



Mosquito and Vector Management District of Santa Barbara County

Environmental Management of Human Disease Vectors

TRUSTEES:

President Patty DeDominic, Santa Barbara County
Secretary Teri Jory, City of Santa Barbara
Craig Geyer, Goleta
Bob Williams, Santa Barbara County

Vice-President Ronald Hurd, Carpinteria
Charles Blair, Santa Barbara County
Cathy Schlottmann, Santa Barbara County
Adam Lambert, Santa Barbara County

Persons with disabilities who require any disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the meeting are asked to contact the District's General Manager at least three (3) days prior to the meeting by telephone at (805) 969-5050 or by email at gm@mvmdistrict.org.

Any public records which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at the District's office located at 2450 Lillie Avenue, Summerland, CA 93067.

REGULAR MEETING OF THE BOARD OF TRUSTEES

DUE TO STATEWIDE COVID-19 STAY-AT-HOME ORDERS FROM THE GOVERNOR'S OFFICE AND SOCIAL DISTANCING GUIDELINES, THE BOARD MEETING WILL NOT BE HELD AT THE REGULAR MEETING PLACE AT THE HOPE SCHOOL BOARD ROOM. INSTEAD, THE MEETING WILL BE HELD BY CONFERENCE CALL. MEMBERS OF THE PUBLIC WHO WISH TO CALL IN TO THE MEETING AND OFFER PUBLIC COMMENT AND PERSONS WITH A DISABILITY WHO REQUIRE REASONABLE MODIFICATION OR ACCOMMODATION TO PARTICIPATE IN THE MEETING AND OFFER PUBLIC COMMENT SHOULD CONTACT THE MOSQUITO & VECTOR MANAGEMENT DISTRICT OF SANTA BARBARA COUNTY OFFICE AT 805-969-5050 OR EMAIL AT INFO@MVMDISTRICT.ORG FOR INSTRUCTIONS ON HOW TO ACCESS THE MEETING.

APRIL 9, 2020, 2:00 PM

AGENDA

1. ROLL CALL
2. CONFIRMATION OF AGENDA
3. STAFF ANNOUNCEMENTS regarding District business
 - A. Form 700 - Statement of Economic Interests
Reminder to file if you haven't already.
4. CORRESPONDENCE
 - A. Benefit Assessment timeline (Page 3)
5. PUBLIC COMMENT. Time reserved for the public to address the Board of Trustees relative to matters of District business not on the agenda. Comment time regarding specific agenda items will be available during consideration of the particular agenda items.

6. ITEMS OF GENERAL CONSENT. The following items can be approved by a single action of the Board. Items requiring additional discussion may be withdrawn from the listing and addressed in separate actions. (See attachments for each.)

- A. Approval of the Minutes of the March 12, 2020 regular meeting (Page 5)
- B. Approval of the March Financial Statements for County Fund 4160 (Page 8)
- C. Approval of the March Disbursement Report (Page 13)
- D. Approval of the March Disease Surveillance Report (Page 20)
- E. Approval of the March District Operations Report (Page 22)

7. OLD BUSINESS. The Board will discuss and may take action on the following items.

- A. Accounts receivable contracts' status (5909 Misc. Revenue) (Page 23)
- B. Update on supervising vector technician and vector biologist technician positions
- C. District operations under COVID-19 restrictions
- D. Review of preliminary budget (Page 24)

8. NEW BUSINESS. The Board will discuss and may take action on the following items.

- A. Vote for LAFCO Regular and Alternate Commission Members (Page 26)

9. GENERAL MANAGER'S REPORT (Page 37)

10. BOARD ANNOUNCEMENTS

11. ADJOURNMENT (Next scheduled meeting: 2:00 PM; Thursday, May 14, 2020)

**MOSQUITO AND VECTOR MANAGEMENT DISTRICT OF SANTA BARBARA COUNTY
SPECIAL ASSESSMENT ADMINISTRATION
FISCAL YEAR 2020-21
PROPOSED TIMELINE**

2020

January '20							February '20							March '20							April '20						
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa
			1	2	3	4						1	1	2	3	4	5	6	7	5	6	7	8	9	10	11	
5	6	7	8	9	10	11	2	3	4	5	6	7	8	8	9	10	11	12	13	14	12	13	14	15	16	17	18
12	13	14	15	16	17	18	9	10	11	12	13	14	15	15	16	17	18	19	20	21	19	20	21	22	23	24	25
19	20	21	22	23	24	25	16	17	18	19	20	21	22	22	23	24	25	26	27	28	26	27	28	29	30		
26	27	28	29	30	31		23	24	25	26	27	28	29	29	30	31											

May '20							June '20							July '20							August '20						
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa
					1	2		1	2	3	4	5	6				1	2	3	4						1	
3	4	5	6	7	8	9	7	8	9	10	11	12	13	5	6	7	8	9	10	11	2	3	4	5	6	7	8
10	11	12	13	14	15	16	14	15	16	17	18	19	20	12	13	14	15	16	17	18	9	10	11	12	13	14	15
17	18	19	20	21	22	23	21	22	23	24	25	26	27	19	20	21	22	23	24	25	16	17	18	19	20	21	22
24	25	26	27	28	29	30	28	29	30					26	27	28	29	30	31		23	24	25	26	27	28	29
31																					30	31					

September '20							October '20							November '20							December '20								
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa		
			1	2	3	4	5					1	2	3	1	2	3	4	5	6	7				1	2	3	4	5
6	7	8	9	10	11	12	4	5	6	7	8	9	10	8	9	10	11	12	13	14	6	7	8	9	10	11	12		
13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	16	17	18	19	20	21	13	14	15	16	17	18	19		
20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28	20	21	22	23	24	25	26		
27	28	29	30				25	26	27	28	29	30	31	29	30						27	28	29	30	31				

<u>TENTATIVE DATE</u>	<u>TASKS TO BE COMPLETED (DETAILED LIST)</u>	<u>RESPONSIBLE</u>
March-April	Create Engineer's Reports	SCI
March 12	Board of Trustees Meeting	Board
April 9	Board of Trustees Meeting	Board
April 16	Complete and file Engineer's Reports with District	SCI
April 30	Place Resolution on Board Agenda Declaring Intention to Levy Assessments, Establishing a Cost of Living Increase, Preliminarily Approving the Engineer's Report, and Providing Notice of a Public Hearing	District
May 14	Board of Trustees Meeting: Consider Resolution Declaring Intention to Levy Assessments, Establishing a Cost of Living	Board

	Increase; Preliminarily Approving the Engineer's Report, and Providing Notice of a Public Hearing	
June 11	Board of Trustees Meeting	Board
June 18	Publish Notice of Public Hearing	SCI
June 25	Place Resolution on Board Agenda Approving Engineer's Report and Ordering the Levy of Assessments for FY 2020-21	District
July 9	Board of Trustees Meeting: Public Hearing and consideration of Resolution Approving Engineer's Report and Ordering the Levy of Assessments for FY 2020-21	Board
July 17	Submission of assessments to County	SCI
August 13	Board of Trustees Meeting	Board
September 10	Board of Trustees Meeting	Board
October 1	Confirmation of final levies with County	SCI
October 8	Board of Trustees Meeting	Board
September 2020 – June 2021	Answer property owner inquiries.	SCI

SCI can meet this timeline; however, the District can also modify it as needed.

It is understood that all regular meetings of the District Board are on the second Thursday of each month at 2:00 p.m.

**MOSQUITO AND VECTOR MANAGEMENT DISTRICT
of Santa Barbara County
MINUTES OF REGULAR MEETING OF TRUSTEES
March 12th, 2020**

The regular meeting of the Board of Trustees of the Mosquito and Vector Management District of Santa Barbara County was held at 2:00 PM, on Thursday, March 12th, 2020 at the Hope School Board Room, 3970 La Colina Road, Santa Barbara, CA.

