



# Mosquito and Vector Management District of Santa Barbara County

Environmental Management of Human Disease Vectors

## TRUSTEES (TERM ENDING):

President Teri Jory, City of Santa Barbara (1/4/23)	Vice-President Adam Lambert, Santa Barbara County (12/31/22)
Secretary Bob Williams, Santa Barbara County (12/31/22)	Charles Blair, Santa Barbara County (12/8/23)
Craig Geyer, City of Goleta (1/1/24)	Cathy Schlottmann, Santa Barbara County (12/8/23)
Joe Franken, City of Carpinteria (1/31/23)	Vacant, Santa Barbara County

Persons with disabilities who require any disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the meeting are asked to contact the District's General Manager prior to the meeting by telephone at (805) 969-5050 or by email at [gm@mvmdistrict.org](mailto:gm@mvmdistrict.org).

## REGULAR MEETING OF THE BOARD OF TRUSTEES

CONSISTENT WITH ASSEMBLY BILL 361, THE BOARD MEETING WILL BE HELD BY REMOTE CONFERENCING. MEMBERS OF THE PUBLIC WHO WISH TO OBSERVE THE MEETING AND/OR OFFER PUBLIC COMMENT CAN ACCESS THE MEETING BY USING THE FOLLOWING LINK: <https://us02web.zoom.us/j/87230170418> (MEETING ID: 872 3017 0418; PASSCODE: 291212; DIAL IN FOR AUDIO ONLY: +1-408-638-0968

**MARCH 10, 2022, 2:00 PM**

# AGENDA

### 1. ROLL CALL

### 2. CONFIRMATION OF AGENDA

### 3. STAFF ANNOUNCEMENTS regarding District business

- A. Reminder that Form 700 Conflict of Interest forms are due on April 1.

**4. PUBLIC COMMENT.** Time reserved for the public to address the Board of Trustees relative to matters of District business not on the agenda. Comment time regarding specific agenda items will be available during consideration of the particular agenda items.

### 5. CLOSED SESSION

#### A. Public comment on closed session agenda items

#### B. Closed Session Pursuant to Government Code Section 5497

Discussion of the District's representatives meeting with the Mosquito and Vector Management District of Santa Barbara County Employees Association regarding the salary survey conducted pursuant to memorandum of understanding.

**Reconvene to open session to report action taken (if any) in closed session**

**6. ITEMS OF GENERAL CONSENT.** The following items can be approved by a single action of the Board. Items requiring additional discussion may be withdrawn from the listing and addressed in separate actions. (See attachments for each.)

- A. Approval of the Minutes of the February 10, 2022 regular meeting (Page 3)
- B. Approval of the February Financial Statements for County Fund 4160 (Page 6)
- C. Approval of the February Disbursement Report (Page 11)
- D. Approval of the February Disease Surveillance Report (Page 16)
- E. Approval of the February District Operations Report (Page 18)

**7. OLD BUSINESS.** The Board will discuss and may take action on the following items:

- A. Accounts receivable contracts' status (5909 Misc. Revenue) (Page 19)
- B. Review of Service Agreement renewal with SCI Consulting Group. (Page 20)

**8. NEW BUSINESS.** The Board will discuss and may take action on the following items:

- A. Consider and approve Resolution No. 22-05 authorizing continuation of remote teleconference meetings of the District's legislative bodies for the period March 10, 2022 to April 8, 2022 pursuant to Government Code section 54953(e) (Page 27)
- B. Schedule and approve a special meeting to be held on or before April 8, 2022 to authorize the continuation of remote teleconference meetings of the District's legislative bodies pursuant to Government Code section 54953(e)
- C. LAFCO Elections (Page 29)
  - a. Discussion and election of a candidate to serve as a Regular Special District Member on Santa Barbara LAFCO
  - b. Consider approving an all-mailed ballot process for nomination and election of Special District members on Santa Barbara LAFCO.
- D. Presentation of preliminary budget for FY 2022-2023. (Page 35)

**9. GENERAL MANAGER'S REPORT** (Page 37)

**10. BOARD ANNOUNCEMENTS**

**11. ADJOURNMENT** (The next meeting is scheduled for Thursday, April 14, 2022.)

**MOSQUITO AND VECTOR MANAGEMENT DISTRICT  
of Santa Barbara County  
MINUTES OF REGULAR MEETING OF TRUSTEES  
February 10<sup>th</sup>, 2022**

The regular meeting of the Board of Trustees of the Mosquito and Vector Management District of Santa Barbara County was held at 2:00 PM, on Thursday, February 10<sup>th</sup>, 2022 via teleconference as allowed by California AB 361.

1. ROLL CALL.

TRUSTEES PRESENT:

President Teri Jory  
Vice-President Adam Lambert  
Secretary Robert Williams  
Trustee Charlie Blair  
Trustee Cathy Schlottmann  
Trustee Craig Geyer  
Trustee Joe Franken

TRUSTEES ABSENT:

None.

IN ATTENDANCE:

Brian Cabrera, General Manager  
Jessica Sprigg, Administrative Assistant  
Carrie Troup, CPA  
Nate Kowalski, Legal Counsel  
Vesna Ibarra, Lead Vector Control Technician

2. CONFIRMATION OF AGENDA

*-No changes requested.*

3. STAFF ANNOUNCEMENTS regarding District business.

*-Board of Supervisors has been informed of the opening on the District Board.*

4. CORRESPONDENCE

A. Conflict of Interest Form 700 due April 1, 2022.

*-Notices from the eDisclosure website have been sent.*

B. Timeline for 2022-2023 Benefit Assessment from SCI.

*-Standard annual timeline for benefit assessment process.*

5. PUBLIC COMMENT –

*-None.*

6. CLOSED SESSION

A. Public comment on closed session agenda items

*-Technician Ibarra lobbied for increasing the proposed salary survey adjustment of Technician Cram.*

**B. Closed Session Pursuant to Government Code Section 5497**

Discussion of the District's representatives meeting with the Mosquito and Vector Management District of Santa Barbara County Employees Association regarding the salary survey conducted pursuant to memorandum of understanding.

*-Returning from closed session at 3:00, there was no action to report.*

**7. ITEMS OF GENERAL CONSENT.** The following items are approved by a single action of the Board. Items requiring additional discussion may be withdrawn from the listing and approved in a separate action.

- A.** Approval of the Minutes of the January 6, 2022 special meeting
- B.** Approval of the Minutes of the January 13, 2022 regular meeting
- C.** Approval of the January Financial Statements for County Fund 4160
- D.** Approval of the January Vendor Disbursement Report
- E.** Approval of the January Disease Surveillance Report
- F.** Approval of the January District Operations Report

*-It was moved by Secretary Williams and seconded by Vice-President Lambert to approve the Items of General Consent. Motion passed 7-0-0 by roll call vote.*

**8. OLD BUSINESS**

**A. Accounts receivable contracts' status (5909 Misc. Revenue)**

*-Trustee Geyer made a motion to send a notice to SoCalGas that service will cease in 60 days unless a contract is entered. Motion seconded by Secretary Williams. Motion was then withdrawn and staff was directed to discuss general liability coverage for work done on the property without a contract.*

**B. Review and approve the revised 2021 full valuation actuarial study by TCS**

*-It was moved by Trustee Geyer and seconded by Trustee Schlottmann to approve the actuarial study. Motion passed 7-0-0 by roll call vote.*

**9. NEW BUSINESS**

**A. Consider and approve Resolution No. 22-04 authorizing continuation of remote teleconference meetings of the District's legislative bodies for the period February 10, 2022 to March 11, 2022 pursuant to Government Code section 54953(e)**

*-It was moved by Secretary Williams and seconded by Trustee Geyer to adopt Resolution 22-04 and continue remote meetings. Motion passed 7-0-0 by roll call vote.*

**B. Consider and approve the District's Service Agreement renewal with SCI Consulting Group.**

Renewing allows SCI to continue serving as the Engineer of Work to provide professional consulting and levy administration services for the District including the production of the District's annual Engineer's Report, determining the annual assessments for Service Zone's 1 and 2 and all work related to the administration of these services.

*-Trustee Geyer made a motion to approve a one year agreement with SCI for \$13,550 and put the benefit assessment process out to bid next year. Motion seconded by Trustee Schlottmann and passed 7-0-0 by roll call vote.*

10. MANAGER'S REPORT

*-Technicians are making progress toward completing their continuing education requirements.*

11. BOARD ANNOUNCEMENTS

*-No quorum was reached for the LAFCO election at the SBCCSDA meeting. Balloting will be done by mail and the Board will vote on a LAFCO representative at the March District meeting.*

12. ADJOURNMENT

As there was no further business to be brought before the Board, the meeting was adjourned.

