



MOSQUITO AND VECTOR MANAGEMENT DISTRICT OF SANTA BARBARA COUNTY

ENVIRONMENTAL MANAGEMENT OF HUMAN DISEASE VECTORS

TRUSTEES:

President Patty DeDominic, Santa Barbara County
Secretary Teri Jory, City of Santa Barbara
Craig Geyer, Goleta
Bob Williams, Santa Barbara County

Vice-President Ronald Hurd, Carpinteria
Charles Blair, Santa Barbara County
Cathy Schlottmann, Santa Barbara County

Persons with disabilities who require any disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the meeting are asked to contact the District's General Manager at least three (3) days prior to the meeting by telephone at (805) 969-5050 or by email at gm@mvmdistrict.org.

Any public records which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at the District's office located at 2450 Lillie Avenue, Summerland, CA 93067.

REGULAR MEETING OF THE BOARD OF TRUSTEES

HOPE SCHOOL BOARD ROOM, 3970 LA COLINA ROAD, SANTA BARBARA CALIFORNIA 93110

MAY 9, 2019, 2:00 PM

AGENDA

1. ROLL CALL
2. CONFIRMATION OF AGENDA
3. STAFF ANNOUNCEMENTS regarding District business
 - A. **SCI benefit assessment schedule** (Page 3)
...included in agenda packet for reference
4. CORRESPONDENCE
 - A. **CalPERS provides FYE19 3rd quarter CERBT balance** (Page 5)
Balance as of March 31, 2019 = \$377,518.43. Current FYE19 monthly deposit is \$3,558. FYE20 monthly deposit anticipated to be \$4,333.
5. PUBLIC COMMENT. Time reserved for the public to address the Board of Trustees relative to matters of District business not on the agenda. Comment time regarding specific agenda items will be available during consideration of the particular agenda items.
6. ITEMS OF GENERAL CONSENT. The following items can be approved by a single action of the Board. Items requiring additional discussion may be withdrawn from the listing and addressed in separate actions. (See attachments for each.)
 - A. Approval of the Minutes of the April 11, 2019 regular meeting (Page 7)
 - B. Approval of the April Financial Statements for County Fund 4160 (Page 11)
 - C. Approval of the April Disbursement Report (Page 16)
 - D. Approval of the April Disease Surveillance Report (Page 22)
 - E. Approval of the April District Operations Report (Page 24)
7. OLD BUSINESS. The Board will discuss and may take action on the following items.
 - A. **Accounts receivable contracts' status (5909 Misc. Revenue)** (Page 25)
 - Consider contracts and scopes of work
 - City of Pismo Beach Mosquito Management Plan (scope of work)
 - City of Goleta Agreement and Mosquito Management Plan
 - County of San Luis Obispo Mosquito Surveillance Plan
 - Consider labor rate schedule for FYE20

B. Approve fiscal year 2019-20 preliminary budget (Page 27)

The 2.7% March CPI has been applied to salaries. The VCJPA's FYE 20 budget has been received. The charge for workers' compensation is less than estimated. The \$1,675 excess has been moved to line item 7120 Equipment Maintenance.

8. NEW BUSINESS. The Board will discuss and may take action on the following items.

A. Consider resolutions 19-02 and 19-03 declaring intent to continue assessments; establishing a cost of living increase; preliminarily approving Engineer's Report and providing notice of public hearing on June 20, 2019 (Page 29)

B. Discuss District services (Page 38)

Vermin abatement and enforcement in enhanced services zone, basic services zone, and no services zone

C. Consider Consulting Services Agreement with Total Compensation Services to produce a post employment benefits full valuation and a roll-forward valuation (Page 41)

Cost for the full valuation = \$2,268. Cost for roll-forward valuation = \$1,134.

D. Consider engaging Moss, Levy & Hartzheim to conduct audit services for FYE19 with option to include FYE20 (Page 47)

Cost for FYE19 = \$10,250. Cost for FYE20 = \$10,610.

9. MANAGER'S REPORT (Page 53)

10. BOARD ANNOUNCEMENTS

11. CLOSED SESSION

A. Selection of General Manager

1. Public comments on closed session item
2. Designation of District representative(s) for labor negotiations and reference checks
3. **Closed session pursuant to Government Code Section 54957 and 54957.6: Public employee selection and conference with labor negotiator(s)**
 - i. Agency designated representative(s): As determined in open session agenda item 11.A.2
 - ii. Title/Unrepresented Employee: General Manager
4. Public report on closed session item

11. ADJOURNMENT (Next scheduled meeting: 2:00 PM; Thursday, June 13, 2019)

**MOSQUITO AND VECTOR MANAGEMENT DISTRICT OF SANTA BARBARA COUNTY
SPECIAL ASSESSMENT ADMINISTRATION
FISCAL YEAR 2019-20
PROPOSED TIMELINE**