1. ROLL CALL.

TRUSTEES PRESENT:

President Ron Hurd
Vice-President Teri Jory
Secretary Adam Lambert
Trustee Charlie Blair
Trustee Cathy Schlottmann
Trustee Craig Geyer
Trustee DeDominic

TRUSTEES ABSENT:

Trustee Robert Williams

IN ATTENDANCE:

Brian Cabrera, General Manager
Carrie Troup, CPA

2. CONFIRMATION OF AGENDA

-New Business Item 8B was added for the Board to discuss the Coronavirus.

3. STAFF ANNOUNCEMENTS regarding District business.

-Trustees interested in bound copies of the financial audit should inform staff.

4. CORRESPONDENCE

A. Nominations for LAFCO Special District Member

-Trustee Geyer has been nominated as Regular Member. Item will return to the Board for a vote when the nomination period closes.

B. Preliminary meeting with representative from PARS (Public Agency Retirement Services)

-A representative from PARS visited the office and they are scheduled to attend the April Board meeting.

C. Notice that Conflict of Interest Form 700s must be filed by April 1

-No discussion occurred for this item.

5. PUBLIC COMMENT –

-None.

6. ITEMS OF GENERAL CONSENT. The following items are approved by a single action of the Board. Items requiring additional discussion may be withdrawn from the listing and approved in a separate action.

- A. Approval of the Minutes of the February 13, 2020 regular meeting
- B. Approval of the February Financial Statements for County Fund 4160
- C. Approval of the February Vendor Disbursement Report
- D. Approval of the February Disease Surveillance Report
- E. Approval of the February District Operations Report

-It was moved by Trustee Blair and seconded by Trustee Schlottmann to approve the Items of General Consent following discussion. Carrie Troup reviewed the Financial Statements. Two specific line items that are above 100% were discussed ("Structure and Ground Maintenance" due to the sewer line replacement and "IT Software Maintenance due to the new computer systems). Motion to approve the Items of General Consent passed unanimously.

7. OLD BUSINESS

A. Approve a 2020 valuation option by Total Compensation Systems, Inc.

According to TCS, having an additional retiree in the 2019 valuation won't cause a significant deviation from the 2018 valuation.

-It was moved by Trustee Schlottmann and seconded by Trustee DeDominic to select the roll forward valuation and use the figures from the previous valuation when making budget considerations. Motion passed unanimously.

B. Accounts receivable contracts' status (5909 Misc. Revenue)

-General Manager Cabrera noted that the technicians performed many pre-treatment projects in the previous quarter and some contracts will soon be due for renewal.

C. Update on lead vector technician and vector biologist technician positions

-The job descriptions were edited so as to keep the positions non-exempt, which means that the positions will remain part of the collective bargaining unit. New descriptions are under review by legal counsel.

D. Status on the purchase of a new vehicle

-Specifications for a vehicle have been sent to National Auto Fleet Group and staff is expecting quotes.

8. NEW BUSINESS

A. Presentation of draft budget for FY 2020-2021.

-Draft budget is preliminarily based on a 2% increase of the FYE 2019 figures. Depreciation and OPEB contributions are included in the budget. The March CPI may result in changes to the budget.

B. Discuss implications of coronavirus situation on District operations

-A continuing education event in April has been cancelled. Staff will be procuring chickens from Modesto. There have been revisions to the Brown Act in order to accommodate remote meetings at this time. The Hope School Board Room may not be available as a meeting space in April.

9. MANAGER'S REPORT

-The CDPH reported that one of the tick species collected in January tested negative for Lyme disease. Results from the other species are pending.

10. BOARD ANNOUNCEMENTS

-Trustee Blair reported that the SBCCSDA is considering holding meetings quarterly rather than monthly and at the April meeting, they will be having an award ceremony.

-President Hurd visited the District office and noted that the building is in need of some improvements. Board asked staff to consider what areas are most in need of attention and add the priority items to a future agenda.

11. ADJOURNMENT

As there was no further business to be brought before the Board, the meeting was adjourned.

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I certify that the above minutes substantially reflect the actions of the Board:

BY:

APPROVED:

Ron Hurd
Board President

Adam Lambert
Board Secretary

Financial Status (Real-Time)

As of: 3/31/2020 (75% Elapsed)
Accounting Period: OPEN

Selection Criteria: Fund = 4160

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 4160 -- Mosquito & Vector Mgt District

Line Item Account	6/30/2020 Fiscal Year Adjusted Budget	3/31/2020 Year-To-Date Actual	6/30/2020 Fiscal Year Variance	6/30/2020 Fiscal Year Pct of Budget
Revenues				
Taxes				
3010 -- Property Tax-Current Secured	397,580.00	247,855.80	-149,724.20	62.34 %
3011 -- Property Tax-Unitary	1,030.00	114.71	-915.29	11.14 %
3015 -- PT PY Corr/Escapes Secured	0.00	118.57	118.57	--
3020 -- Property Tax-Current Unsecd	19,570.00	17,688.77	-1,881.23	90.39 %
3023 -- PT PY Corr/Escapes Unsecured	0.00	149.24	149.24	--
3028 -- RDA Pass-through Payments	2,000.00	2,220.58	220.58	111.03 %
3029 -- RDA RPTTF Resid Distributions	4,000.00	4,870.60	870.60	121.77 %
3040 -- Property Tax-Prior Secured	618.00	19.12	-598.88	3.09 %
3050 -- Property Tax-Prior Unsecured	412.00	2,126.84	1,714.84	516.22 %
3054 -- Supplemental Pty Tax-Current	3,090.00	1,400.20	-1,689.80	45.31 %
3056 -- Supplemental Pty Tax-Prior	0.00	55.55	55.55	--
Taxes	428,300.00	276,619.98	-151,680.02	64.59 %
Fines, Forfeitures, and Penalties				
3057 -- PT-506 Int, 480 CIOS/CIC Pen	0.00	0.72	0.72	--
Fines, Forfeitures, and Penalties	0.00	0.72	0.72	--
Use of Money and Property				
3380 -- Interest Income	4,650.00	9,110.41	4,460.41	195.92 %
3381 -- Unrealized Gain/Loss Invstmnts	-3,353.00	-1,352.65	2,000.35	40.34 %
Use of Money and Property	1,297.00	7,757.76	6,460.76	598.13 %
Intergovernmental Revenue-State				
4220 -- Homeowners Property Tax Relief	2,000.00	1,098.08	-901.92	54.90 %
Intergovernmental Revenue-State	2,000.00	1,098.08	-901.92	54.90 %
Intergovernmental Revenue-Other				
4840 -- Other Governmental Agencies	10,000.00	7,596.40	-2,403.60	75.96 %

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Line Item Account	6/30/2020 Fiscal Year Adjusted Budget	3/31/2020 Year-To-Date Actual	6/30/2020 Fiscal Year Variance	6/30/2020 Fiscal Year Pct of Budget
Intergovernmental Revenue-Other	10,000.00	7,596.40	-2,403.60	75.96 %
Charges for Services				
4877 -- Other Special Assessments	620,771.00	393,389.66	-227,381.34	63.37 %
Charges for Services	620,771.00	393,389.66	-227,381.34	63.37 %
Miscellaneous Revenue				
5891 -- Refunds/Repayments	0.00	5,495.07	5,495.07	--
5909 -- Other Miscellaneous Revenue	105,000.00	103,561.51	-1,438.49	98.63 %
Miscellaneous Revenue	105,000.00	109,056.58	4,056.58	103.86 %
Revenues	1,167,368.00	795,519.18	-371,848.82	68.15 %
Expenditures				
Salaries and Employee Benefits				
6100 -- Regular Salaries	455,725.00	285,144.67	170,580.33	62.57 %
6210 -- Commissioner/Director/Trustee	9,600.00	6,400.00	3,200.00	66.67 %
6400 -- Retirement Contribution	162,000.00	88,085.69	73,914.31	54.37 %
6475 -- Retiree Medical OPEB	22,300.00	17,536.99	4,763.01	78.64 %
6500 -- FICA Contribution	28,860.00	18,085.87	10,774.13	62.67 %
6550 -- FICA/Medicare	6,750.00	4,229.76	2,520.24	62.66 %
6600 -- Health Insurance Contrib	138,116.00	96,084.70	42,031.30	69.57 %
6700 -- Unemployment Ins Contribution	3,500.00	1,130.40	2,369.60	32.30 %
6900 -- Workers Compensation	21,022.00	21,011.00	11.00	99.95 %
Salaries and Employee Benefits	847,873.00	537,709.08	310,163.92	63.42 %
Services and Supplies				
7030 -- Clothing and Personal	6,000.00	4,119.43	1,880.57	68.66 %
7050 -- Communications	5,200.00	4,075.86	1,124.14	78.38 %
7070 -- Household Supplies	2,800.00	1,858.00	942.00	66.36 %
7090 -- Insurance	16,803.00	16,619.00	184.00	98.90 %