I certify that the above minutes substantially reflect the actions of the Board:

BY:

APPROVED:

-----  
Teri Jory  
Board President

-----  
Robert Williams  
Board Secretary

# Financial Status (Real-Time)

As of: 2/28/2022 (66% Elapsed)  
Accounting Period: OPEN

Selection Criteria: Fund = 4160

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

## Fund 4160 -- Mosquito & Vector Mgt District

Line Item Account	6/30/2022 Fiscal Year Adjusted Budget	2/28/2022 Year-To-Date Actual	6/30/2022 Fiscal Year Variance	6/30/2022 Fiscal Year Pct of Budget
<b>Revenues</b>				
<b>Taxes</b>				
3010 -- Property Tax-Current Secured	460,000.00	276,567.51	-183,432.49	60.12 %
3011 -- Property Tax-Unitary	6,900.00	3,790.59	-3,109.41	54.94 %
3015 -- PT PY Corr/Escapes Secured	0.00	-42.19	-42.19	--
3020 -- Property Tax-Current Unsecd	18,000.00	17,982.02	-17.98	99.90 %
3023 -- PT PY Corr/Escapes Unsecured	0.00	443.23	443.23	--
3028 -- RDA Pass-through Payments	4,400.00	3,265.81	-1,134.19	74.22 %
3029 -- RDA RPTTF Resid Distributions	7,800.00	7,127.53	-672.47	91.38 %
3040 -- Property Tax-Prior Secured	0.00	-156.38	-156.38	--
3050 -- Property Tax-Prior Unsecured	2,400.00	277.65	-2,122.35	11.57 %
3054 -- Supplemental Pty Tax-Current	8,800.00	5,923.92	-2,876.08	67.32 %
3056 -- Supplemental Pty Tax-Prior	100.00	-195.28	-295.28	-195.28 %
Taxes	508,400.00	314,984.41	-193,415.59	61.96 %
<b>Fines, Forfeitures, and Penalties</b>				
3057 -- PT-506 Int, 480 CIOS/CIC Pen	0.00	5.58	5.58	--
Fines, Forfeitures, and Penalties	0.00	5.58	5.58	--
<b>Use of Money and Property</b>				
3380 -- Interest Income	13,000.00	2,399.73	-10,600.27	18.46 %
3381 -- Unrealized Gain/Loss Invstmnts	-4,488.00	-8,804.77	-4,316.77	196.18 %
Use of Money and Property	8,512.00	-6,405.04	-14,917.04	-75.25 %
<b>Intergovernmental Revenue-State</b>				
4220 -- Homeowners Property Tax Relief	2,250.00	1,082.90	-1,167.10	48.13 %
Intergovernmental Revenue-State	2,250.00	1,082.90	-1,167.10	48.13 %
<b>Intergovernmental Revenue-Other</b>				
4840 -- Other Governmental Agencies	15,000.00	8,520.40	-6,479.60	56.80 %

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## Fund 4160 -- Mosquito & Vector Mgt District

Line Item Account	6/30/2022 Fiscal Year Adjusted Budget	2/28/2022 Year-To-Date Actual	6/30/2022 Fiscal Year Variance	6/30/2022 Fiscal Year Pct of Budget
Intergovernmental Revenue-Other	15,000.00	8,520.40	-6,479.60	56.80 %
<b>Charges for Services</b>				
4877 -- Other Special Assessments	648,425.00	385,626.87	-262,798.13	59.47 %
Charges for Services	648,425.00	385,626.87	-262,798.13	59.47 %
<b>Miscellaneous Revenue</b>				
5891 -- Refunds/Repayments	0.00	20,232.72	20,232.72	--
5909 -- Other Miscellaneous Revenue	120,000.00	83,926.32	-36,073.68	69.94 %
Miscellaneous Revenue	120,000.00	104,159.04	-15,840.96	86.80 %
Revenues	1,302,587.00	807,974.16	-494,612.84	62.03 %
<b>Expenditures</b>				
<b>Salaries and Employee Benefits</b>				
6100 -- Regular Salaries	489,000.00	286,599.08	202,400.92	58.61 %
6210 -- Commissioner/Director/Trustee	10,000.00	6,000.00	4,000.00	60.00 %
6400 -- Retirement Contribution	173,595.00	96,801.40	76,793.60	55.76 %
6475 -- Retiree Medical OPEB	21,000.00	4,270.24	16,729.76	20.33 %
6500 -- FICA Contribution	30,318.00	18,204.82	12,113.18	60.05 %
6550 -- FICA/Medicare	7,580.00	4,257.56	3,322.44	56.17 %
6600 -- Health Insurance Contrib	149,000.00	93,833.25	55,166.75	62.98 %
6700 -- Unemployment Ins Contribution	2,500.00	785.50	1,714.50	31.42 %
6900 -- Workers Compensation	23,000.00	20,492.00	2,508.00	89.10 %
Salaries and Employee Benefits	905,993.00	531,243.85	374,749.15	58.64 %
<b>Services and Supplies</b>				
7030 -- Clothing and Personal	6,900.00	3,136.26	3,763.74	45.45 %
7050 -- Communications	6,800.00	4,060.94	2,739.06	59.72 %
7070 -- Household Supplies	3,200.00	1,488.00	1,712.00	46.50 %
7090 -- Insurance	19,000.00	18,836.00	164.00	99.14 %

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## Fund 4160 -- Mosquito & Vector Mgt District

Line Item Account	6/30/2022 Fiscal Year Adjusted Budget	2/28/2022 Year-To-Date Actual	6/30/2022 Fiscal Year Variance	6/30/2022 Fiscal Year Pct of Budget
7120 -- Equipment Maintenance	7,300.00	2,482.32	4,817.68	34.00 %
7121 -- Operating Supplies	9,000.00	8,347.31	652.69	92.75 %
7124 -- IT Software Maintenance	7,000.00	2,369.94	4,630.06	33.86 %
7200 -- Structure & Ground Maintenance	6,000.00	1,235.86	4,764.14	20.60 %
7430 -- Memberships	18,000.00	16,063.00	1,937.00	89.24 %
7450 -- Office Expense	6,000.00	3,280.60	2,719.40	54.68 %
7460 -- Professional & Special Service	63,000.00	41,085.27	21,914.73	65.21 %
7508 -- Legal Fees	15,000.00	12,423.12	2,576.88	82.82 %
7546 -- Administrative Expense	11,000.00	826.25	10,173.75	7.51 %
7650 -- Special Departmental Expense	82,000.00	56,101.39	25,898.61	68.42 %
7653 -- Training Fees & Supplies	6,000.00	457.00	5,543.00	7.62 %
7730 -- Transportation and Travel	5,000.00	276.33	4,723.67	5.53 %
7731 -- Gasoline-Oil-Fuel	9,600.00	6,371.71	3,228.29	66.37 %
7732 -- Training	0.00	0.00	0.00	--
7760 -- Utilities	4,800.00	2,783.21	2,016.79	57.98 %
Services and Supplies	285,600.00	181,624.51	103,975.49	63.59 %
Other Charges				
7860 -- Contrib To Other Agencies	55,000.00	86,592.00	-31,592.00	157.44 %
Other Charges	55,000.00	86,592.00	-31,592.00	157.44 %
Capital Assets				
8200 -- Structures&Struct Improvements	10,000.00	0.00	10,000.00	0.00 %
8300 -- Equipment	60,000.00	0.00	60,000.00	0.00 %
Capital Assets	70,000.00	0.00	70,000.00	0.00 %
Expenditures	1,316,593.00	799,460.36	517,132.64	60.72 %



# Financial Status (Real-Time)

As of: 2/28/2022 (66% Elapsed)  
Accounting Period: OPEN

Selection Criteria: Fund = 4160

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

## Fund 4160 -- Mosquito & Vector Mgt District

Line Item Account	6/30/2022 Fiscal Year Adjusted Budget	2/28/2022 Year-To-Date Actual	6/30/2022 Fiscal Year Variance	6/30/2022 Fiscal Year Pct of Budget
<b>Other Financing Sources &amp; Uses</b>				
<b>Other Financing Sources</b>				
5911 -- Oper Trf (In)-Other Funds	30,337.00	0.00	-30,337.00	0.00 %
Other Financing Sources	30,337.00	0.00	-30,337.00	0.00 %
<b>Other Financing Uses</b>				
7901 -- Oper Trf (Out)	16,819.00	17,000.00	-181.00	101.08 %
Other Financing Uses	16,819.00	17,000.00	-181.00	101.08 %
Other Financing Sources & Uses	13,518.00	-17,000.00	-30,518.00	-125.76 %
<b>Changes to Fund Balances</b>				
<b>Decrease to Restricted</b>				
9797 -- Unrealized Gains	488.00	487.48	-0.52	99.89 %
Decrease to Restricted	488.00	487.48	-0.52	99.89 %
Changes to Fund Balances	488.00	487.48	-0.52	99.89 %
Mosquito & Vector Mgt District	0.00	-7,998.72	-7,998.72	--
Net Financial Impact	0.00	-7,998.72	-7,998.72	--

# Cash Balances (Real-Time)

As of: 2/28/2022  
Accounting Period: OPEN

Selection Criteria: Fund = 4160-4161

Layout Options: Summarized By = Fund; Page Break At = Fund

Fund	2/1/2022 Beginning Balance	Month-To-Date Cash Receipts (+)	Month-To-Date Treasury Credits (+)	Month-To-Date Warrants and Wire Transfers (-)	Month-To-Date Treasury Debits (-)	2/28/2022 Ending Balance
4160 -- Mosquito & Vector Mgt District	1,690,772.23	0.00	0.00	34,459.60	15,151.49	1,641,161.14
4161 -- SB Vector-Cap Asset Reserve	628,526.88	0.00	0.00	0.00	0.00	628,526.88
Total Report	2,319,299.11	0.00	0.00	34,459.60	15,151.49	2,269,688.02