2019

January '19							February '19							March '19							April '19						
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5						1	2	3	4	5	6	7	8	9	7	8	9	10	11	12	13
6	7	8	9	10	11	12	10	11	12	13	14	15	16	10	11	12	13	14	15	16	14	15	16	17	18	19	20
13	14	15	16	17	18	19	17	18	19	20	21	22	23	17	18	19	20	21	22	23	21	22	23	24	25	26	27
20	21	22	23	24	25	26	24	25	26	27	28			24	25	26	27	28	29	30	28	29	30				
27	28	29	30	31										31													

May '19							June '19							July '19							August '19						
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa
			1	2	3	4						1		1	2	3	4	5	6					1	2	3	
5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13	4	5	6	7	8	9	10
12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20	11	12	13	14	15	16	17
19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27	18	19	20	21	22	23	24
26	27	28	29	30	31		23	24	25	26	27	28	29	28	29	30	31				25	26	27	28	29	30	31
							30																				

September '19							October '19							November '19							December '19						
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7			1	2	3	4	5						1	2	1	2	3	4	5	6	7
8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14
15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21
22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28
29	30						27	28	29	30	31			24	25	26	27	28	29	30	29	30	31				

<u>TENTATIVE DATE</u>	<u>TASKS TO BE COMPLETED (DETAILED LIST)</u>	<u>RESPONSIBLE</u>
March-April	Create Engineer's Reports	SCI
April 18	Complete and file Engineer's Reports with District	SCI
April 25	Place Resolution on Board Agenda Declaring Intention to Levy Assessments, Establishing a Cost of Living Increase, Preliminarily Approving the Engineer's Report, and Providing Notice of a Public Hearing	District
May 9	Consider Resolution Declaring Intention to Levy Assessments, Establishing a Cost of Living Increase, Preliminarily Approving the Engineer's Report, and Providing Notice of a Public Hearing	Board
June 20	Publish Notice of Public Hearing	SCI

June 27	Place Resolution on Board Agenda Approving Engineer's Report and Ordering the Levy of Assessments for FY 2019-20	District
July 11	Public Hearing and consideration of Resolution Approving Engineer's Report and Ordering the Levy of Assessments for FY 2019-20	Board
July 19	Submission of assessments to County	SCI
October	Confirmation of final levies with County	SCI
September 2019 – June 2020	Answer property owner inquiries.	SCI

SCI can meet this timeline; however, the District can also modify it as needed.

It is understood that all regular meetings of the District Board are on the second Thursday of each month at 2:00 p.m.

Mosquito and Vector Management District of Santa Barbara County

CERBT Strategy 3

Entity #: SKB8-1836728662-001

Quarter Ended March 31, 2019



Market Value Summary:

	QTD Current Period	Fiscal Year to Date
Beginning Balance	\$341,365.87	\$331,724.63
Contribution	10,674.00	32,022.00
Disbursement	0.00	0.00
Transfer In	0.00	0.00
Transfer Out	0.00	0.00
Investment Earnings	25,554.22	13,992.22
Administrative Expenses	(43.67)	(127.28)
Investment Expense	(31.99)	(93.14)
Other	0.00	0.00
Ending Balance	\$377,518.43	\$377,518.43
FY End Contrib per GASB 74 Para 22	0.00	0.00
FY End Disbursement Accrual	0.00	0.00
Grand Total	\$377,518.43	\$377,518.43

Unit Value Summary:

	QTD Current Period	Fiscal Year to Date
Beginning Units	24,988.319	23,461.792
Unit Purchases from Contributions	751.330	2,277.857
Unit Sales for Withdrawals	0.000	0.000
Unit Transfer In	0.000	0.000
Unit Transfer Out	0.000	0.000
Ending Units	25,739.649	25,739.649
Period Beginning Unit Value	13.661010	14.138926
Period Ending Unit Value	14.666798	14.666798

Please note the Grand Total is your actual fund account balance at the end of the period, including all contributions per GASB 74 paragraph 22 and accrued disbursements. Please review your statement promptly. All information contained in your statement will be considered true and accurate unless you contact us within 30 days of receipt of this statement. If you have questions about the validity of this information, please contact CERBT4U@calpers.ca.gov.