Financial Status (Real-Time)

As of: 3/31/2020 (75% Elapsed)
Accounting Period: OPEN

Selection Criteria: Fund = 4160

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 4160 -- Mosquito & Vector Mgt District

Line Item Account	6/30/2020 Fiscal Year Adjusted Budget	3/31/2020 Year-To-Date Actual	6/30/2020 Fiscal Year Variance	6/30/2020 Fiscal Year Pct of Budget
7120 -- Equipment Maintenance	5,675.00	5,546.26	128.74	97.73 %
7121 -- Operating Supplies	9,000.00	4,978.26	4,021.74	55.31 %
7124 -- IT Software Maintenance	11,000.00	13,824.69	-2,824.69	125.68 %
7200 -- Structure & Ground Maintenance	3,500.00	6,637.50	-3,137.50	189.64 %
7430 -- Memberships	14,500.00	15,242.00	-742.00	105.12 %
7450 -- Office Expense	5,500.00	2,917.82	2,582.18	53.05 %
7460 -- Professional & Special Service	59,785.00	39,684.80	20,100.20	66.38 %
7508 -- Legal Fees	23,000.00	5,362.48	17,637.52	23.32 %
7546 -- Administrative Expense	5,700.00	1,035.25	4,664.75	18.16 %
7650 -- Special Departmental Expense	75,000.00	69,645.97	5,354.03	92.86 %
7653 -- Training Fees & Supplies	3,000.00	2,262.75	737.25	75.43 %
7730 -- Transportation and Travel	4,000.00	4,132.69	-132.69	103.32 %
7731 -- Gasoline-Oil-Fuel	9,500.00	7,068.43	2,431.57	74.40 %
7732 -- Training	0.00	40.00	-40.00	--
7760 -- Utilities	4,800.00	2,863.96	1,936.04	59.67 %
Services and Supplies	264,763.00	207,915.15	56,847.85	78.53 %
Other Charges				
7860 -- Contrib To Other Agencies	52,000.00	38,997.00	13,003.00	74.99 %
Other Charges	52,000.00	38,997.00	13,003.00	74.99 %
Capital Assets				
8300 -- Equipment	65,000.00	0.00	65,000.00	0.00 %
Capital Assets	65,000.00	0.00	65,000.00	0.00 %
Expenditures	1,229,636.00	784,621.23	445,014.77	63.81 %
Other Financing Sources & Uses				
Other Financing Sources				
5911 -- Oper Trf (In)-Other Funds	94,300.00	0.00	-94,300.00	0.00 %

Financial Status (Real-Time)

As of: 3/31/2020 (75% Elapsed)
Accounting Period: OPEN

Selection Criteria: Fund = 4160

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 4160 -- Mosquito & Vector Mgt District

Line Item Account	6/30/2020 Fiscal Year Adjusted Budget	3/31/2020 Year-To-Date Actual	6/30/2020 Fiscal Year Variance	6/30/2020 Fiscal Year Pct of Budget
Other Financing Sources	94,300.00	0.00	-94,300.00	0.00 %
Other Financing Uses				
7901 -- Oper Trf (Out)	33,385.00	16,950.00	16,435.00	50.77 %
Other Financing Uses	33,385.00	16,950.00	16,435.00	50.77 %
Other Financing Sources & Uses	60,915.00	-16,950.00	-77,865.00	-27.83 %
Changes to Fund Balances				
Decrease to Restricted				
9797 -- Unrealized Gains	1,527.00	1,526.43	-0.57	99.96 %
Decrease to Restricted	1,527.00	1,526.43	-0.57	99.96 %
Increase to Restricted				
9797 -- Unrealized Gains	174.00	173.78	0.22	99.87 %
Increase to Restricted	174.00	173.78	0.22	99.87 %
Changes to Fund Balances	1,353.00	1,352.65	-0.35	99.97 %
Mosquito & Vector Mgt District	0.00	-4,699.40	-4,699.40	--
Net Financial Impact	0.00	-4,699.40	-4,699.40	--

Cash Balances (Real-Time)

As of: 3/31/2020
Accounting Period: OPEN

Selection Criteria: Fund = 4160-4161

Layout Options: Summarized By = Fund; Page Break At = Fund

Fund	3/1/2020 Beginning Balance	Month-To-Date Cash Receipts (+)	Month-To-Date Treasury Credits (+)	Month-To-Date Warrants and Wire Transfers (-)	Month-To-Date Treasury Debits (-)	3/31/2020 Ending Balance
4160 -- Mosquito & Vector Mgt District	1,248,240.06	0.00	0.00	30,320.49	36,823.04	1,181,096.53
4161 -- SB Vector-Cap Asset Reserve	603,220.39	0.00	0.00	0.00	0.00	603,220.39
Total Report	1,851,460.45	0.00	0.00	30,320.49	36,823.04	1,784,316.92

Vendor Disbursements (Real-Time)

From 3/1/2020 to 3/31/2020

Selection Criteria: Fund = 4160

Layout Options: Summarized By = Fund, Vendor; Page Break At = Fund

Fund 4160 -- Mosquito & Vector Mgt District

Disbursement	Disbursement Date	Dept	Purchase Order	Remit Description	Amount
Vendor 000887 -- Charles Blair					
ACH - 673148	03/25/2020	880		REIMBURSE FOR SBCSDA DINNER	40.00
Total Charles Blair					40.00
Vendor 005979 -- CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM					
W - 09742891	03/03/2020	880		Vendor Account: 1836728662-001	4,333.00
W - 09743341	03/11/2020	880		1836728662-001	4,333.00
Total CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM					8,666.00
Vendor 006215 -- US BANK CORPORATE PAYMENT SYSTEM					
ACH - 673825	03/27/2020	880		Vendor Account:	2,004.92
Total US BANK CORPORATE PAYMENT SYSTEM					2,004.92
Vendor 008116 -- HOWELL MOORE & GOUGH LLP					
W - 09743981	03/23/2020	880		Vendor Invoice #: 41807; Vendor Account: 18472-0001	65.00
Total HOWELL MOORE & GOUGH LLP					65.00
Vendor 010421 -- CLARKE MOSQUITO CONTROL					
W - 09744177	03/25/2020	880		Vendor Invoice #: 5089979; Vendor Account: 016668	3,240.21
Total CLARKE MOSQUITO CONTROL					3,240.21
Vendor 035612 -- TOTAL COMPENSATION SYSTEMS INC					
W - 09744190	03/25/2020	880		Vendor Invoice #: 8078	1,134.00
Total TOTAL COMPENSATION SYSTEMS INC					1,134.00
Vendor 086415 -- CITY EMPLOYEES ASSOC LLC					
ACH - 670572	03/03/2020	880		UNION DUES-02/22/20	48.00
ACH - 672577	03/20/2020	880		UNION DUES 3/7/20	48.00
ACH - 673888	03/27/2020	880		UNION DUES 3/21/20	48.00
Total CITY EMPLOYEES ASSOC LLC					144.00
Vendor 101532 -- STREAMLINE					
W - 09743086	03/05/2020	880		Vendor Invoice #: 104018	200.00