# Vendor Disbursements (Real-Time)

From 2/1/2022 to 2/28/2022

Selection Criteria: Fund = 4160

Layout Options: Summarized By = Fund, Vendor; Page Break At = Fund

## Fund 4160 -- Mosquito & Vector Mgt District

Disbursement	Disbursement Date	Dept	Purchase Order	Remit Description	Amount
Vendor 005979 -- CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM					
W - 09778596	02/16/2022	880		PEB-	4,574.00
Total CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM					4,574.00
Vendor 006215 -- US BANK CORPORATE PAYMENT SYSTEM					
ACH - 748325	02/01/2022	880		Vendor Account:	1,233.94
Total US BANK CORPORATE PAYMENT SYSTEM					1,233.94
Vendor 008116 -- HOWELL MOORE & GOUGH LLP					
W - 09778946	02/25/2022	880		Vendor Invoice #: 43890; Vendor Account:	207.00
Total HOWELL MOORE & GOUGH LLP					207.00
Vendor 050379 -- ADP INC					
EFT	02/23/2022	880		Vendor Invoice #: 599514435	124.60
Total ADP INC					124.60
Vendor 080067 -- ATKINSON ANDELSON LOYA RUUD ROMO					
W - 09778961	02/25/2022	880		Vendor Invoice #: 643521; Vendor Account:	1,693.13
Total ATKINSON ANDELSON LOYA RUUD ROMO					1,693.13
Vendor 086415 -- CITY EMPLOYEES ASSOC LLC					
ACH - 750179	02/17/2022	880		UNION DUES	48.00
Total CITY EMPLOYEES ASSOC LLC					48.00
Vendor 101532 -- STREAMLINE					
W - 09778157	02/04/2022	880		Vendor Invoice #: 051D17E0-0016	200.00
Total STREAMLINE					200.00
Vendor 194683 -- Allied Administrators for Delta Dental					
ACH - 749249	02/09/2022	880		ID #	908.15
Total Allied Administrators for Delta Dental					908.15
Vendor 246891 -- MISSION LINEN SUPPLY					
ACH - 748934	02/04/2022	880		Vendor Account:	315.96

# Vendor Disbursements (Real-Time)

From 2/1/2022 to 2/28/2022

Selection Criteria: Fund = 4160

Layout Options: Summarized By = Fund, Vendor; Page Break At = Fund

## Fund 4160 -- Mosquito & Vector Mgt District

Disbursement	Disbursement Date	Dept	Purchase Order	Remit Description	Amount
				Total MISSION LINEN SUPPLY	315.96
Vendor 346888 -- CARRIE TROUP CPA					
ACH - 750983	02/25/2022	880		Vendor Invoice #: 0122V	2,325.00
				Total CARRIE TROUP CPA	2,325.00
Vendor 522736 -- McCormix Corporation					
ACH - 748967	02/04/2022	880		Vendor Account:	785.77
				Total McCormix Corporation	785.77
Vendor 556712 -- MONTECITO WATER DISTRICT					
ACH - 750999	02/25/2022	880		Vendor Account:	61.68
				Total MONTECITO WATER DISTRICT	61.68
Vendor 564677 -- MOSS LEVY & HARTZHEIM					
W - 09778981	02/25/2022	880		Vendor Invoice #: 29957; Vendor Account:	2,000.00
				Total MOSS LEVY & HARTZHEIM	2,000.00
Vendor 648390 -- CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM					
ACH - 751224	02/28/2022	880		Vendor Invoice #: 100000016714961; Vendor Account: 1	11,120.14
				Total CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM	11,120.14
Vendor 651000 -- QUILL CORP					
W - 09778178	02/04/2022	880		Vendor Invoice #: 22412392; Vendor Account:	143.77
				Total QUILL CORP	143.77
Vendor 710175 -- STATE/FEDERAL TAXES & DIRECT DEPOSITS					
EFT	02/10/2022	880		Vendor Account:	16,829.99
EFT	02/24/2022	880		Vendor Account:	17,505.01
				Total STATE/FEDERAL TAXES & DIRECT DEPOSITS	34,335.00
Vendor 767200 -- SOUTHERN CALIFORNIA EDISON					
ACH - 751012	02/25/2022	880		Vendor Account:	92.26
				Total SOUTHERN CALIFORNIA EDISON	92.26



# Vendor Disbursements (Real-Time)

From 2/1/2022 to 2/28/2022

Selection Criteria: Fund = 4160

Layout Options: Summarized By = Fund, Vendor; Page Break At = Fund

## Fund 4160 -- Mosquito & Vector Mgt District

Disbursement	Disbursement Date	Dept	Purchase Order	Remit Description	Amount
Vendor 767800 -- THE GAS COMPANY					
ACH - 751014	02/25/2022	880		Vendor Account:	106.76
				Total THE GAS COMPANY	106.76
Vendor 776537 -- COX COMMUNICATIONS - BUSINESS					
ACH - 751016	02/25/2022	880		Vendor Account:	456.07
				Total COX COMMUNICATIONS - BUSINESS	456.07
				Total Mosquito & Vector Mgt District	60,731.23



P.O. BOX 6343  
FARGO ND 58125-6343



000001682 01 SP 0.530 106481465220578 P

MVM DISTRICT  
ATTN BRIAN CARERA  
PO BOX 1389  
2450 LILLIE AVE  
SUMMERLAND CA 93067-1389

ACCOUNT NUMBER \_\_\_\_\_  
STATEMENT DATE 02-22-2022  
AMOUNT DUE \$1,069.91  
NEW BALANCE \$1,069.91  
PAYMENT DUE ON RECEIPT

AMOUNT ENCLOSED  
\$

Please make check payable to "U.S. Bank"

U.S. BANK CORPORATE PAYMENT SYSTEMS  
P.O. BOX 790428  
ST. LOUIS, MO 63179-0428

Please tear payment coupon at perforation.

CORPORATE ACCOUNT SUMMARY									
MVM DISTRICT	Previous Balance	Purchases And Other Charges	Cash Advances	Cash Advance Fees	Late Payment Charges	Credits	Payments	New Balance	
Company Total	\$1,233.94	\$1,069.91	\$0.00	\$0.00	\$0.00	\$0.00	\$1,233.94	\$1,069.91	

CORPORATE ACCOUNT ACTIVITY					
MVM DISTRICT					TOTAL CORPORATE ACTIVITY
					\$1,233.94 CR
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
02-02	02-02	74798262033000000000016	PAYMENT - 748325 00000 A	1,233.94 PY	

NEW ACTIVITY					
VESNA IBARRA		CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
		\$0.00	\$58.22	\$0.00	\$58.22
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
02-10	02-09	24765012041091008372021	MINER'S ACE HARDWARE GOLETA CA	21.54	
02-21	02-18	24137462050600169437005	TST* BROOKS BURGERS PISMO BEACH CA	36.68	

<b>CUSTOMER SERVICE CALL</b>  800-344-5696	ACCOUNT NUMBER		ACCOUNT SUMMARY	
	STATEMENT DATE	DISPUTED AMOUNT	PREVIOUS BALANCE	1,233.94
<b>SEND BILLING INQUIRIES TO:</b> U.S. Bank National Association C/O U.S. Bancorp Purchasing Card Program P.O. Box 6335 Fargo, ND 58125-6335	02/22/22	.00	PURCHASES & OTHER CHARGES	1,069.91
	<b>AMOUNT DUE</b>  1,069.91		CASH ADVANCES	.00
			CASH ADVANCE FEES	.00
			LATE PAYMENT CHARGES	.00
			CREDITS	.00
		PAYMENTS	1,233.94	
		ACCOUNT BALANCE	1,069.91	



Company Name: MVM DISTRICT
Corporate Account Number:
Statement Date: 02-22-2022

NEW ACTIVITY					
<b>JESSICA E SPRIGG</b>		<b>CREDITS</b>	<b>PURCHASES</b>	<b>CASH ADV</b>	<b>TOTAL ACTIVITY</b>
		\$0.00	\$255.57	\$0.00	\$255.57
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
01-28	01-27	24692162027100839528807	VERIZONWRLSS*RTCCR VB 800-922-0204 FL	1.85	
02-02	02-01	24137462033001264052579	USPS PO 0513320113 CARPINTERIA CA	1.56	
02-02	02-01	24692162032100001353698	IN *TECHEASE COMPUTER SOL 805-5643273 CA	250.00	
02-07	02-04	24137462036001157660246	USPS PO 0513320113 CARPINTERIA CA	2.16	
<b>ROBBY R SHARP</b>		<b>CREDITS</b>	<b>PURCHASES</b>	<b>CASH ADV</b>	<b>TOTAL ACTIVITY</b>
		\$0.00	\$188.01	\$0.00	\$188.01
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
02-15	02-14	24040832045900012500241	LA CUMBRE FEED SANTA BARBARA CA	167.60	
02-21	02-18	24137462050600169455809	TST* BROOKS BURGERS PISMO BEACH CA	20.41	
<b>KAREN EGERMAN-SCHIULTZ</b>		<b>CREDITS</b>	<b>PURCHASES</b>	<b>CASH ADV</b>	<b>TOTAL ACTIVITY</b>
		\$0.00	\$488.00	\$0.00	\$488.00
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
02-07	02-04	24692162035100248834911	SQ *KENNEDY'S AUTOMOTIVE SANTA BARBARA CA	69.79	
02-08	02-07	24164072038069273765976	FEDEX OFFIC20000002006 SANTA BARBARA CA	17.91	
02-08	02-07	24692162038100664091795	CHEVRON 0370421 KETTLEMAN CIT CA	60.24	
02-08	02-08	24692162039100792856043	ARBY'S 538 LODI CA	9.04	
02-10	02-09	24137462041001271769801	TST* PIEOLOGY - SACRAMENTO SACRAMENTO CA	15.14	
02-10	02-08	24426292040018022044005	MOSQUITO & VECTOR CONTROL 916-440-0826 CA	200.00	
02-10	02-08	24493982040286199800863	THE PARK DOWNTOWN SACRAMENTO CA	22.97	
02-10	02-09	24760622041390000724481	FIT EATS - SACRAMENTO SACRAMENTO CA	14.99	
02-11	02-10	24427332041740293440479	MCDONALD'S F16753 FIREBAUGH CA	7.55	
02-11	02-10	24692162041100955207469	CHEVRON 0092316 FIREBAUGH CA	50.65	
02-21	02-18	24137462050600169455981	TST* BROOKS BURGERS PISMO BEACH CA	19.72	
<b>DONALD CRAM</b>		<b>CREDITS</b>	<b>PURCHASES</b>	<b>CASH ADV</b>	<b>TOTAL ACTIVITY</b>
		\$0.00	\$30.12	\$0.00	\$30.12
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
02-09	02-07	24801972039839005526063	FUEL DEPOT SANTA BARBARA CA	30.12	
<b>BRIAN J CABRERA</b>		<b>CREDITS</b>	<b>PURCHASES</b>	<b>CASH ADV</b>	<b>TOTAL ACTIVITY</b>
		\$0.00	\$49.99	\$0.00	\$49.99
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
02-14	02-13	24011342044000047688602	ZOOM.US 888-799-9666 WWW.ZOOM.US CA	14.99	
02-15	02-14	24430992045400813118582	MSFT * E0800HNYXE MSBILL.INFO WA	35.00	





