

**MOSQUITO AND VECTOR MANAGEMENT DISTRICT**  
**of Santa Barbara County**  
**MINUTES OF REGULAR MEETING OF TRUSTEES**  
**April 13<sup>th</sup>, 2023**

The regular meeting of the Board of Trustees of the Mosquito and Vector Management District of Santa Barbara County was held at 2:00 PM, on Thursday, April 13<sup>th</sup>, 2023 via teleconference and in person at the Santa Barbara City College Wake Center Campus, Room 18.

1. ROLL CALL.

TRUSTEES PRESENT:

President Robert Williams

Vice-President Teri Jory

Secretary Craig Geyer

Trustee Charlie Blair

Trustee Joe Franken (remotely from home, due to “just cause” as allowed by AB 2449, arrived during Public Comment)

Trustee Barbara Silver (arrived during Item 8A)

Trustee Russell Dahlquist (left meeting during Item 8B)

TRUSTEES ABSENT:

Vice-President Teri Jory

IN ATTENDANCE:

Brian Cabrera, General Manager

Jessica Sprigg, Administrative Assistant

Carrie Troup, CPA

2. CONFIRMATION OF AGENDA

*-Due to low attendance at the meeting, Board decided to adjust agenda to address action items while a quorum was present.*

7. ITEMS OF GENERAL CONSENT. The following items are approved by a single action of the Board. Items requiring additional discussion may be withdrawn from the listing and approved in a separate action.

A. Approval of the Minutes of the March 9<sup>th</sup>, 2023 regular meeting

B. Approval of the March Financial Statements for County Fund 4160

C. Approval of the March Disbursement Report

D. Approval of the March Disease Surveillance Report

E. Approval of the March District Operations Report

*-It was moved by Trustee Geyer and seconded by Trustee Blair to approve the Items of General Consent. Motion passed 5-0-0 by roll call vote.*

8. OLD BUSINESS

A. Approval of the March Financial Statements for County Fund 4160

*-It was moved by Trustee Geyer and seconded by Trustee Dahlquist to approve the March Financial Statements. Motion passed 5-0-0 by roll call vote.*

4. STAFF ANNOUNCEMENTS regarding District business.

A. All Conflict of Interest Forms 700 were submitted on time by everyone who was

required to submit the form.

- B. Congratulations to Carrie Troup who was selected by the CSDA, Santa Barbara County Chapter Board of Directors as “Contractor of the Year” and to Lead Vector Control Technician Vesna Ibarra who was selected as “Professional/Staff Member of the Year”

5. CORRESPONDENCE

- A. Email from a Homeowner’s Association expressing their thanks for a service call provided by the District

6. PUBLIC COMMENT –

*-None.*

3. CONSIDERATION AND ACTION ON THE REQUEST BY TRUSTEE JOE FRANKEN ON HIS NEED TO ATTEND THE BOARD MEETING REMOTELY FOR “JUST CAUSE” DUE TO CAREGIVING NEEDS FOR A FAMILY MEMBER.

*-It was moved by Trustee Blair and seconded by Trustee Geyer to approve remote attendance for Trustee Franken. Motion passed 7-0-0 by roll call vote.*

8. OLD BUSINESS

- B. Accounts receivable contracts' status (5909 Misc. Revenue)

*-SoCalGas and the District are looking into whether they own other parcels that contain mosquito breeding sources.*

- C. Update on repairing/replacing the District office’s main plumbing drainage pipe.

*-Work is scheduled to begin in mid-May.*

- D. Discuss District building repair and improvement projects:

- a. Roof
- b. New floors
- c. Remodel bathroom
- d. Landscaping
- e. Repair and add railings to front and back steps
- f. New window blinds
- g. Replace rain gutters
- h. Replace kitchen sink hardware and install garbage disposal
- i. Resurface disabled persons parking space

*-Board has previously approved improvement projects below a cost of \$7500.*

- D. Update on the 2023-2024 District budget

*-Board discussed a possible increase in revenue from contract sources, an increased budget for pesticides, amounts to allocate for depreciation and OPEB funds, as well as an appropriate level of increase to the benefit assessment rate.*

9. NEW BUSINESS

- A. Preview of the District’s internal online Geospatial Information Systems (GIS) data viewing program.  
*-GM Cabrera demonstrated the GIS program which maps District information such as mosquito trapping sites/results, dead bird locations, and service requests. Possibility of adding a mobile component for technician data entry in the field was discussed.*
- B. Assessment of the District vehicle inventory  
*-Board discussed age and mileage of the current vehicles and possibility of replacements.*
- C. Discussion and consider approval of the Fiscal Year 2021-2022 audit report  
*-It was moved by Trustee Geyer to approve the audit. Motion seconded by Trustee Blair and passed 6-0-0 by roll call vote.*
- D. Consider rescheduling the June 8 Board meeting due to a scheduling conflict for General Manager Cabrera.  
*-Meeting rescheduled for June 15<sup>th</sup> at 2PM.*

10. MANAGER’S REPORT

*-GM Cabrera discussed a recent fender bender, annual fire inspection, and a staff member receiving a bite from a tick.*

11. BOARD ANNOUNCEMENTS

*-Trustee Blair announced that California Native Plant Week begins on April 15<sup>th</sup>.*

12. ADJOURNMENT

As there was no further business to be brought before the Board, the meeting was adjourned.

I certify that the above minutes substantially reflect the actions of the Board:

BY:

APPROVED:

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Robert Williams  
Board President

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Craig Geyer  
Board Secretary