Vendor Disbursements (Real-Time)

From 3/1/2020 to 3/31/2020

Selection Criteria: Fund = 4160

Layout Options: Summarized By = Fund, Vendor; Page Break At = Fund

Fund 4160 -- Mosquito & Vector Mgt District

Disbursement	Disbursement Date	Dept	Purchase Order	Remit Description	Amount
				Total STREAMLINE	200.00
Vendor 105985 -- BRIAN CABRERA					
W - 09742965	03/04/2020	880		REIMBURSEMENT FOR MEETING	40.00
				Total BRIAN CABRERA	40.00
Vendor 194683 -- Allied Administrators for Delta Dental					
ACH - 671001	03/05/2020	880		Vendor Invoice #: 07917-06145; Vendor Account: 07917-06145	971.74
				Total Allied Administrators for Delta Dental	971.74
Vendor 244645 -- AFLAC					
W - 09744456	03/27/2020	880		Vendor Invoice #: 027607; Vendor Account: BWN82	226.44
				Total AFLAC	226.44
Vendor 246891 -- MISSION LINEN SUPPLY					
ACH - 671005	03/05/2020	880		Vendor Invoice #: 242387; Vendor Account: 242387	380.40
				Total MISSION LINEN SUPPLY	380.40
Vendor 346888 -- CARRIE TROUP CPA					
ACH - 670616	03/03/2020	880		Vendor Invoice #: 0120V	2,325.00
ACH - 672760	03/23/2020	880		Vendor Invoice #: 0220V	2,325.00
				Total CARRIE TROUP CPA	4,650.00
Vendor 432179 -- BOONE PRINTING & GRAPHICS					
ACH - 673305	03/25/2020	880		Vendor Invoice #: 72684	241.83
				Total BOONE PRINTING & GRAPHICS	241.83
Vendor 509950 -- MARBORG INDUSTRIES					
ACH - 672771	03/23/2020	880		Vendor Invoice #: 1-19959 3; Vendor Account: 1-19959 3	147.46
				Total MARBORG INDUSTRIES	147.46
Vendor 522736 -- McCormix Corporation					
ACH - 671044	03/05/2020	880		Vendor Account: 3581	775.73

Vendor Disbursements (Real-Time)

From 3/1/2020 to 3/31/2020

Selection Criteria: Fund = 4160

Layout Options: Summarized By = Fund, Vendor; Page Break At = Fund

Fund 4160 -- Mosquito & Vector Mgt District

Disbursement	Disbursement Date	Dept	Purchase Order	Remit Description	Amount
				Total McCormix Corporation	775.73
Vendor 548522 -- KENNEDYS AUTOMOTIVE CTR INC					
W - 09742853	03/03/2020	880		Vendor Invoice #: 33144	513.03
				Total KENNEDYS AUTOMOTIVE CTR INC	513.03
Vendor 556712 -- MONTECITO WATER DISTRICT					
ACH - 672776	03/23/2020	880		Vendor Invoice #: 20-1620-01; Vendor Account: 20-1620-01	62.29
				Total MONTECITO WATER DISTRICT	62.29
Vendor 621213 -- COUNTY OF SANTA BARBARA					
W - 09744037	03/23/2020	880		Vendor Invoice #: 2086870; Vendor Account: SBCVEC5001	18.00
				Total COUNTY OF SANTA BARBARA	18.00
Vendor 648390 -- CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM					
ACH - 672787	03/23/2020	880		Vendor Invoice #: 1836728662; Vendor Account: 1836728662	12,384.55
				Total CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM	12,384.55
Vendor 710175 -- STATE/FEDERAL TAXES & DIRECT DEPOSITS					
EFT	03/12/2020	880		Vendor Account: 710175	14,832.97
EFT	03/26/2020	880		Vendor Account: 710175	15,487.52
				Total STATE/FEDERAL TAXES & DIRECT DEPOSITS	30,320.49
Vendor 740582 -- BIG GREEN CLEANING CO					
ACH - 672797	03/23/2020	880		Vendor Invoice #: 551930; Vendor Account: VE603	241.00
				Total BIG GREEN CLEANING CO	241.00
Vendor 767200 -- SOUTHERN CALIFORNIA EDISON					
ACH - 672626	03/20/2020	880		Vendor Invoice #: 2-03-674-6246; Vendor Account: 2-03-674-6246	68.80
				Total SOUTHERN CALIFORNIA EDISON	68.80

Vendor Disbursements (Real-Time)

From 3/1/2020 to 3/31/2020

Selection Criteria: Fund = 4160

Layout Options: Summarized By = Fund, Vendor; Page Break At = Fund

Fund 4160 -- Mosquito & Vector Mgt District

Disbursement	Disbursement Date	Dept	Purchase Order	Remit Description	Amount
Vendor 767800 -- THE GAS COMPANY					
ACH - 672799	03/23/2020	880		Vendor Invoice #: 067 514 4833 0; Vendor Account: 067 514 4833 0	51.23
				Total THE GAS COMPANY	51.23
Vendor 776537 -- COX COMMUNICATIONS - BUSINESS					
ACH - 672800	03/23/2020	880		Vendor Invoice #: 001 013011 026941801; Vendor Account: 001 3011 026941801	399.66
				Total COX COMMUNICATIONS - BUSINESS	399.66
Vendor 874582 -- BAY ALARM COMP					
W - 09742875	03/03/2020	880		Vendor Invoice #: 148552200215M; Vendor Account: 148552	156.75
				Total BAY ALARM COMP	156.75
				Total Mosquito & Vector Mgt District	67,143.53



P.O. BOX 6343
FARGO ND 58125-6343



000001835 01 SP 0.560 106481159482598 P

MVM DISTRICT
ATTN BRIAN CARERA
PO BOX 1389
2450 LILLIE AVE
SUMMERLAND CA 93067-1389

ACCOUNT NUMBER
STATEMENT DATE 03-23-2020
AMOUNT DUE \$2,004.92
NEW BALANCE \$2,004.92
PAYMENT DUE ON RECEIPT

AMOUNT ENCLOSED
\$

Please make check payable to "U.S. Bank"

U.S. BANK CORPORATE PAYMENT SYSTEMS
P.O. BOX 790428
ST. LOUIS, MO 63179-0428

Please tear payment coupon at perforation.

CORPORATE ACCOUNT SUMMARY

MVM DISTRICT	Previous Balance	Purchases And Other + Charges	Cash Advances +	Cash Advance Fees +	Late Payment Charges -	Credits -	Payments -	New Balance =
Company Total	\$4,860.59	\$2,004.92	\$0.00	\$0.00	\$0.00	\$0.00	\$4,860.59	\$2,004.92

CORPORATE ACCOUNT ACTIVITY

Post Date	Tran Date	Reference Number	Transaction Description	Amount
				TOTAL CORPORATE ACTIVITY \$4,860.59 CR
02-28	02-28	747982600590000000000035	PAYMENT - 669949 00000 A	4,860.59 PY

NEW ACTIVITY

Post Date	Tran Date	Reference Number	Transaction Description	Amount
VESNA IBARRA				
		CREDITS	PURCHASES	CASH ADV
		\$0.00	\$574.52	\$0.00
				TOTAL ACTIVITY \$574.52
02-28	02-27	24492150058637198244616	ATTENDIFY (29TH VERTE) HTTPSWWW.TARG CA	175.00
03-12	03-11	24040830071900011800064	LA CUMBRE FEED SANTA BARBARA CA	155.79
03-13	03-11	24610430072010188801495	THE HOME DEPOT #6623 GOLETA CA	23.92
03-16	03-13	24137460074200180911306	OFFICEMAX/DEPOT 6336 SANTA BARBARA CA	21.74
03-16	03-13	24231680074837000313367	SMART AND FINAL 391 SANTA BARBARA CA	19.55