# MOSQUITO and VECTOR MANAGEMENT DISTRICT of SANTA BARBARA COUNTY

## DISEASE SURVEILLANCE REPORT

February 2022

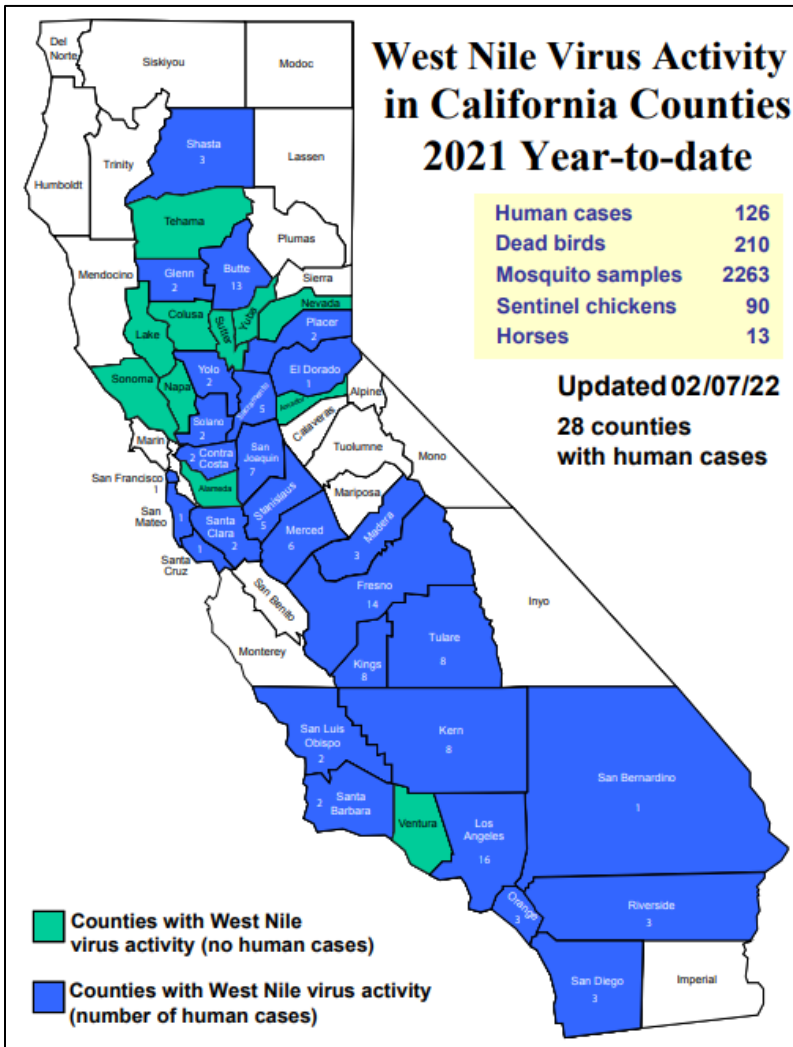
### Vector-borne Disease Surveillance

Mosquito trapping will resume in March. Mosquitoes are unlikely to be active when overnight temperatures are lower than 50°F.

Staff joined Dr. Sarah Billeter and Dr. Marco Metzger from the CA Dept. of Public Health on a tick collection quest on February 16, 2022 at the three sites listed in the table below. All ticks collected were adults. Disease testing results are pending.

Site	<i>Ixodes pacificus</i> male	<i>Ixodes pacificus</i> female	<i>Dermacentor occidentalis</i> male	<i>Dermacentor occidentalis</i> female	<i>Dermacentor similis</i> * male	<i>Dermacentor similis</i> * female
Romero Canyon Trail	15	14	28	30		
Jesusita Trail	24	34		1	1	
Aliso Canyon Trail (Paradise Road)	25	21	7	9		

\*formerly *Dermacentor variabilis*



### California Arbovirus Detection

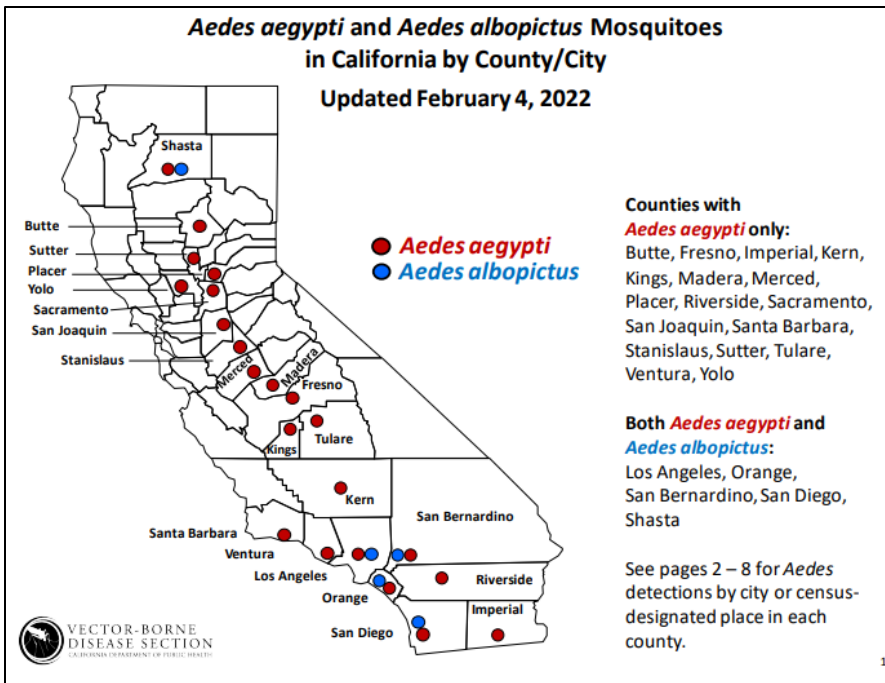
In 2022, no detections of West Nile virus, Saint Louis encephalitis virus, or Western equine encephalitis virus have been reported in California.

### Arbovirus Activity in Santa Barbara County

No dead birds were reported in January or February 2022. No mosquito pools were submitted.

The District currently maintains four sentinel chicken flocks in Santa Barbara County located at the Goleta Sanitary District, Mission Hills Community Services District, the Solvang City Wastewater Treatment Plant, and the U.S. Forest Service Fire Station in Carpinteria. Chickens are tested for antibodies to WNV, SLE, and WEE. Blood samples were collected the week of January 31st; all samples tested negative. The program is being discontinued, and the final sample collection date was on March 1, 2022.





## Invasive *Aedes* Mosquito and Zika Virus Update

No *Aedes aegypti* mosquitoes or other invasive *Aedes* species have been detected in Santa Barbara County in 2022.

*Aedes aegypti* mosquitoes are present in 22 California counties; *Aedes albopictus* is present in five and *Aedes notoscriptus* in three. There have been no human cases of Zika, dengue, or chikungunya in California in 2022.



## Tick Flagging and Dragging

Two common methods of collecting ticks are flagging and dragging. Rulison, et al. (1), give a great description: “Flagging involves sweeping a cloth material (i.e., flannel, cotton) attached like a flag to a hand-held pole or dowel and swept through leaf litter or vegetation. Dragging involves pulling the equivalent material behind the investigator, typically by rope attached to a basal pole, with the pole horizontal and perpendicular to the direction of movement.” Ticks questing for a host wait on the edges of vegetation with their legs reaching out. They grab onto the material as it sweeps by. The material is checked about every 10 meters, and ticks are placed in vials of alcohol with a forceps. Following a 1993 paper written by the current chief of the CDPH Vector Borne Disease Section (2), it has become common practice to sample mainly on the uphill side of a trail. Later papers describe how ticks crawl downhill until they come to a trail and then climb up vegetation next to the trail.

1. Rulison EL, Kuczaj I, Pang G, Hickling GJ, Tsao JI, Ginsberg HS. Flagging versus dragging as sampling methods for nymphal *Ixodes scapularis* (Acari: Ixodidae). *J Vector Ecol.* 2013 Jun;38(1):163-7. doi: 10.1111/j.1948-7134.2013.12022.x.

2. Kramer VL, Beesley C. Temporal and spatial distribution of *Ixodes pacificus* and *Dermacentor occidentalis* (Acari: Ixodidae) and prevalence of *Borrelia burgdorferi* in Contra Costa County, California. *J Med Entomol.* 1993. May;30(3):549-54. doi: 10.1093/jmedent/30.3.549.

