

MOSQUITO AND VECTOR MANAGEMENT DISTRICT
of Santa Barbara County
MINUTES OF SPECIAL MEETING OF TRUSTEES
May 18th, 2022

The special meeting of the Board of Trustees of the Mosquito and Vector Management District of Santa Barbara County was held at 2:00 PM, on Thursday, May 18th, 2022 via teleconference as allowed by California AB 361.

1. ROLL CALL.

TRUSTEES PRESENT:

President Teri Jory
Vice-President Adam Lambert
Secretary Robert Williams
Trustee Charlie Blair
Trustee Craig Geyer (left meeting following Item 6B)
Trustee Joe Franken

TRUSTEES ABSENT:

Trustee Cathy Schlottmann

IN ATTENDANCE:

Brian Cabrera, General Manager
Jessica Sprigg, Administrative Assistant
Carrie Troup, CPA
Zacharias Hunt, ZWorld GIS

2. CONFIRMATION OF AGENDA

-GM Cabrera requested that Item 7B be moved to after Public Comment.

3. STAFF ANNOUNCEMENTS regarding District business.

-One employee at the District has tested positive for COVID.

4. PUBLIC COMMENT –

-None.

7. NEW BUSINESS

B. Presentation from Zacharias Hunt, CEO for ZWorld GIS regarding Geospatial Information Systems and data management programs for the District.

-Zacharias Hunt of ZWorld GIS discussed the Geospatial Information System his company offers and the benefits it could provide to the District. Board discussed the cost and directed staff to get quotes from similar companies for comparison.

5. ITEMS OF GENERAL CONSENT. The following items are approved by a single action of the Board. Items requiring additional discussion may be withdrawn from the listing and approved in a separate action.

A. Approval of the Minutes of the April 7, 2022 special meeting

- B. Approval of the Minutes of the April 14, 2022 regular meeting
 - C. Approval of the Minutes of the April 28, 2022 special meeting
 - D. Approval of the April Financial Statements for County Fund 4160
 - E. Approval of the April Disbursement Report (Page 16)
 - F. Approval of the April Disease Surveillance Report
 - G. Approval of the April District Operations Report
- Secretary Williams made a motion to approve the Items of General Consent. Motion seconded by Trustee Blair and passed 6-0-0 by roll call vote.*

6. OLD BUSINESS

- A. Accounts receivable contracts' status (5909 Misc. Revenue)
-The amount invoiced for FY 22 has exceeded the amount budgeted. Contracts currently being prepared for FY 22-23.
- B. Review and approve budget for FY 2022-2023.
-It was moved by Trustee Geyer and seconded by Secretary Williams to approve the FY 2023 budget as presented. Motion passed 6-0-0 by roll call vote.

7. NEW BUSINESS

- A. Consider and approve Resolution 22-08: “A Resolution of the Board of Trustees of the Mosquito and Vector Management District of Santa Barbara County Authorizing Continuation of Remote Teleconferencing Meetings of the District’s Legislative Bodies Pursuant to Government Code Section 54953(e)”.
-Secretary Williams made a motion to adopt Resolution 22-08. Motion seconded by Vice-President Lambert and passed 5-0-0 by roll call vote
- C. Consider and approve Resolutions 22-09 and 22-10 declaring the Intention to Continue Assessments, Preliminarily Approving Engineer’s Report, and Providing for Notice of Hearing on July 14, 2022 for Fiscal Year 2022-23 for the Mosquito and Vector Management District of Santa Barbara County for Service Zone 1 and Service Zone 2
-It was moved by Trustee Blair and seconded by Secretary Williams to adopt Resolution 22-09. Motion passed 5-0-0 by roll call vote. It was moved by Vice-President Lambert and seconded by Secretary Williams to adopt Resolution 22-10. Motion passed 5-0-0 by roll call vote.
- D. Approve Audit Report for FYE 2021.
-It was moved by Secretary Williams and seconded by Trustee Blair to approve the FYE21 audit. Motion passed 5-0-0 by roll call vote.
- E. Approve the Side Letter of Agreement between the Mosquito and Vector Management District of Santa Barbara County and the Mosquito and Vector Management District of Santa Barbara County Employees Association regarding the salary survey conducted pursuant to memorandum of understanding.
-Vice-President Lambert made a motion to approve the side letter of agreement. Motion seconded by Secretary Williams and passed 5-0-0 by roll call vote.

F. Consider and approve contract for Total Compensation Systems, Inc. (TCS) for actuarial services through December 2024, decide on whether to have TCS conduct either a roll-forward or a full valuation for fiscal-year end 2022 reporting, and presentation of TCS's recommendation for the "Employer Contribution Target Amount" for reducing the District's OPEB liability.

-Board directed staff to request estimates from other companies to perform this service and continue approval of agreement to next month.

G. CERBT and PARS trust fund investment performance in April

-Board would like to see a comparison of the performance of these trust funds quarterly.

8. MANAGER'S REPORT

GM Cabrera discussed updates to the District website.

9. BOARD ANNOUNCEMENTS

-Trustee Blair announced that he attended the SBCCSDA meeting last month in Buellton and a ballot initiative was discussed which is of importance to special districts.

10. ADJOURNMENT

As there was no further business to be brought before the Board, the meeting was adjourned.

I certify that the above minutes substantially reflect the actions of the Board:

BY:

APPROVED:

Teri Jory
Board President

Robert Williams
Board Secretary