-President Lambert to approve the agreement with Moss, Levy, and Hartzheim. Motion passed 6-0-0 by roll call vote.*
- D. Discuss and approve pay raise for Administrative Assistant Jessica Sprigg
- It was moved by Vice-President Lambert and seconded by Trustee Geyer to increase the rate of pay for Administrative Assistant Jessica Sprigg to \$32/hour. Motion passed 6-0-0 by roll call vote.*
- E. Discuss and decide on the method for making contributions to OPEB-CERBT. Lump sum vs. monthly payments.
- Secretary Williams made a motion to make lump sum contributions for the fiscal year to both CalPERS and PARS. Motion seconded by Vice-President Lambert and passed 5-0-0 by roll call vote, with Trustee Geyer absent.*
- F. Discuss and consider funding for depreciation
- Trustee Blair made a motion to transfer \$23,000 to Fund 4161 to account for depreciation. Motion seconded by Secretary Williams and passed 5-0-0, with Trustee Geyer absent.*
- G. Discussion and selection of an actuarial consultant for actuarial services.
- Staff is satisfied with the current actuarial consultant. Secretary Williams made a motion to continue with the services of Total Compensation Services. Motion seconded by Trustee Blair and passed 5-0-0, with Trustee Geyer absent.*
- M. Consider and approve Resolution 22-15: "A Resolution in Memoriam by the Mosquito & Vector Management District of Santa Barbara County in Appreciation of and Honoring Cathy Schlottmann for Her Dedicated Public Service to Special Districts, Especially as a Trustee for the Mosquito & Vector Management District of Santa Barbara County".
- President Jory made a motion to adopt Resolution 22-15. Motion seconded by Secretary Williams and passed 5-0-0, with Trustee Geyer absent. Board and staff shared fond memories of friend and colleague, Cathy Schlottmann.*

8. MANAGER'S REPORT

*-CDPH staff conducted plague testing of squirrels at local campgrounds. Their samples tested negative.*

9. BOARD ANNOUNCEMENTS

*-Trustee Blair announced that the July 25<sup>th</sup> SBCCSDA meeting will be held in Isla Vista. A representative of the Metropolitan Water District of Southern California will be speaking.*

10. ADJOURNMENT

As there was no further business to be brought before the Board, the meeting was adjourned.

I certify that the above minutes substantially reflect the actions of the Board:

BY:

APPROVED:

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Teri Jory  
Board President

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Robert Williams  
Board Secretary