# Mosquito and Vector Management District of Santa Barbara County

## Report of District Operations -February 2022

Location	Mosquito					Bees & Wasps			Rats & Mice		Surveillance			Other		Total
	Inspection Hours	Treatment Hours	Service Requests	Fish Requests	Standing Water Reports	Inspection Hours	Treatment Hours	Service Requests	Inspection Hours	Service Requests	WNV Bird	Chickens	Mosquito Pools	Bedbugs	Misc. Requests	Total hours devoted to zone
Goleta	38.0	7.0	1	1							7.0				52.0	
Goleta Valley	20.5	5.0	1	1					6.0	1					31.5	
Rancho Embarcadero	1.5	1.0													2.5	
Isla Vista	5.0	1.5													6.5	
Hope Ranch															0.0	
Hidden Valley															0.0	
Santa Barbara area	28.5	7.5	4	2		4.0		3	2.5	1					42.5	
Mission Canyon															0.0	
Montecito	7.0	1.5	2	1										1	8.5	
Summerland	3.0	1.0													4.0	
Carpinteria			1	1											0.0	
Carpinteria Valley	4.5	0.5									4.0				9.0	
Carp Salt Marsh															0.0	
Camino Real															0.0	
Storke Ranch															0.0	
Goleta Sanitary	1.0	0.5													1.5	
City of Goleta	1.0	1.0													2.0	
UCSB	27.5	15.0													42.5	
Santa Barbara Airport	12.0	14.5													26.5	
City of Santa Barbara	9.5	2.0													11.5	
SoCalGas															0.0	
<b>South County</b>	<b>159.0</b>	<b>58.0</b>	<b>9</b>	<b>6</b>	<b>0</b>	<b>4.0</b>	<b>0.0</b>	<b>3</b>	<b>8.5</b>	<b>2</b>	<b>0.0</b>	<b>11.0</b>	<b>0.0</b>	<b>0</b>	<b>1</b>	<b>240.5</b>
<b>North County</b>												<b>4.0</b>				<b>4.0</b>
Pismo Beach	9.50	4.5													14.0	
Oceano Dunes	14.50	10.5													25.0	
San Luis Obispo															0.0	
<b>SLO County</b>	<b>24.0</b>	<b>15.0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0</b>	<b>0</b>	<b>39.0</b>
<b>Monthly Totals</b>	<b>183.0</b>	<b>73.0</b>	<b>9</b>	<b>6</b>	<b>0</b>	<b>4.0</b>	<b>0.0</b>	<b>3</b>	<b>8.5</b>	<b>2</b>	<b>0.0</b>	<b>15.0</b>	<b>0.0</b>	<b>0</b>	<b>1</b>	<b>283.5</b>
<b>Year to Date</b>	<b>374.0</b>	<b>140.5</b>	<b>10</b>	<b>12</b>	<b>2</b>	<b>4.0</b>	<b>0.0</b>	<b>3</b>	<b>18.5</b>	<b>4</b>	<b>0.0</b>	<b>41.0</b>	<b>0.5</b>	<b>1</b>	<b>1</b>	

	This Month	Year to Date
Total Inspection Hours	195.5	396.5
Total Treatment Hours	73.0	140.5
Total Mileage	3,049.0	5901.0

						March 4, 2022
Account		MOU Maximum	FYE21	FYE20	FYE19	MOU Status
<a href="#">1</a>	Wynmark	\$ 1,630	1283.96	\$966.47	\$1,143.53	FYE22 Complete
<a href="#">3</a>	Goleta Sanitary District	\$ 5,425	3997.96	\$5,174.11	\$3,598.48	FYE 22 complete
<a href="#">4</a>	Goleta, City of	\$ 19,609	3708.19	\$2,802.59	\$5,217.48	FYE23 complete
<a href="#">5</a>	Oceano Dunes District	\$35,000*	18153.72	\$14,871.28	\$9,623.00	CY 22 and 23 complete
<a href="#">6</a>	Pismo Beach, City of	\$ 16,920	5744.45	\$4,024.30	\$4,438.80	FYE23 complete
<a href="#">7</a>	Santa Barbara Airport	\$ 80,800	43239.03	\$68,547.72	\$45,749.85	FYE23 complete
<a href="#">8</a>	Santa Barbara, City of	\$ 8,798	5266.24	\$4,591.18	\$5,691.54	FYE 22 complete
<a href="#">9</a>	SoCalGas	\$ 3,100	2277.71	\$2,410.70	\$525.00	FYE23 complete
<a href="#">10</a>	Cal-Storke, LLC	\$ 2,100	1553.06	\$1,065.26	\$1,050.00	FYE23 complete
<a href="#">11</a>	UCSB	\$ 41,000	17982.38	\$35,038.62	\$25,584.03	FYE 22 complete
<a href="#">12</a>	San Luis Obispo, County of	\$ 15,420	1777.07	\$10,819.61	\$6,489.76	FYE 22 complete
		\$194,802	\$104,983.77	\$150,311.84	\$109,111.47	
		*over two years				

	March 4, 2021	Budgeted
FYE 2022	\$108,829.80	\$120,000
FYE 2021	\$104,983.47	\$110,000
FYE 2020	\$ 150,311.84	\$ 105,000
FYE 2019	\$ 109,111.47	\$ 100,000
FYE 2018	\$ 108,081.70	\$ 70,000
FYE 2017	\$ 87,923.06	\$ 105,000
FYE 2016	\$ 58,114.04	\$ 115,000
FYE 2015	\$ 99,346.50	\$ 120,000

## LEVY ADMINISTRATION SERVICES AGREEMENT

THIS AGREEMENT is made on February 24, 2022, between the Mosquito and Vector Management District of Santa Barbara County, (“District”) and **SCI Consulting Group** (“Consultant” or “SCI”), a California Corporation, who agree as follows:

- 1. Scope of Work (“Work”).** Consultant shall perform the work and render the services described in the Scope of Work shown below (the “Work”). The Consultant shall provide all labor, equipment, material and supplies required or necessary to properly and competently perform the Work, and determine the method, details and means of doing the Work.
- 2. Payment.**
  - a. In exchange for the Work, District shall pay to the Consultant a fee for completed phases of the Work. The total fee for the Work shall not exceed amounts set forth in the Fee Schedule shown below. There shall be no compensation for extra or additional work or services by the Consultant unless approved in advance in writing by District. The Consultant’s fee shall include all of the Consultant’s costs and expenses related to the Work.
  - b. At the completion of each phase of the Work, the Consultant shall submit to the District an invoice for the Work performed. If the Work is satisfactorily completed and the invoice is accurately computed, the District shall pay the invoice within 30 days of its receipt.
- 3. Term.** This Agreement shall take effect on the above date and shall continue in effect until completion of the Work.
- 4. Insurance.**
  - a. **Types & Limits.** The Consultant, at its sole cost and expense, shall procure and maintain for the duration of this Agreement the following types and limits of insurance:

Commercial General Liability	\$2,000,000 per occurrence \$4,000,000 aggregate
Automobile Liability	\$2,000,000 per accident
Workers' Compensation	Statutory limits
Professional Liability	\$2,000,000 per claim
Excess Liability (over General Liability & Auto Liability)	\$1,000,000 per occurrence & \$1,000,000 aggregate
  - b. **Other Requirements.** The general liability policy(ies) shall be endorsed to name the District, its officers and employees as additional insureds regarding liability arising out of the Work.
  - c. **Proof of Insurance.** Upon request, the Consultant shall provide to the District proof of insurance.

5. **Indemnification.** The Consultant shall indemnify, defend, protect, and hold harmless the District, and its officers and employees from and against any and all liability, losses, claims, damages, expenses, demands, and costs (including, but not limited to, attorney, expert witness and consultant fees, and litigation costs) arising out of the Consultant's performance of the Work and caused by willful misconduct of or by the Consultant or its employees, agents and subcontractors.
6. **Entire Agreement.** This writing represents the sole, final, complete, exclusive and integrated expression and statement of the terms of this contract between the parties concerning the Work, and supersedes all prior oral and/or written negotiations, representations or contracts. This Agreement may be amended only by a subsequent written contract approved and executed by both parties.
7. **Independent Contractor.** The Consultant's relationship to the District is that of an independent contractor.
8. **Successors and Assignment.** This Agreement shall bind and inure to the benefit of the heirs, successors and assigns of the parties; however, the Consultant shall not subcontract, assign or transfer this Agreement or any part of it without the prior written consent of the District.
9. **No Waiver of Rights.** Any waiver at any time by either party of its rights as to a breach or default of this Agreement shall not be deemed to be a waiver as to any other breach or default.
10. **Severability.** If any part of this Agreement is held to be void, invalid or unenforceable, then the remaining parts will nevertheless continue in full force and effect.
11. **Governing Law and Venue.** This Agreement will be governed by and construed in accordance with the laws of the State of California.
12. **Default.** In the event that the Consultant defaults in the obligations of the Consultant under this Agreement, or the Consultant defaults in the performance of the terms and conditions of this Agreement, the District may, at its option, declare this Agreement to be in default and, at any time thereafter, may do any one or more of the following: a) enforce performance of the Agreement by the Consultant; or b) terminate this Agreement. In the event that this Agreement is terminated, payment shall still be due for all Work performed by the Consultant through the date of the termination.
13. **Cancellation.** The District or the Consultant may cancel this Agreement without cause. The party desiring to cancel this Agreement shall notify the other party in writing. In the event that this Agreement is cancelled, payment shall still be due for all Work performed by the Consultant through the date of the notification of cancellation.
14. **Attorney's Fees.** In the event any legal action is brought to enforce or construe this Agreement, the prevailing party shall be entitled to an award of reasonable attorney's fees, expert witness and consulting fees, and litigation costs.