CUSTOMER SERVICE CALL	ACCOUNT NUMBER		ACCOUNT SUMMARY	
	800-344-5696		PREVIOUS BALANCE	4,860.59
		PURCHASES & OTHER CHARGES	2,004.92	
	STATEMENT DATE	DISPUTED AMOUNT	CASH ADVANCES	.00
	03/23/20	.00	CASH ADVANCE FEES	.00
			LATE PAYMENT CHARGES	.00
			CREDITS	.00
			PAYMENTS	4,860.59
SEND BILLING INQUIRIES TO: U.S. Bank National Association C/O U.S. Bancorp Purchasing Card Program P.O. Box 6335 Fargo, ND 58125-6335	AMOUNT DUE		ACCOUNT BALANCE	2,004.92
	2,004.92			



Company Name: MVM DISTRICT
Corporate Account Number:
Statement Date: 03-23-2020

NEW ACTIVITY				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
03-19	03-18	24692160078100997139654	CHEVRON 0205215 AVENAL CA	40.43
03-20	03-18	24431060079091730000054	OLIVE GARDEN 0021294 MODESTO CA	29.00
03-20	03-18	24755420079150798206773	COMFORT INNS MODESTO CA 0464004336 ARRIVAL: 03-17-20	109.09
JESSICA E SPRIGG				
		CREDITS	PURCHASES	CASH ADV
		\$0.00	\$186.91	\$0.00
			TOTAL ACTIVITY	\$186.91
Post Date	Tran Date	Reference Number	Transaction Description	Amount
03-04	03-02	24431060063975015540404	ALBERTSONS 0355 CARPINTERIA CA	14.68
03-09	03-06	24137460067001332115658	USPS PO 0513320113 CARPINTERIA CA	1.80
03-09	03-08	24164070068105061508454	STAPLES DIRECT 800-3333330 MA	55.62
03-09	03-07	24692160067100491062595	ULINE *SHIP SUPPLIES 800-295-5510 WI	114.81
BRIAN J CABRERA				
		CREDITS	PURCHASES	CASH ADV
		\$0.00	\$504.50	\$0.00
			TOTAL ACTIVITY	\$504.50
Post Date	Tran Date	Reference Number	Transaction Description	Amount
02-27	02-26	24760620058300001304138	VASILIS GREEK RESTAURANT SANTA CRUZ CA	18.52
03-02	02-28	24316050060548691044878	SHELL OIL 57442723201 SANTA BARBARA CA	10.61
03-06	03-05	24692160065100520660957	EXPEDIA 7524849121651 EXPEDIA.COM WA	475.37
ROBBY R SHARP				
		CREDITS	PURCHASES	CASH ADV
		\$0.00	\$404.07	\$0.00
			TOTAL ACTIVITY	\$404.07
Post Date	Tran Date	Reference Number	Transaction Description	Amount
02-28	02-27	24492150058637197748773	ATTENDIFY (29TH VERTE) HTTPSWWW.TARG CA	90.00
02-28	02-27	24492150058637198074930	ATTENDIFY (29TH VERTE) HTTPSWWW.TARG CA	175.00
03-23	03-20	24040830080900012600397	LA CUMBRE FEED SANTA BARBARA CA	139.07
KAREN EGERMAN-SCHULTZ				
		CREDITS	PURCHASES	CASH ADV
		\$0.00	\$62.94	\$0.00
			TOTAL ACTIVITY	\$62.94
Post Date	Tran Date	Reference Number	Transaction Description	Amount
03-05	03-04	24137460065001243840339	CVS/PHARMACY #09235 CARPINTERIA CA	3.59
03-12	03-11	24692160072100765560657	MICHAELS STORES 9963 GOLETA CA	7.75
03-13	03-11	24036280072016018688718	MCCORMIX OIL CORPORATION SANTA BARBARA CA	51.60
DONALD CRAM				
		CREDITS	PURCHASES	CASH ADV
		\$0.00	\$271.98	\$0.00
			TOTAL ACTIVITY	\$271.98



Company Name: MVM DISTRICT
Corporate Account Number:
Statement Date: 03-23-2020

NEW ACTIVITY				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
02-28	02-27	24492150058637199208677	ATTENDIFY (29TH VERTE) HTTPSWWW.TARG CA	175.00
03-02	02-29	24493980060026984111806	DANNER-LACROSSE 877-432-6637 OR	96.98

Department: 00000 Total: \$2,004.92
Division: 00000 Total: \$2,004.92

MOSQUITO and VECTOR MANAGEMENT DISTRICT
of Santa Barbara County
DISEASE SURVEILLANCE REPORT
March 2020

West Nile Virus Activity

No dead birds were reported to the Dead Bird Hotline. The Hotline is not currently taking live calls during the winter but citizens can file a report online at: http://www.westnile.ca.gov/report_wnv.php . Callers to the hotline will be directed to file an online report as well. The District will pick up dead birds for testing if necessary. As of March 27, the California Dept. of Public Health (CDPH) has not reported any cases of human WNV infection in California for 2020. No WNV activity of any kind has been detected in Santa Barbara County in 2020, to date

St. Louis Encephalitis Virus Activity

The California Department of Public Health has not reported any SLEV activity in 2020 as of March 6. SLEV activity has never been confirmed in Santa Barbara County, to date.

Zika Virus and Invasive Aedes Mosquito Update

As of February 1, 2020, there have been 746 travel-associated Zika virus infections in California since 2015. Forty (40) cases were reported in 2019. One new infection in California was reported in January. Neither yellow fever mosquitoes, *Aedes aegypti*, nor Asian tiger mosquitoes, *Ae. albopictus* (both known vectors of the Zika virus) have ever been detected in Santa Barbara County, to date. However, invasive *Aedes* are spreading across the state and are present in the following counties: Los Angeles, Orange, San Diego, Riverside, San Bernardino, Imperial, Kern, Kings, Fresno, Madera, Merced, San Joaquin, Placer, Sacramento, Stanislaus and Tulare.

Western Equine Encephalitis

There was no reported WEE activity in California for March.

Sentinel Chicken Flocks

The District maintains four sentinel chicken flocks located at the Carpinteria Sanitary District, Goleta Sanitary District, Solvang City Wastewater Treatment Plant, and the Mission Hills Community Services District. These flocks will be replaced with new chickens and we will be relocating the flock location at the Carpinteria Sanitary District to the U.S. Forest Service Fire Station in Carpinteria approximately 2 miles away. Blood samples were collected on March 30 and 31, results are pending.



Dermacentor occidentalis

The Pacific Coast tick is one of the most common and widespread ticks in California. Ticks in the genus *Dermacentor* are vectors of *Rickettsia* bacteria which cause several spotted fever group diseases such as Rocky Mountain Spotted Fever. The Pacific Coast tick is the vector for Pacific Coast tick fever which is caused by the recently identified species, *Rickettsia philipii* (originally named *Rickettsia* 364D). The first known case of this disease was found and diagnosed in Lake County, Calif. in 2008. One of the first signs of infection is a small scab, called an “eschar”, that forms at the site of the tick bite several days to a week after being bitten. More serious symptoms develop such as fever, muscle aches, headache and a spotted rash. Rodents, especially squirrels, are the favored host of larval and nymphal Pacific Coast ticks while the adults prefer feeding on humans, deer, horses and cattle. Preventing tick bites is the key to avoid getting infected by tick-borne diseases. Preventive measures when venturing into wilderness areas include using a permethrin-based repellent on clothes and a DEET-based repellent on exposed skin, frequent checking for ticks, staying on trails and avoiding grassy growth and brush.

