

**MOSQUITO AND VECTOR MANAGEMENT DISTRICT  
of Santa Barbara County  
MINUTES OF SPECIAL MEETING OF TRUSTEES  
June 15<sup>th</sup>, 2023**

The special meeting of the Board of Trustees of the Mosquito and Vector Management District of Santa Barbara County was held at 2:00 PM, on Thursday, June 15<sup>th</sup>, 2023 via teleconference and in person at the Santa Barbara City College Wake Center Campus, Room 18.

1. ROLL CALL.

TRUSTEES PRESENT:

President Robert Williams  
Secretary Craig Geyer  
Trustee Charlie Blair  
Trustee Joe Franken  
Trustee Barbara Silver  
Trustee Russell Dahlquist  
Trustee Hugh Rafferty

TRUSTEES ABSENT:

Vice-President Teri Jory

IN ATTENDANCE:

Brian Cabrera, General Manager  
Jessica Sprigg, Administrative Assistant  
Carrie Troup, CPA  
Mitch Barker, PARS  
Tory Milazzo, PARS  
Ashley Baires, PARS  
Jonathan Vick, AALRR

2. CONFIRMATION OF AGENDA

*It was requested that Item 9A be moved up in the agenda, following public comment.*

3. Staff announcements regarding District business

*None*

4. CORRESPONDENCE A. VCJPA Business Travel Accident insurance coverage program  
Provides coverage for staff and trustees while traveling on District business.

*-Trustees that wish to enroll may return the forms to staff.*

5. PUBLIC COMMENT-Time reserved for the public to address the Board of Trustees relative to matters of District business not on the agenda. Comment time regarding specific agenda items will be available during consideration of the particular agenda items.

*-None.*

6. CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION

(Govt. Code § 54956.9(d)(2)). Significant exposure to litigation: 1 case

*-No reportable action*

7. ITEMS OF GENERAL CONSENT. The following items are approved by a single action of the Board. Items requiring additional discussion may be withdrawn from the listing and approved in a separate action.

- A. Approval of the Minutes of the May 11<sup>th</sup>, 2023 regular meeting
- B. Approval of the May Financial Statements for County Fund 4160
- C. Approval of the May Disbursement Report
- D. Approval of the May Disease Surveillance Report
- E. Approval of the May District Operations Report

*-It was moved by Trustee Blair and seconded by Trustee Rafferty to approve the Items of General Consent following discussion. Motion passed unanimously.*

8. OLD BUSINESS. The Board will discuss and may take action on the following items:

- A. Approval of the May Financial Statements for County Fund 4160

*-Following a review of the financial statements, it was moved by Trustee Blair and seconded by Trustee Dahlquist to approve the May financial statements. Motion passed unanimously.*

- B. Accounts receivable contracts' status (5909 Misc. Revenue)

*Carrie Troup discussed the activity of the miscellaneous revenue line item of the financial statements and the amount budgeted for the upcoming fiscal year.*

C. Update on replacing the District office's main wastewater drainage pipe. Discuss scenarios and options on how to proceed with this project.

a. On 5/13/21 the Board committed to upgrade the shower facility as long as the cost was less than \$15,000. Estimate by Carroll Plumbing to replace the pipe is \$15K - \$17K.

b. Hire a general contractor

*-Trustee Geyer directed that staff bring back the motion that was made and consider rescinding it due to the restraints that have presented themselves through the process of researching the options available.*

D. Consider and discuss search for a new legal counsel for the District.

a. Form an ad hoc committee to search for a replacement

b. Request for Proposals

c. Recommendations

*-Rick Battles has agreed to remain on retainer while new legal counsel is sought.*

9. NEW BUSINESS. The Board will discuss and may take action on the following items:

A. Summary of the PARS review of the District's OPEB Trust fund performance.

*-PARS representatives gave an overview of the performance of District investments and discussed options going forward.*

10. Review of The California Health & Safety Code, Chapter 1. Mosquito Abatement and Vector Control Districts, Article 1, §§ 204, 205, 206 and 207.

11. REQUESTS FOR FUTURE AGENDA ITEMS

12. GENERAL MANAGER'S REPORT

*-Board discussed phishing emails.*

13. BOARD ANNOUNCEMENTS

*-Trustee Blair discussed the recent SBCCSDA meeting, at which, Lead Technician Ibarra and Carrie Troup received awards for Professional/Staff Person of the Year and Contractor of the Year, respectively.*

14. ADJOURNMENT (Next scheduled meeting: 2:00 PM; Thursday, July 13, 2023)

12. ADJOURNMENT

As there was no further business to be brought before the Board, the meeting was adjourned.

I certify that the above minutes substantially reflect the actions of the Board:

BY:

APPROVED:

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Robert Williams  
Board President

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Craig Geyer  
Board Secretary