**15. Notice.** Any notice, invoice or other communication that is required or permitted to be given under this Agreement shall be in writing and either served personally or sent by prepaid, first class U.S. mail or by commercial delivery service, addressed as follows:

**Public Agency:**

Mosquito and Vector Management District  
of Santa Barbara County  
PO Box 1389  
Summerland, CA 93067

**Consultant:**

SCI Consulting Group  
4745 Mangels Boulevard  
Fairfield, CA 94534

Any party may change its address by notifying the other party of the change in the manner provided below:

By email \_\_\_\_\_

\_\_\_\_\_

By fax \_\_\_\_\_

\_\_\_\_\_

By First Class U.S. Mail \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## SCOPE OF WORK

This section outlines the engineering services and other responsibilities SCI would perform as the Engineer of Work and Assessment Levy Administrator for the Mosquito and Vector Management District of Santa Barbara County.

### DEFINITIONS

District:	Mosquito and Vector Management District of Santa Barbara County, staff and Trustees.
Assessment:	Mosquito and Vector Management District of Santa Barbara County Service Zone No. 1 and Service Zone No. 2 Assessment
SCI or Consultant:	SCI Consulting Group, and any and all employees and subcontractors.
Administration:	Services related to the determination, levy and collection of assessment revenues.

### ENGINEER'S REPORT AND OTHER DOCUMENTS

1. Obtain upcoming fiscal year estimated cost information from the District to use as a basis for the budget in the Engineer's Report.
2. Calculate and prepare the preliminary assessment roll for inclusion in the Engineer's Report.
3. Prepare the Engineer's Report, including any necessary upgrades due to any recent court rulings or other requirements.
4. File the final Engineer's Report with the District.
5. Prepare any needed resolutions and staff reports for the Assessment.
6. Prepare and assist with the publication of any notices for the continuation of the Assessment.
7. Attend the District Board meeting at which the public hearing is held, and the Engineer's Report is approved.

### CONFIRMATION OF DISTRICT PARCELS, LEVY CALCULATION, VERIFICATION AND SUBMITTAL

1. Create a database including every parcel in the boundaries of the Assessment District, including the parcel attributes necessary for calculating the Assessments, and update it with new information for the upcoming year.
2. Identify new or changed parcels that may require an updated or new assessment calculation and recalculate the final assessment on a parcel-by-parcel basis.
3. Prepare the final Assessment Roll for the Assessment District and submit it to the County for inclusion on the upcoming fiscal year tax bills.

## **DISTRICT INFORMATION AND LEVY CONFIRMATION**

1. Verify and validate Auditor's levy data prior to the printing of tax bills.

## **RESPONDING TO PUBLIC INQUIRIES AND APPEALS**

1. Provide the County Auditor/Tax Collector with our toll-free phone number so property owners can directly contact SCI Consulting Group throughout the fiscal year regarding any questions that arise.
2. Throughout the fiscal year, research and, if necessary, revise any Assessments which we find to be based upon incorrect information being used to apply the method of assessment. (It should be noted that, due to our comprehensive levy validation procedures, actual revisions are expected to be very minimal, if any.)

## **DEFENSE AND SUPPORT OF THE ASSESSMENTS**

1. Provide a full response, support of the assessments and basis for the assessments to any person who questions the assessments or the legal basis for the assessments.
2. In the event of any legal challenge or petition against the assessments, provide professional, assessment engineering and technical support in support of the assessments. If such services are required, they would be provided in close collaboration with the District and District legal counsel.



## FEE SCHEDULE

SCI shall be compensated for the performance of the Scope of Work as follows:

	<u>2022-23</u>
Annual Levy Administration	\$ 12,050
Payment due on August 10:	\$ 7,832
Balance due on January 31:	\$ 4,219
Maximum Direct Expenses	\$ 1,500
<b>Total Contract Authorization</b>	<b>\$ 13,550</b>

1. For the creation, mailing, collection and administration of hand-billed service charges (to public agencies and other owners that cannot be collected by the County Auditor), SCI shall be compensated at the rate of \$35 per assessment bill mailed by SCI. (Note that one bill can contain multiple parcels owned by the same agency/owner).
2. The Scope of Work includes one meeting with the District. Any additional meetings shall be billed at the rate of \$550 per person per meeting.
3. In the event that the District elects to request optional, additive scope of work, SCI will work with the District to negotiate compensation for these additional tasks and execute an Addendum to the agreement for these additional services.
4. Incidental costs incurred by SCI for the purchase of property data, maps, travel and other out-of-pocket expenses incurred in performing the Scope of Work shall be reimbursed at actual cost by the District with total cost not to exceed \$1,500 per year, without prior authorization from the District. Publication of the legal notice of public hearing will be billed separately as incurred.

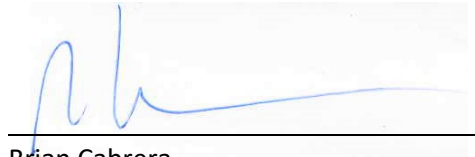
Note: All costs associated with this proposal can be financed or refunded by assessment proceeds.

The Fee Schedule shown above is valid as long as this agreement is executed within 90 days from the date this agreement was submitted to the District.

**SIGNATURE PAGE**

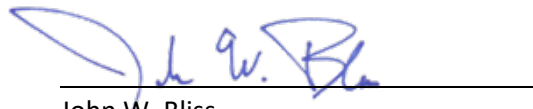
By signing below, we agree to the terms of this Levy Administration Services Agreement.

**Accepted:**



Brian Cabrera  
**General Manager**  
**Mosquito and Vector Management**  
**District of Santa Barbara County**

**Accepted:**



John W. Bliss  
President  
SCI Consulting Group

February 24, 2022  
Date

February 24, 2022  
Date

**RESOLUTION NO. 22-05**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE MOSQUITO AND VECTOR MANAGEMENT DISTRICT OF SANTA BARBARA COUNTY AUTHORIZING CONTINUATION OF REMOTE TELECONFERENCE MEETINGS OF THE DISTRICT'S LEGISLATIVE BODIES PURSUANT TO GOVERNMENT CODE SECTION 54953(e)**

WHEREAS, all meetings of the Board of Trustees, standing committees and other legislative bodies of the Mosquito and Vector Management District of Santa Barbara County are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code sections 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, Government Code section 54953(e) makes provision for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition for conducting meetings using teleconferencing under Government Code Section 54953(e) is that a state of emergency has been declared by the Governor pursuant to Government Code Section 8625; and

WHEREAS, it is further required as a condition for conducting meetings using teleconferencing under Government Code section 54953(e) that (i) state or local officials have imposed or recommended measures to promote social distancing, or (ii) meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board of Trustees adopted Resolution No. 21-07 on October 14, 2021, finding that the requisite conditions existed for the legislative bodies of the Mosquito and Vector Management District of Santa Barbara County to conduct remote teleconference meetings without compliance with Government Code section 54953(b)(3); and

WHEREAS, the Board of Trustees has adopted subsequent resolutions finding that the requisite conditions existed for the legislative bodies of the District to continue conducting remote teleconference meetings without compliance with Government Code section 54953(b)(3); and

WHEREAS, as a condition of further extending the use of the provisions found in Government Code section 54953(e), the Board of Trustees must find that (i) it has reconsidered the circumstances of the state of emergency, and (ii) any of the following circumstances exist:

- The state of emergency continues to directly impact the ability of the members to meet safely in person.
- State or local officials continue to impose or recommend measures to promote social distancing; and

WHEREAS, the state of emergency that was declared by Governor Newsom on March 4, 2020 due to COVID-19 remains active and in effect as of the date of this Resolution; and

WHEREAS, local officials continue to impose or recommend measures to promote social distancing, as set forth in the document issued on September 28, 2021 by the Santa Barbara County Health Department entitled "Health Officials AB 361 Social Distance Recommendation," which document remains in effect as of the date of this Resolution; and

WHEREAS, the Board of Trustees desires to set forth herein its findings that the legislative bodies of the District may continue to conduct their meetings without compliance with Government Code section 54953(b)(3), as authorized by Government Code section 54953(e).

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE MOSQUITO AND VECTOR MANAGEMENT DISTRICT OF SANTA BARBARA COUNTY DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Findings. The Board of Trustees hereby finds that (i) it has reconsidered the circumstances of the state of emergency declared by Governor Newsom on March 4, 2020 and has determined that such state of emergency remains active, (ii) local officials continue to impose or recommend measures to promote social distancing, and (iii) the legislative bodies of the District are authorized to continue conducting meetings using teleconferencing under Government Code section 54953(e).

Section 3. Remote Teleconference Meetings. The General Manager and legislative bodies of the District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, continuing to conduct open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 4. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall expire thirty (30) days thereafter, unless, on or before that date and every thirty (30) days thereafter, the Board of Trustees adopts a subsequent resolution setting forth the findings required by Government Code section 54953(e)(3) to extend the time during which the legislative bodies of the District may continue to teleconference without compliance with Government Code section 54953(b)(3).

PASSED AND ADOPTED by the Board of Trustees of MOSQUITO AND VECTOR MANAGEMENT DISTRICT OF SANTA BARBARA COUNTY, this 10th day of March, 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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Teri Jory  
Board President

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Robert Williams  
Board Secretary

**From:** Email Lafco <[lafco@countyofsb.org](mailto:lafco@countyofsb.org)>

**Sent:** Wednesday, February 9, 2022 8:48 AM

**Subject:** Independent Special District Official Mailed Election Ballot for 2022 LAFCO appointment

Hi All Presiding Officers & Alternates,

Please find your Official Mailed Ballot for 2022 Special District Selection Election. Please take the matter to your Board, if necessary, and return by the deadline.