Mosquito and Vector Management District of Santa Barbara County

Report of District Operations -March 2020

Location	Mosquito					Bees & Wasps			Rats & Mice		Surveillance			Other		Total
	Inspection Hours	Treatment Hours	Service Requests	Fish Requests	Standing Water Reports	Inspection Hours	Treatment Hours	Service Requests	Inspection Hours	Service Requests	WNV Bird	Chickens	Mosquito Pools	Bedbugs	Misc. Requests	Total hours devoted to zone
Goleta	16.0	1.0										9.5				26.5
Goleta Valley	32.5	3.5	1	1					1.0							37.0
Rancho Embarcadero																0.0
Isla Vista	4.5	0.5														5.0
Hope Ranch																0.0
Hidden Valley																0.0
Santa Barbara area	20.0	1.0		1					1.0							22.0
Mission Canyon									4.0							4.0
Montecito				1												0.0
Summerland												30.5				30.5
Carpinteria	5.0											12.5				17.5
Carpinteria Valley	2.0															2.0
Carp Salt Marsh	1.5															1.5
Camino Real																0.0
Storke Ranch	0.5	0.5														1.0
Goleta Sanitary																0.0
Lake Los Carneros																0.0
UCSB	17.5	9.5														27.0
Santa Barbara Airport	7.5	2.0														9.5
City of Santa Barbara	1.0															1.0
SoCalGas																0.0
South County	108.0	18.0	1	3	0	0.0	0.0	0	6.0	0	0.0	52.5	0.0	0	0	184.5
North County													17.0			17.0
Pismo Beach																0.0
Oceano Dunes																0.0
San Luis Obispo																0.0
SLO County	0.0	0.0	0	0	0	0.0	0.0	0	0.0	0	0.0	0.0	0.0	0	0	0.0
Monthly Totals	108.0	18.0	1	3	0	0.0	0.0	0	6.0	0	0.0	52.5	17.0	0	0	201.5
Year to Date	531.0	139.0	1	8	3	5.0	8.0	2	9.5	3	0.0	128.5	17.0	2	3	

	This Month	Year to Date
Total Inspection Hours	114.0	545.5
Total Treatment Hours	18.0	147.0
Total Mileage	2,495.0	8,257.0

							status as of April 3, 2020	
Account		MOU Maximum	Currently cash basis	Income Average	MMP	MOU expiry	MOU Status	
1	Wynmark	\$ 1,630	\$ 1,365	\$ 980	FYE20	none	FYE22 needs work	
3	Goleta Sanitary District	\$ 4,082	\$ 4,044	\$ 1,225	FYE20	none	FYE22 needs work	
4	Goleta, City of	\$ 20,124	\$ 2,231	\$ 2,380	FYE19	none	FYE21 complete	
5	Oceano Dunes District	\$ 30,000	\$ 16,262	\$ 15,000	2019	2018-19	FYE21 complete	
6	Pismo Beach, City of	\$ 11,854	\$ 5,038	\$ 4,000	FYE19	none	FYE21 MOU-MMP complete	
7	Santa Barbara Airport	\$ 74,000	\$ 51,443	\$ 74,000	FYE21	none	FYE21 Complete	
8	Santa Barbara, City of	\$ 11,948	\$ 5,863	\$ 10,000	FYE21	none	FYE21 COMPLETE	
9	SoCalGas	\$ 200	\$ 1,015	\$ 200	FYE19	draft	FYE21 contract received, working on terms of agreement	
10	Cal-Storke, LLC	\$ 1,400	\$ 1,540	\$ 1,400			FYE21 complete	
11	UCSB	\$ 41,000	\$ 11,439	\$ 20,000	FYE20	200630	FYE22 needs work	
12	San Luis Obispo, County of	\$ 26,340	\$ 7,842	\$ -	FYE20	none	FYE21 needs work	
		\$ 222,578	\$ 108,082	\$ 129,185				
							needs work - priority	
							needs work - partially complete	
							valid, but needs work	
							valid, complete but waiting	
							valid, complete	

	April 1, 2020	Budgeted
FYE 2020	\$104,335.71	\$ 105,000
FYE 2019	\$109,111.47	\$ 100,000
FYE 2018	\$108,081.70	\$ 70,000
FYE 2017	\$ 87,923.06	\$ 105,000
FYE 2016	\$ 58,114.04	\$ 115,000
FYE 2015	\$ 99,346.50	\$ 120,000

MVMDSBC Draft Budget FY 2020-21

	Actual 6/30/2017	Budget FY 2016-17	Actual 6/30/2018	Budget FY 2017-18	Actual 6/30/19	Budget FY 2018-19	Actual Year to Date 2/25/20	Current Year's Budget FY 2019-20	Draft Budget FY 2020-21
Revenues									
Taxes									
3010 -- Property Tax-Current	382,787	347,000	400,098	376,000	424,934	386,000	247,649	397,580	430,000
3011 -- Property Tax-Unitary	6,274	5,600	6,135	6,250	6,378	1,000	115	1,030	6,200
3015 -- PT PY Corr/Escapes	2,156	-	1,861	-	-2,160	-	216	-	-
3020 -- Property Tax-Current	17,080	18,000	17,559	18,200	16,228	19,000	17,686	19,570	19,200
3023 -- PT PY Corr/Escapes	185	-	4,962	-	-32.85	-	3	-	-
3028 -- RDA Pass-through	2,462	-	2,957	2,000	3,447	1,500	2,221	2,000	4,000
3029 -- RDA RPTTF Distributions	4,335	-	5,742	4,000	6,263	4,000	4,871	4,000	5,000
3040 -- Property Tax-Prior Secured	618	-	-23	700	(65)	600	16	618	-
3050 -- Property Tax-Prior	159	250	5,983	500	570	400	2,035	412	1,000
3054 -- Supplemental Pty Tax-	9,817	4,500	9,968	8,000	8,076	3,000	1,134	3,090	8,000
3056 -- Supplemental Pty Tax-	8	250	72	115	238	-	7	-	275
Taxes	425,880	375,600	455,313	415,765	463,878	415,500	275,953	428,300	473,675
Fines, Forfeitures, and Penalties									
3057 -- PT-506 Int, 480 CIOS/CIC Pen			3,051		(82)		1		
Fines, Forfeitures, and Penalties			3,051		(82)		1		
Use of Money and Property									
3380 -- Interest Income	3,833	2,600	7,892	3,000	13,091	3,100	9,110	4,650	9,000
3381 -- Unrealized Gain/Loss	-2,765	-1,000	-4,234	-2,000	7,168	(2,000)	(1,353)	(3,353)	(4,000)
Use of Money and Property	1,068	1,600	3,657	1,000	20,259	1,100	7,758	1,297	5,000
Intergovernmental Revenue-State									
4160 -- State Aid for Disaster					1,888				
4220 -- Homeowners Property Tax	2,209	2,350	2,246	2,300	2,225	2,000	1,098	2,000	2,000
Intergovernmental Revenue-State	2,209	2,350	2,246	2,300	4,113	2,000	1,098	2,000	2,000
Intergovernmental Revenue-Federal									
4690 -- Payments In Lieu of Taxes	-	-							
Intergovernmental Revenue-Federal	-	-	0	0	-	-	-	-	-
Intergovernmental Revenue-Other									
4840 -- Other Governmental	12,277	8,000	13,713	11,000	13,730	10,000	7,596	10,000	12,000
4842 -- RDA Dissolution Proceeds			1,363		3,129				
Intergovernmental Revenue-Other	12,277	8,000	15,076	11,000	16,859	10,000	7,596	10,000	12,000
Charges for Services									
4877 -- Other Special	561,191	559,383	577,739	576,550	604,118	600,000	392,563	620,771	622,000
Charges for Services	561,191	559,383	577,739	576,550	604,118	600,000	392,563	620,771	622,000
Miscellaneous Revenue									
5891-- Refunds/Repayments					6,431		5,495		
5909 -- Other Miscellaneous	95,627	105,000	134,118	70,000	120,955	100,000	103,562	105,000	105,000
Miscellaneous Revenue	95,627	105,000	134,118	70,000	127,386	100,000	109,057	105,000	105,000
Revenues	1,098,252	1,051,933	1,191,200	1,076,615	1,236,531	1,128,600	794,025	1,167,368	1,219,675

