

**MOSQUITO AND VECTOR MANAGEMENT DISTRICT
of Santa Barbara County
MINUTES OF REGULAR MEETING OF TRUSTEES
January 14th, 2020**

The regular meeting of the Board of Trustees of the Mosquito and Vector Management District of Santa Barbara County was held at 2:00 PM, on Thursday, January 14th, 2020 via teleconference as allowed by State of California Executive Order N-29-20.

1. ROLL CALL.

TRUSTEES PRESENT:

Vice-President Teri Jory
Secretary Adam Lambert
Trustee Patty DeDominic
Trustee Robert Williams
Trustee Cathy Schlottmann
Trustee Craig Blair (arrived during during discussion of Item 7D)
Trustee Charlie Geyer (arrived prior to Item 3B)

TRUSTEES ABSENT:

None.

IN ATTENDANCE:

Brian Cabrera, General Manager
Jessica Sprigg, Administrative Assistant
Carrie Troup, CPA
Mitch Barker, PARS Representative
Tory Milazzo, PARS Representative

2. CONFIRMATION OF AGENDA

-GM Cabrera requested that Item 7D be discussed following Item 3 to accommodate the schedules of the PARS representatives. There were no objections. It was the consensus of the Board to delay electing officers (Item 3B) until Trustee Geyer and Trustee Blair enter the meeting.

3. STAFF ANNOUNCEMENTS regarding District business.

- A. Update on new Board trustees: Tim Buffalo – candidate to represent the City of Carpinteria
-Outgoing Trustee Ron Hurd recommended Mr. Buffalo for this vacant seat. He was appointed by the Carpinteria City Council.
- B. Selection of Board of Trustees officers for 2021.
-This item was delayed to allow for input from Trustees Geyer and Blair.
- C. Mosquito & Vector Control Association of California, Virtual Annual Meeting, February 1-3.
-The registration deadline is January 15th and the cost is \$50 per day.

7. OLD BUSINESS

- D. Consider approving the agreement to open an OPEB Trust Fund with Public Agency Retirement Services (PARS), consider the approval of Resolution 21-1 adopting the

Mosquito and Vector Management District of Santa Barbara County's Post-Employment Benefits Trust to be administered by PARS

-The agreement has been updated to include assurance that data is secure and that the District will be notified in the event of a data breach. It was moved by Trustee Williams and seconded by Trustee Schlottmann to adopt the resolution and read by title only. Title of the resolution was read and motion passed 5-0-0 by roll call vote with Trustees Geyer and Blair absent for the vote. Carrie Troup and PARS representatives discussed the practice of depositing the planned forty-thousand dollars to be invested in increments over time. It was moved by Trustee Schlottmann and seconded by Secretary Lambert to deposit forty-thousand dollars with PARS as soon as possible. Motion passed 6-0-0 by roll call vote with Trustee Geyer absent for the vote (Trustee Geyer entered meeting at the conclusion of this Item).

3. STAFF ANNOUNCEMENTS regarding District business.

B. Selection of Board of Trustees officers for 2021.

-Trustee Schlottmann made a motion to nominate Vice-President Jory for the office of President. Nomination accepted by Trustee Jory and motion seconded by Trustee Williams. Motion passed 7-0-0 by roll call vote.

-President Jory made a motion to nominate Secretary Lambert for the office of Vice-President. Nomination accepted by Trustee Lambert and motion seconded by Trustee Schlottmann. Motion passed 7-0-0 by roll call vote.

-President Jory mad a motion to nominate Trustee Williams for the office of Secretary. Nomination accepted by Trustee Williams and motion seconded by Vice-President Lambert. Motion passed 7-0-0 by roll call vote.

4. CORRESPONDENCE

-None.

5. PUBLIC COMMENT –

-None.

6. ITEMS OF GENERAL CONSENT. The following items are approved by a single action of the Board. Items requiring additional discussion may be withdrawn from the listing and approved in a separate action.

A. Approval of the Minutes of the December 10, 2020 regular meeting

B. Approval of the December Financial Statements for County Fund 4160

C. Approval of the December Vendor Disbursement Report

D. Approval of the December Disease Surveillance Report

E. Approval of the December District Operations Report

-It was moved by Trustee Schlottmann and seconded by Secretary Williams to approve the Items of General Consent following discussion. Carrie Troup pointed out that 50% of the fiscal year has elapsed and 58% of projected tax revenue has been received. Vendor disbursements and low mosquito trapping numbers were discussed. Approval of the Items of General Consent passed 7-0-0 by roll call vote.

7. OLD BUSINESS

A. Accounts receivable contracts' status (5909 Misc. Revenue)

-Billing for the quarter ending December 31, 2020 is not reflected in the spreadsheet of actual vs. projected revenue for the fiscal year. Staff will soon begin the process of renewing contracts for FY '22 and '23.

B. Status of invasive Aedes mosquitoes in Santa Barbara County

-GM Cabrera presented to the Santa Barbara City Council regarding detection of Aedes aegypti. He was also interviewed for a video series for local elementary age students that is being utilized by a large number of teachers.

C. COVID-19 update

-Staff is staying up to date on news of the vaccination schedule and expects that District staff will fall in the 1D category.

D. Consider approving the agreement to open an OPEB Trust Fund with Public Agency Retirement Services (PARS), consider the approval of Resolution 21-1 adopting the Mosquito and Vector Management District of Santa Barbara County's Post-Employment Benefits Trust to be administered by PARS

-Item discussed following Staff Announcements.

E. Discuss planning for new MOU between City Employees Association and the District.

The current MOU expires on 6/30/21.

-Legal counsel indicated that negotiations generally begin three to four months prior to expiration of an agreement. There will likely be one or two bargaining sessions during that time. Staff was directed to examine agreements of agencies that are of a similar size/budget as our District and provide to the Board a summary of possible changes to the agreement compared to what is currently in place.

8. NEW BUSINESS

-None.

9. MANAGER'S REPORT

-District holiday luncheon was enjoyed by all. Staff had cheeseburgers, potato salad, chips, sodas, and apple pie.

-Dr. Scott Cooper of UCSB provided a very interesting presentation about vernal pools to District staff.

10. BOARD ANNOUNCEMENTS

-The Board and staff expressed their appreciation to Trustee DeDominic for her years of dedicated service as a trustee.

-Trustee Schlottmann inquired about the timeline for receiving the District audit and when to begin preparing the budget for FYE 2022. It was suggested that considerations for the budget begin in March.

-Trustee Blair announced the program schedule for upcoming SBCCSDA meetings has been released.

11. ADJOURNMENT

As there was no further business to be brought before the Board, the meeting was adjourned.

I certify that the above minutes substantially reflect the actions of the Board:

BY:

APPROVED:

Teri Jory
Board President

Robert Williams
Board Secretary