**Ballot No.1 - Regular Special District Member**

Please cast your Districts vote by sending one signed ballot back to me at this email by the Presiding Officer or their Alternate. You may also hand deliver or U.S. mail to the LAFCO Office **by April 11, 2022.**

Pursuant to Government Code Section 56332 (f) a meeting of the special district selection committee was deemed not feasible by the executive officer and Elections may be conducted by electronic mail.

Call for Nominations have been completed which ran from November 22, 2021, to January 24, 2022. Two candidates were nominated which can be found on the ballot. **All Ballots shall be returned within 60-days by April 11, 2022.** For an election to be valid, at least a quorum of the special districts must submit valid ballots.

**Ballot No.2 - Alternate Nomination and Election Procedure**

In addition to the Election of Special District LAFCO representative, please cast your vote regarding future Independent Special District Election procedures. By majority vote of the Presiding Officer, a "Yes" vote on Ballot No.2 means all future Nominations and Elections will be ran by the Mailed Ballot process. **All Ballots shall be returned within 60-days by April 11, 2022.** In order to move to all mailed ballot procedure, at least a quorum of the special districts must submit valid ballots regarding this question.

Thank you for your participation in this Election.

Mike Prater  
Executive Officer  
Santa Barbara LAFCO  
105 E. Anapamu Street. Santa Barbara, CA. 93101  
t. (805) 568-3391 f. (805) 568-2249

INDEPENDENT SPECIAL DISTRICTS SELECTION COMMITTEE  
**Submit No Later than 5:00 pm, Monday, April 11, 2022**

**OFFICIAL BALLOT No. 1**

Election of Regular Special District Member on Santa Barbara LAFCO

Vote for one of the following **Regular Special District Member** nominees:

<input type="checkbox"/>	Edward Fuller – Goleta Sanitary District
<input type="checkbox"/>	Jay Freeman, Incumbent – Isla Vista CSD

\_\_\_\_\_  
**Name of Independent Special District**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Print Name**

**Title (please check one)**

- Presiding Officer of the Special District Board
- Board member alternate designated by Special District Board to vote in this election. (Gov. Code sec. 56332(a).)

**Date:** \_\_\_\_\_

**Each returned ballot shall be signed by the presiding officer or his or her alternate as designated by the district governing body. (Gov. Code sec. 56332(a) & (c)(5).)**

**SANTA BARBARA  
LOCAL AGENCY FORMATION COMMISSION**

<p style="text-align: center;"><b>NOMINATION FOR REGULAR SPECIAL DISTRICT MEMBER</b></p> <p style="text-align: center;"><i>Return to:</i> Executive Officer Santa Barbara LAFCO 105 East Anapamu Street, Room 407 Santa Barbara CA 93101 or FAX to (805) 568-2249 or email to <a href="mailto:lafco@sblafco.org">lafco@sblafco.org</a></p>	<p>LAFCO STAFF USE</p> <p>Date Received: <u>12/29/21</u></p>
<p>Please print in ink or type</p>	
<p>POSITION SOUGHT:                      Regular Special District Member</p>	
<p>NAME OF NOMINEE:    <u>EDWARD FULLER</u></p>	
<p>NOMINEE'S DISTRICT: <u>GOLETA SANITARY DISTRICT</u></p>	
<p>MAILING ADDRESS: <u>5860 Mandarin Dr. C</u> <u>Goleta, CA 93117</u></p>	
<p>Phone: Bus. _____ Cell: <u>805 570-6988</u></p>	
<p>SIGNATURE OF NOMINATOR:</p> <p style="text-align: center;"><u>GOLETA SANITARY DISTRICT</u> Name of Independent Special District</p> <p style="text-align: center;"><u>Jerry D. Smith</u> Signature</p> <p style="text-align: center;"><u>JERRY D. SMITH</u> Print Name</p> <p><b>Nominator Title (please check one)</b></p> <p><input checked="" type="checkbox"/> Presiding Officer of the Special District Board</p> <p><input type="checkbox"/> Presiding Officer's alternate as designated by Special District Board to vote or make a nomination in this election. (Gov. Code sec. 56332.)</p> <p><b>Date:</b>    <u>12/20/2021</u></p>	

ADDITIONAL INFORMATION: On this form or an accompanying letter, describe the nominee's personal interests, qualifications, experience, education, volunteer activities or community organization memberships that may bear on the nomination for the Alternate Special District Member: This information will be distributed to all independent special districts.

Local Agency Formation Commission  
Edward Fuller Bio  
December 29, 2021

Ed Fuller came into this world at Santa Barbara's Saint Francis Hospital in 1956 and has spent his entire life residing on the south coast of Santa Barbara County. He has attended local schools including Garfield, Isla Vista, Goleta Valley Junior High, Dos Pueblos Senior High, Santa Barbara City College, and extension classes at University of California Santa Barbara. Areas of study have been business, marketing, real estate, and mediation. He has received a Certificate in Professional Accounting from UCSB Extension and completed the Pepperdine/Caruso School of Law C.A.R. Mediation Training. He has completed diverse professional course work through the National Association of REALTORS covering many aspects of land use and real estate related issues.

As one of the 1,400 members of the Santa Barbara Association of REALTORS® he served as a Director for nine years and as President in 2014. In 2016 was awarded Honorary Member for Life. For four years starting in 2014 he served as a Director of the 200,000 member California Association of REALTORS® and in 2014 was a Delegate to the 1,400,000 member National Association of REALTORS® convention. He has been a member of the Santa Barbara Rental Property Association since 1974 and served six years on its Board of Directors. Organizational memberships have included the League of California Cities, Citizen's Planning Association of Santa Barbara, and many years as President of his Home Owners Association.

Throughout his life he has been an astute observer of local current events, issues and legislation including land use and transportation concerns. In 2014 he was appointed to the City of Goleta Planning Commission and served until his election in 2020 to the Goleta Sanitary District. In 2016 he made an unsuccessful run for California State Assembly 37<sup>th</sup> District based on his platform calling for the return of local planning issues to local communities. He received 36% of the vote in the General Election.

A lifelong bachelor, he has two brothers, one deceased from COVID, nine nieces and nephews, and twelve great nieces and nephews.



**SANTA BARBARA  
LOCAL AGENCY FORMATION COMMISSION**

<p style="text-align: center;"><b>NOMINATION FOR <u>REGULAR</u> SPECIAL DISTRICT MEMBER</b></p> <p style="text-align: center;"><i>Return to:</i> Executive Officer Santa Barbara LAFCO 105 East Anapamu Street, Room 407 Santa Barbara CA 93101 or FAX to (805) 568-2249 or email to <a href="mailto:lafco@sblafco.org">lafco@sblafco.org</a></p>	<p>LAFCO STAFF USE</p> <p>Date Received: <u>1/20/22</u></p>
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Please print in ink or type

**POSITION SOUGHT:**                      Regular Special District Member

**NAME OF NOMINEE:**     Jay Freeman

**NOMINEE'S DISTRICT:**   Isla Vista Community Services District

**MAILING ADDRESS:**

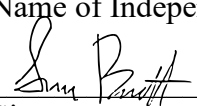
970 Embarcadero del Mar Suite 101

Isla Vista, CA 93117

π  
**Phone:** Bus. (805) 770-2752 . Cell: \_\_\_\_\_

**SIGNATURE OF NOMINATOR:**

Isla Vista Community Services District  
Name of Independent Special District

  
Signature

Spencer Brandt  
Print Name

**Nominator Title (please check one)**

Presiding Officer of the Special District Board

Presiding Officer's alternate as designated by Special District Board to vote or make a nomination in this election. (Gov. Code sec. 56332.)

**Date:** January 12, 2022

INDEPENDENT SPECIAL DISTRICTS SELECTION COMMITTEE  
**Submit No Later than 5:00 pm, Monday, April 11, 2022**

**OFFICIAL BALLOT No. 2**

Approval of All Mailed Ballot Process for Nomination and Election of  
Special District Members on Santa Barbara LAFCO

Vote for one of the following **Alternate Nomination and Election Procedure:**

<input type="checkbox"/>	Yes (all mailed ballot process)
<input type="checkbox"/>	No (keep process the same)

\_\_\_\_\_  
**Name of Independent Special District**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Print Name**

**Title (please check one)**

- Presiding Officer of the Special District Board
- Board member alternate designated by Special District Board to vote in this election. (Gov. Code sec. 56332(a).)