Expenditures

Salaries and Employee Benefits

6100 -- Regular Salaries	430,906	432,720	434,255	428,400	415,273	451,000	243,135	455,725	460,000
6210 -- Trustee Exp Reimb			8,800	9,600	8,000	9,600	4,900	9,600	10,000
6400 -- Retirement Contribution	134,658	139,800	143,883	141,500	140,042	153,500	82,866	162,000	163,300
6475 -- Retiree Medical OPEB							15,470	22,300	25,300

6500 -- FICA Contribution	26,668	27,000	27,434	27,000	26,204	29,000	15,338	28,860	28,520
6550 -- FICA/Medicare	6,237	6,300	6,416	6,350	6,128	6,750	3,587	6,750	6,670
6600 -- Health Insurance Contrib	117,304	110,000	116,151	135,000	131,509	120,000	84,600	138,116	145,000
6700 -- Unemployment Ins	2,367	3,260	2,023	3,300	1,830	3,450	1,081	3,500	3,500
6900 -- Workers Compensation			25,256	20,900	21,333	26,000	21,011	21,022	25,000
Salaries and Employee Benefits	718,140	719,080	764,218	772,050	750,319	799,300	471,988	847,873	867,290
Services and Supplies									
7030 -- Clothing and Personal	5,543	5,000	4,848	6,300	4,890	6,000	3,788	6,000	6,500
7050 -- Communications	4,623	4,500	5,022	4,650	5,133	5,100	3,519	5,200	6,000
7070 -- Household Supplies	2,505	3,000	2,699	2,650	2,646	2,700	1,617	2,800	2,800
7090 -- Insurance	36,674	37,000	15,809	16,400	16,162	16,000	16,619	16,803	18,000
7120 -- Equipment Maintenance	2,881	6,000	2,638	4,200	2,441	3,800	4,815	5,675	5,700
7121 -- Operating Supplies	7,002	8,000	5,527	8,000	6,420	9,000	4,350	9,000	8,500
7124 -- IT Software Maintenance	140	8,400	3,215	10,300	7,197	11,000	13,625	11,000	9,000
7200 -- Structure & Ground	5,482	2,500	777	3,000	395	2,500	3,320	3,500	4,000
7400 -- Medical, Dental and Lab	3,373	5,000	2,952	3,200	-	-	-	-	-
7430 -- Memberships	12,583	14,000	12,684	12,500	14,868	13,500	15,242	14,500	16,000
7450 -- Office Expense	6,199	8,000	5,139	4,300	7,771	4,300	2,106	5,500	5,500
7460 -- Professional & Special	64,885	69,375	103,920	70,000	61,502	52,000	33,776	59,785	63,000
7508 -- Legal Fees					27,920	50,000	5,297	23,000	20,000
7546 -- Administrative Expense	6,000		5,598	7,000	7,414	6,500	1,035	5,700	7,500
7650 -- Pesticides (Spcl Dept	86,318	75,000	60,947	75,000	72,644	72,200	66,406	75,000	80,000
7653 -- Training Fees & Supplies	2,792	4,000	3,933	3,750	1,329	3,000	1,335	3,000	5,000
7730 -- Transportation and Travel	3,500	7,000	4,813	5,800	2,019	4,000	2,756	4,000	5,000
7731 -- Gasoline-Oil-Fuel	7,464	10,000	7,835	9,250	8,330	9,500	6,241	9,500	10,000
7760 -- Utilities	4,270	4,500	3,903	4,500	4,379	4,500	2,399	4,800	4,800
Services and Supplies	262,235	271,275	252,258	250,800	253,458	275,600	188,248	264,763	277,300
Capital Assets									
8200 -- Structures & Struct	-	20,000		5,000	-	3,000		-	-
8300 -- Equipment	28,123	29,000	2,155	36,000	-	65,000		65,000	50,000
Capital Assets	28,123	49,000	2,155	41,000	-	68,000		65,000	50,000
Expenditures	1,008,498	1,039,355	1,018,631	1,063,850	1,003,777	1,142,900		1,177,636	1,194,590
Other Expenditures									
7860 -- Contrib to other agencies (C	36,000	36,000	36,000	36,000	42,696	42,700	30,331	52,000	52,000
Total Other Exp	36,000	36,000	36,000	36,000	42,696	42,700	30,331	52,000	52,000
Changes to Fund Balances									
9602 -- Receivables	1,349	-	1,241	0	1,937	-		-	-
9797 -- Unrealized Gains	2,351			0	(213)		1,353	1,353	-
9840 -- Strategic Reserve				0					-
Decrease to		-	1,241	0	1,724	-	1,353	1,353	-
Transfers in									
5911 -- Oper Transfer In (CERBT,		36,000		2,235	-	10,050		22,300	50,000
5911 -- Oper Transfer In (fund		18,422		41,000	-	68,000		72,000	52,000
Transfers out									
7901 Oper Transfer Out	31,000	31,000		20,000	41,050	21,050	16,950	33,385	17,000
Total	22,754	-	137,810	0	150,731	-	87,861	-	58,085
							Balanced	Balanced	

LAFCO

Santa Barbara Local Agency Formation Commission
105 East Anapamu Street ♦ Santa Barbara CA 93101
805/568-3391 ♦ FAX 805/568-2249
www.sblafco.org ♦ lafco@sblafco.org

April 2, 2020

TO: Presiding Officers of Independent Special Districts

Subject: Ballot for one Regular and one Alternate Special District Member to Santa Barbara LAFCO

BALLOTS FOR ONE LAFCO REGULAR AND ONE ALTERNATE SPECIAL DISTRICT MEMBER

There are two Special District positions available on the Commission. The LAFCO Executive Officer has determined that a meeting of the Special District Selection Committee is not feasible and will conduct the business of the committee by mail. Two ballots, one for the Regular and one for the Alternate LAFCO Member, are attached to this notice (**Exhibit A**).

- 1) **Ballots for the one LAFCO Regular and one Alternate Special District Member.** Both terms ended on March 1, 2020. However, the Commissioners continue to serve until the appointment and qualification of his or her successor. There is currently one term for the Regular Special District Member and one term for the Alternate Special District Member. Both terms of office end on March 1, 2024.
- 2) **Voting Requirements:** The Special District Selection Committee is comprised of the presiding officer from each of the 38 independent special districts in Santa Barbara County. However, if the presiding officer is unable to participate in an election, the legislative body of the district may appoint one of its members as an alternate to participate in the selection committee in the presiding officer's place. The Committee needs to elect one Regular and one Alternate LAFCO Special District member.
- 3) **Candidates:** Two nominations for the Regular Special District Member and two nominations for the Alternate Special District Member, were submitted before the end of the nomination period on March 27, 2020. One person was nominated for both the Regular and Alternate member vacancy. The list of candidates is attached to this notice as **Exhibit B**. Also attached as **Exhibit C**, are Candidate Statements.

- 4) **Voting Period** Attached you will find two ballots, one for the Regular and one for the Alternate Special District member, containing the names of nominated candidates. The ballots also include voting instructions to each eligible district. **The voting period will be 30-days and will end on May 4, 2020 at 5:00 pm.**
- 5) **Ballot requirements.** The presiding officer, or his or her alternate as designated by the district governing body, may respond by submitting a completed ballot by the date specified. Each returned ballot shall be signed and dated. **Any ballot not signed or signed by anyone other than the presiding officer or alternate designated by the district board will not be valid.**
- 6) **Election completion.** For an election to be completed, at least a quorum of the special district selection committee must submit valid ballots. A quorum is 19 or more of the 38 independent special districts. A successful candidate is the one who receives a majority of the total votes cast, provided a quorum is achieved.

Completed ballots, one Regular Special District Member and one the Alternate Special District Member, should be submitted to the LAFCO Executive Officer, at the following address, faxed, or emailed **no later than 5:00 pm, May 4, 2020.** Ballots are attached to this notice.

