

**MOSQUITO AND VECTOR MANAGEMENT DISTRICT  
of Santa Barbara County  
MINUTES OF REGULAR MEETING OF TRUSTEES  
March 11<sup>th</sup>, 2021**

The regular meeting of the Board of Trustees of the Mosquito and Vector Management District of Santa Barbara County was held at 2:00 PM, on Thursday, March 11<sup>th</sup>, 2021 via teleconference as allowed by State of California Executive Order N-29-20.

1. ROLL CALL.

TRUSTEES PRESENT:

President Teri Jory  
Vice-President Adam Lambert  
Secretary Robert Williams  
Trustee Charlie Blair  
Trustee Cathy Schlottmann  
Trustee Craig Geyer  
Trustee Katherine Stewart

TRUSTEES ABSENT:

None.

IN ATTENDANCE:

Brian Cabrera, General Manager  
Jessica Sprigg, Administrative Assistant  
Carrie Troup, CPA  
Nate Kowalski, Legal Counsel

2. CONFIRMATION OF AGENDA

*-No changes requested.*

3. STAFF ANNOUNCEMENTS regarding District business.

A. Recruitment to fill open seat representing the City of Carpinteria on the Board

4. CORRESPONDENCE

A. CSDA – member resources available for trustees including Special District Board Member Handbook, trustee trainings, and free live and on-demand webinars.

5. PUBLIC COMMENT –

*-None.*

6. CLOSED SESSION – 2:15 PM TIME CERTAIN

A. Public comment on closed session agenda items

B. Closed session pursuant to Government Code § 54957.6

**Conference with labor negotiator**

**Agency designated representative:** Nate Kowalski, Counsel and Brian Cabrera, General Manager

**Employee organization:** Mosquito and Vector Management District of Santa Barbara County Employees Association The negotiations between the Mosquito and Vector Management District of Santa Barbara County and the Mosquito and Vector Management District of Santa Barbara County Employees Association will be presented for the purpose of reviewing the District's position and instructing the designated representatives. Issues to be discussed may include salaries, salary schedules, fringe benefits, available funds and funding priorities.  
*-Board entered Closed Session at 2:11. Returning to Open Session at 3:25, GM Cabrera reported that the Board provided direction for negotiations and provided terms and conditions for the process.*

7. ITEMS OF GENERAL CONSENT. The following items are approved by a single action of the Board. Items requiring additional discussion may be withdrawn from the listing and approved in a separate action.

A. Approval of the Minutes of the February 11,2021 regular meeting

B. Approval of the February Financial Statements for County Fund 4160

C. Approval of the February Vendor Disbursement Report

D. Approval of the February Disease Surveillance Report

E. Approval of the February District Operations Report

*-It was moved by Trustee Stewart and seconded by Trustee Blair to approve the Items of General Consent following discussion. Carrie Troup discussed the financial statements. Items of General Consent approved 7-0-0 by roll call vote.*

8. OLD BUSINESS

A. Accounts receivable contracts' status (5909 Misc. Revenue)

*-Staff continues to update contracts for renewal.*

B. Update on opening an OPEB Trust Fund with Public Agency Retirement Services (PARS) The following forms were submitted to PARS: Adoption Agreement, Addendum to the Services Agreement, Investment Strategy Selection and Disclosure Form, Discretionary Trustee Fee Schedule, U.S. A Bank Authorized Signature Form, U.S. Bank Customer ID Program/Investment Related Disclosures/Customer Acknowledgment, W-9 Taxpayer ID Number and Certification Form.

*-PARS is ready for the District to make a contribution. GM Cabrera is arranging to consult with the investment manager regarding investment strategy for the forty-thousand dollar contribution. Board discussed the cost, logistics, and benefits of acquiring a drone for operations.*

9. NEW BUSINESS

A. Presentation of preliminary budget for FY 2021-2022.

*-Preliminary figure for increase of taxes and benefit assessment funds is three percent. This is a conservative estimate. The release of the March CPI will have a significant impact on development of the budget.*

B. Approval of Audit Report for FYE 2020.

*-Awaiting completion of Management Discussion and Analysis.*

10. MANAGER'S REPORT

*-GM Cabrera will be giving a presentation for UC Riverside regarding invasive Aedes and integrated mosquito management.*

*-Technicians have completed almost all the continuing education units required for renewal of their vector technician licenses with the CDPH.*

11. BOARD ANNOUNCEMENTS

*-President Jory announced that a nomination for GM Cabrera for SBCCSDA General Manager of the Year has been submitted.*

11. ADJOURNMENT

As there was no further business to be brought before the Board, the meeting was adjourned.

I certify that the above minutes substantially reflect the actions of the Board:

BY:

APPROVED:

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Teri Jory  
Board President

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Robert Williams  
Board Secretary