**Date:** \_\_\_\_\_

**Each returned ballot shall be signed by the presiding officer or his or her alternate as designated by the district governing body. (Gov. Code sec. 56332(a) & (c)(5).)**

The voting member should submit his or her ballot directly to LAFCO by hand or U.S. mail to Jacquelyne Alexander, SANTA BARBARA LAFCO, 105 East Anapamu Street, Room 407, Santa Barbara CA 93101, or via email to [lafco@sblafco.org](mailto:lafco@sblafco.org), or Fax to (805) 568-2249

**MVMDSBC**  
**Preliminary**  
**Budget FY 22-23**

	Actual 6/30/2020	Budget FY 2020-21	Budget FY 2021-22	Actual YTD FY 2022-23	Budget FY 2022-23
<b>Revenues</b>					
<b>Taxes</b>					
3010 -- Property Tax-Current	444,843	434,000	460,000	276,568	480,000
3011 -- Property Tax-Unitary	6,860	6,200	6,900	3,791	7,200
3015 -- PT PY Corr/Escapes	(17)	-	-	(42)	-
3020 -- Property Tax-Current	17,606	18,500	18,000	17,982	19,000
3023 -- PT PY Corr/Escapes	335	-	-	443	-
3028 -- RDA Pass-through	4,318	3,000	4,400	3,266	4,600
3029 -- RDA RPTTF	7,654	5,000	7,800	7,128	8,200
3040 -- Property Tax-Prior	23	-	-	(156)	-
3050 -- Property Tax-Prior	2,320	2,300	2,400	278	2,500
3054 -- Supplemental Pty Tax-	8,727	8,000	8,800	5,924	9,200
3056 -- Supplemental Ptv Tax-	61	200	100	(195)	100
<b>Taxes</b>	<b>492,730</b>	<b>477,200</b>	<b>508,400</b>	<b>314,984</b>	<b>530,800</b>
<b>Fines, Forfeitures, and Penalties</b>					
3057 -- PT-506 Int, 480 CIOS/(	54	-	-	6	-
<b>Fines, Forfeitures, and Penal</b>	<b>54</b>	<b>-</b>	<b>-</b>	<b>6</b>	<b>-</b>
<b>Use of Money and Property</b>					
3380 -- Interest Income	15,397	13,000	13,000	2,400	10,000
3381 -- Unrealized Gain/Loss	6,112	(4,000)	(4,000)	(8,805)	-
<b>Use of Money and Property</b>	<b>21,509</b>	<b>9,000</b>	<b>9,000</b>	<b>(6,405)</b>	<b>10,000</b>
<b>Intergovernmental Revenue-State</b>					
4160 -- State Aid for Disaster	-	-	-	-	-
4220 -- Homeowners Property	2,196	2,000	2,250	1,083	2,250
<b>Intergovernmental Revenue-</b>	<b>2,196</b>	<b>2,000</b>	<b>2,250</b>	<b>1,083</b>	<b>2,250</b>
<b>Intergovernmental Revenue-Other</b>					
4840 -- Other Governmental	14,817	12,000	15,000	8,520	16,000
4842 -- RDA Dissolution	1,369	-	-	-	-
<b>Intergovernmental Revenue-</b>	<b>16,186</b>	<b>12,000</b>	<b>15,000</b>	<b>8,520</b>	<b>16,000</b>
<b>Charges for Services</b>					
4877 -- Other Special	622,319	633,929	675,932	385,627	700,000
<b>Charges for Services</b>	<b>622,319</b>	<b>633,929</b>	<b>675,932</b>	<b>385,627</b>	<b>700,000</b>
<b>Miscellaneous Revenue</b>					
5891-- Refunds/Repayments	5,495	-	-	20,233	-
5909 -- Other Miscellaneous	138,537	110,000	120,000	83,926	130,000
<b>Miscellaneous Revenue</b>	<b>144,032</b>	<b>110,000</b>	<b>120,000</b>	<b>104,159</b>	<b>130,000</b>
<b>Revenues</b>	<b>1,299,026</b>	<b>1,244,129</b>	<b>1,330,582</b>	<b>807,974</b>	<b>1,389,050</b>

**Expenditures**

<b>Salaries and Employee Benefits</b>					
6100 -- Regular Salaries	372,100	470,000	489,000	286,599	525,000
6210 -- Trustee Exp Reimb	8,600	10,000	10,000	6,000	10,000
6400 -- Retirement	129,841	166,850	173,595	96,801	186,000
6475 -- Retiree Medical OPEB	23,738	25,300	21,000	4,270	21,000
6500 -- FICA Contribution	23,533	29,140	30,318	18,205	32,550
6550 -- FICA/Medicare	5,504	6,900	7,580	4,258	8,500
6600 -- Health Insurance	130,733	145,000	149,000	93,833	150,000
6700 -- Unemployment Ins	1,181	3,500	2,500	786	2,250
6900 -- Workers	21,011	22,000	23,000	20,492	23,000
<b>Salaries and Employee</b>	<b>716,240</b>	<b>878,690</b>	<b>905,993</b>	<b>531,244</b>	<b>958,300</b>
<b>Services and Supplies</b>					
7030 -- Clothing and Personal	5,645	6,700	6,900	3,136	6,900
7050 -- Communications	5,455	6,800	6,800	4,061	6,800
7070 -- Household Supplies	2,808	3,000	3,200	1,488	3,200
7090 -- Insurance	16,619	18,000	19,000	18,836	20,000
7120 -- Equipment	6,442	6,800	7,300	2,482	11,230
7121 -- Operating Supplies	6,739	8,500	9,000	8,347	9,000
7124 -- IT Software	15,399	11,000	7,000	2,370	10,000
7200 -- Structure & Ground	6,901	4,000	6,000	1,236	13,000
7430 -- Memberships	15,242	16,000	18,000	16,063	18,000
7450 -- Office Expense	3,304	5,000	6,000	3,281	6,000
7460 -- Professional & Special	55,529	63,000	63,000	41,085	63,000
7508 -- Legal Fees	6,637	15,000	15,000	12,423	15,000
7546 -- Administrative	10,617	8,000	11,000	826	11,000
7650 -- Pesticides (Spcl Dept	78,783	80,000	82,000	56,101	82,000
7653 -- Training Fees &	2,895	5,000	6,000	457	6,000
7730 -- Transportation and	3,769	5,000	5,000	276	5,000

**MVMDSBC  
Preliminary  
Budget FY 22-23**

	Actual 6/30/2020	Budget FY 2020-21	Budget FY 2021-22	Actual YTD FY 2022-23	Budget FY 2022-23
7731 -- Gasoline-Oil-Fuel	8,563	9,500	9,600	6,372	10,000
7760 -- Utilities	3,671	4,800	4,800	2,783	4,800
<b>Services and Supplies</b>	<b>255,017</b>	<b>276,100</b>	<b>285,600</b>	<b>181,625</b>	<b>300,930</b>
<b>Capital Assets</b>					
8200 -- Structures & Struct	-	8,200	10,000	-	26,000
8300 -- Equipment	-	80,000	60,000	-	85,000
<b>Capital Assets</b>		<b>88,200</b>	<b>70,000</b>	<b>-</b>	<b>111,000</b>
<b>Expenditures</b>	<b>971,257</b>	<b>1,242,990</b>	<b>1,261,593</b>	<b>712,868</b>	<b>1,370,230</b>
<b>Transfers Out</b>					
7901 Oper Transfer Out	-	16,950	16,819	17,000	16,820
7901 Oper Transfer Out -	16,950	20,389		-	
7860 -- Contrib to other agenci	51,996	52,000	55,000	86,592	55,000
<b>Total Transfers Out</b>	<b>68,946</b>	<b>89,339</b>	<b>71,819</b>	<b>103,592</b>	<b>71,820</b>
<b>Transfers In &amp; Changes to Fund Balances</b>					
9797 -- Unrealized Gains/losse	(6,112)	-		487	
5911 -Transfer In (from fund		88,200	2,830	-	53,000
<b>Total Transfers In &amp; Change</b>	<b>-6,112</b>	<b>88,200</b>	<b>2,830</b>	<b>487</b>	<b>53,000</b>
<b>Total</b>	<b>252,711</b>	<b>0</b>	<b>0</b>	<b>-7,999</b>	<b>0</b>
		Balanced	Balanced		

## General Manager's Report for February 2022

1. JS attended the monthly statewide MVCAC Zoom meeting. 2/1.
2. VI and KS attended the City of New Orleans Mosquito, Termite and Rodent Control Board webinar on Integrated Pest Management of Rodents. 2/3.
3. VI attended the FMC Global Specialty Solutions webinar: "Spiders...Gotta Love 'Em." 2/4.
4. Four thousand five hundred and seventy-four dollars (\$4,574) were deposited into CERBT on 2/7.
5. KS attended the MVCAC Annual Meeting in Sacramento. 2/7-2/9.
6. VI attended the American Mosquito Control Association webinar: "Sterile Insect Technique for *Aedes aegypti* control in Florida: A Tale of Two Programs." 2/15.
7. KS, VI, DC and RS assisted California Dept. of Public Biologists with a tick survey at 3 trails in Santa Barbara. 2/18.
8. VI attended the City of New Orleans Mosquito, Termite and Rodent Control Board webinar on Rodent Proofing Techniques. 2/17.
9. BC attended the online VCJPA Annual Workshop, 2/17-2/18.
10. VI and KS attended the Target Specialty Products webinar: "From Blue Skies to the Blue List: Federal and State Requirements for the Use of Unmanned Aircraft in Public Agencies". 2/17.
11. KS, VI, DC and RS conducted mosquito inspection and treatments at Oceano Dunes State Recreational area and in the City of Pismo Beach. 2/18.
12. VI attended the Target Specialty Products webinar on "Rodenticide Research". 2/23.
13. VI attended the City of New Orleans Mosquito, Termite and Rodent Control Board webinar: "Competition Among Aedes and its Potential to Affect Outcomes of Mosquito Control. 2/23.
14. VI attended the National Park Service webinar: "Ballast Water Transport & Treatment for Aquatic Invasive Species". 2/24.
15. JS completed and submitted the District's annually required National Pollutant Discharge Elimination System report to the State Water Resources Control Board and MVCAC. 2/28.
16. VI translated the District Pest Control Bulletin on Raccoons into Spanish.
17. Fungus gnats, which closely resemble mosquitoes but do not bite and are harmless, were very active in February resulting in numerous calls to the District.

### Upcoming:

1. Southern California Mosquito District Managers Quarterly Meeting. 3/15
2. Sentinel Chicken Program ending the week of March 14.
3. Brian on VAC: 3/21 – 3/28.