Santa Barbara Local Agency Formation Commission
105 East Anapamu Street, Rm 407, Santa Barbara CA 93101
FAX 805/568-2249
Email Address: lafco@sblafco.org

Please contact the LAFCO office if you have any questions.

Sincerely,


PAUL HOOD
Executive Officer

Exhibits:

Exhibit A Ballots
Exhibit B List of Candidates
Exhibit C Candidate Statements

Exhibit A

Ballots

INDEPENDENT SPECIAL DISTRICTS SELECTION COMMITTEE
Submit No Later than 5:00 pm, Monday, May 4, 2020

OFFICIAL BALLOT

Election of Regular Special District Member on Santa Barbara LAFCO

Vote for one of the following **Regular Special District Member** nominees:

<input type="checkbox"/>	Craig Geyer (Incumbent) – Goleta West Sanitary District
<input type="checkbox"/>	Karen Jones - Santa Ynez Community Services District

Name of Independent Special District

Signature

Print Name

Title (please check one)

- Presiding Officer of the Special District Board
- Board member alternate designated by Special District Board to vote in this election. (Gov. Code sec 56332(a).)

Date: _____

Each returned ballot shall be signed by the presiding officer or his or her alternate as designated by the district governing body. (Gov. Code sec. 56332(a) & (c)(5).)

The voting member should submit his or her ballot directly to LAFCO by hand or U.S. mail to Jacquelyne Alexander, SANTA BARBARA LAFCO, 105 East Anapamu Street, Room 407, Santa Barbara CA 93101, via email to lafco@sblafco.org, or Fax (805) 568-2249 ²⁹

INDEPENDENT SPECIAL DISTRICTS SELECTION COMMITTEE
Submit No Later than 5:00 pm, Monday, May 4, 2020

OFFICIAL BALLOT

Election of Alternate Special District Member on Santa Barbara LAFCO

Vote for one of the following **Alternate Special District Member** nominees:

<input type="checkbox"/>	Cindy Allen (Incumbent) – Santa Ynez River Water Conservation District
<input type="checkbox"/>	Karen Jones– Santa Ynez Community Services District

Name of Independent Special District

Signature

Print Name

Title (please check one)

- Presiding Officer of the Special District Board
- Board member alternate designated by Special District Board to vote in this election. (Gov. Code sec. 56332(a).)

Date: _____

Each returned ballot shall be signed by the presiding officer or his or her alternate as designated by the district governing body. (Gov. Code sec. 56332(a) & (c)(5).)

The voting member should submit his or her ballot directly to LAFCO by hand or U.S. mail to Jacquelyne Alexander, SANTA BARBARA LAFCO, 105 East Anapamu Street, Room 407, Santa Barbara CA 93101, via email to lafco@sblafco.org, or Fax (805) 568-2249

Exhibit B
List of Candidates

List of Candidates

Regular Special District Member nominees:

Craig Geyer (Incumbent) – Goleta West Sanitary District

Karen Jones – Santa Ynez Community Services District

Alternate Special District Member nominees:

Cindy Allen (Incumbent) – Santa Ynez River Water Conservation District

Karen Jones – Santa Ynez Community Services District

Exhibit C
Candidate Statements

Craig Geyer

LAFCO Special District's Regular Voting Commissioner Candidate

My name is Craig Geyer; I am the incumbent LAFCO Special District's Regular Voting commissioner. I have been a LAFCO voting commissioner for the past (8) years. During that time I have worked on LAFCO policies and procedures that are beneficial to special districts and advocated for LAFCO financial accountability and transparency.

I believe this election is important, LAFCO will soon initiate Municipal Service Reviews (MSR's). I am the only candidate and only special districts commissioner that has previous experience in conducting Municipal Service Reviews. This review is a study of your district's services, how well you provide them and your financial ability to provide those services. LAFCO also establishes your district boundary and sphere of influence. You need a commissioner that is knowledgeable in the process.

I am asking for your district's vote, to continue serving Special Districts on LAFCO.

Craig Geyer

Cynthia has been employed by Vandenberg Village Community Services District (VVCSD) since 1993 and has worked her way up from Customer Service Representative to Administrative Services Manager, reporting directly to the General Manager. In 2014, she completed her Ph.D. in Public Policy and Administration. Her dissertation is entitled "A Quantitative Analysis of the Effect of Cash-4-Grass Programs on Water Consumption." Cynthia obtained her State of California D2 Drinking Water Distribution Operator Certificate in October 2015 and her T1 Drinking Water Treatment Operator Certificate in January 2017.

Cynthia was appointed to the Santa Ynez River Water Conservation District (SYRWCD) board in April 2015 and was reelected in November 2016. She has been the board president since March 2016. In May 2019, she was elected as the Alternate Special District Member to the Santa Barbara Local Agency Formation Commission (LAFCO).

In her free time, Cynthia is an officer in the Rancho Purisima Chapter of the Daughters of the American Revolution, a board member for the non-profit Companion Animal Placement Assistance (CAPA), and she is a volunteer at the Lompoc Animal Shelter.

Cynthia Allen, Ph.D., CSDM
Administrative Services Manager
Vandenberg Village Community Services District
3745 Constellation Road
Lompoc, CA 93436
(805) 733-3417
(805) 733-2109 FAX
callen@vvcasd.org
<http://vvcasd.org>

Karen Jones

I was born in Taft, California where I grew up in a family very active in civics. Both of my parents served in a number of service clubs and both served on the Kern County Grand Jury. My father was Mayor of Taft for two terms and served on the Kern County LAFCO Board for many years, including a stint as Chairman so I am not unfamiliar with the important work done by LAFCO.

Prior to moving to Santa Ynez in 1995 I provided case management services to adolescents with alcohol and drug problems at the Kern County alcohol education program S.T.E.P.S and the Kern County Probation Department. I also worked at Kern County Hospital as a Licensed Psychiatric Technician on the 72 Hour Emergency Psychiatric Unit.

Since being elected to the Santa Ynez CSD in 2016, I have done the research, asked the right questions and I have been an instrument of positive change. I am the first woman ever to serve on the SY CSD Board of Directors and was unanimously elected by my colleagues to a second term as Board President.

In 2017 I was elected to serve on the Santa Ynez Valley Airport Authority Board of Directors. I served as Secretary of the Board in 2018 and I am currently Chairman of the Membership Committee. The only woman on the board when elected, I now serve with a strong and diverse new group of Directors.

Since 1979 I have been married to a multi-generational native son of Santa Barbara. Two of our adult children and all six of our grandchildren live in Santa Barbara County so the issues and challenges we face matter to me on multiple levels. I care about protecting agricultural land, water and air quality, and the rights of every individual who calls Santa Barbara County home.

General Manager's Report for March 2020

1. K. Schultz and R. Sharp participated in the 29th Annual University of California Vertebrate Pest Management Conference field trip to Anacapa Island to learn how roof rats were eliminated from a sensitive ecological habitat. Santa Barbara, March 2.
2. District Board President Hurd visited the office, March 3.
3. J. Sprigg and BC attended the first of a Streamline (web services provider) webinar series on "Guerilla Marketing – Engage Your Community", March 4.
4. \$4,333 was deposited in OPEB-CERBT, March 5.
5. K. Schultz, R. Sharp, D. Cram and V. Ibarra attended the 29th Annual University of California Vertebrate Pest Management Conference symposium on Rodent Pest Management, Santa Barbara, March 5.
6. BC attended the second Streamline webinar on "Guerilla Marketing – Engage Your Community", March 11.
7. BC participated in an online mosquito tracking program tutorial led by the San Luis Obispo County Dept. of Environmental Health, March 16.
8. V. Ibarra picked up new sentinel chickens from Haley's Egg Farm in Modesto, March 18-19.
9. MVCAC Live CEU event scheduled for March 24 in Riverside was postponed until Fall 2020.

Upcoming:

1. Southern Region District General Manager's teleconference meeting, April 7.
2. Earth Day Festival Outreach event scheduled for April 18 has been postponed.