Statement of Transaction Detail for the Quarter Ending 03/31/2019
Mosquito and Vector Management District of Santa Barbara County
Entity #: SKB8-1836728662-001



Date	Description	Amount	Unit Value	Units	Check/Wire	Notes
01/15/2019	Contribution	\$3,558.00	\$13.924419	255.522	CK 9718317	
02/12/2019	Contribution	\$3,558.00	\$14.225371	250.116	CK 9720072	
03/15/2019	Contribution	\$3,558.00	\$14.481542	245.692	CK 09722083	

Client Contact:
CERBT4U@CalPERS.ca.gov

**MOSQUITO AND VECTOR MANAGEMENT DISTRICT
of Santa Barbara County
MINUTES OF REGULAR MEETING OF TRUSTEES
April 11th, 2019**

The regular meeting of the Board of Trustees of the Mosquito and Vector Management District of Santa Barbara County was held at 2:00 PM, on Thursday, April 11th, 2019 at the Hope School Board Room, 3970 La Colina Road, Santa Barbara, CA.

1. ROLL CALL.

TRUSTEES PRESENT:

President Patty DeDominic
Vice-President Ron Hurd
Secretary Teri Jory
Trustee Craig Geyer
Trustee Cathy Schlottmann
Trustee Robert Williams
Trustee Charlie Blair

TRUSTEES ABSENT:

None.

IN ATTENDANCE:

David Chang, General Manager
Brian Cabrera, Operations Manager Biologist
Jessica Sprigg, Administrative Assistant
Carrie Troup, CPA
Vesna Ibarra, Vector Technician
Donny Cram, Vector Technician
Karen Schultz, Vector Technician
Judith Ishkanian, LAFCO candidate
Jay Freeman, LAFCO candidate
Ron Wolfe, Member of Public

2. CONFIRMATION OF AGENDA

-It was the consensus of the Board to discuss Item 9C following Item 3A to accommodate the speakers.

3. NEW BUSINESS

A. Oath of office

[Government Code, Title 1, Div. 4, Ch. 2, Article 4. Oath of Office](#)

-All trustees completed the oath of office.

C. Vote for Santa Barbara Local Area Formation Commission regular and alternate special district member

Notice of election included in agenda packet supporting documents. Candidate statements emailed to trustees with Friday distribution. Three copies of candidate statements will be printed for the board meeting for trustees to share.

-Two candidates for LAFCO, Judith Ishkanian and Jay Freeman, spoke of their history of involvement with LAFCO and other professional endeavors.

4. STAFF ANNOUNCEMENTS regarding District business.

A. SCI benefit assessment schedule

...included in agenda packet for reference

B. Administrative Assistant assigned to administer mandatory trustee training and vector technician continuing education

5. CORRESPONDENCE

A. Proposed LAFCo budget for FY 2019-2020

-It was moved by Trustee Schlottmann and seconded by Trustee Williams to ask Trustee Geyer to convey the appreciation of the Board for reducing the LAFCO budget. Motion passed unanimously.

6. PUBLIC COMMENT –

-Former General Manager Ron Wolfe spoke about his tenure at the District and the similarity in topics of Board discussion between then and now.

7. ITEMS OF GENERAL CONSENT. The following items are approved by a single action of the Board. Items requiring additional discussion may be withdrawn from the listing and approved in a separate action.

A. Approval of the Minutes of the March 14, 2019 regular meeting

B. Approval of the March Financial Statements for County Fund 4160

C. Approval of the March Vendor Disbursement Report

D. Approval of the March Disease Surveillance Report

E. Approval of the March District Operations Report

F. Revision of Interim GM Salary

G. Revision of vacation sick payout to retired GM

-It was moved by Trustee Schlottmann and seconded by Trustee Williams to approve the Items of General Consent following discussion. Motion passed with Trustee Blair abstaining due to his absence during discussion.

8. OLD BUSINESS

A. Accounts receivable contracts' status (5909 Misc. Revenue)

Revised County of San Luis Obispo Mosquito Surveillance Plan (scope of work) submitted to San Luis Obispo County

-Staff is in process of updating City of Goleta agreement and is awaiting the return of the Santa Barbara Airport agreement.

B. Trustee appointments update

-Trustee Jory was appointed to the City of Santa Barbara seat.

C. General manager recruitment update

Three candidates scheduled for round two interviews on April 22.

-Trustee Hurd, Secretary Jory, and outgoing General Manager Chang will conduct the interviews.

D. Fiscal year 2019-20 preliminary budget

-The March CPI is 2.7%. A corresponding increase to the benefit assessment would result in a rate of \$10.63 per single family equivalent.

9. NEW BUSINESS

A. Consider/Approve contract for services provided by CPA Carrie Troup

-It was moved by Trustee Geyer and seconded by Trustee Schlottmann to approve the contract. Motion passed unanimously.

B. Vector Control Joint Powers Authority target equity building plan

VCJPA Board requests mosquito boards' desires on handling of future retrospective adjustment refunds to rebuild net position (equity) to sustainable target – VCJPA to retain either 50 or 100 per cent?

-Trustee Jory made a motion to authorize the VCJPA Board to request mosquito boards' desires on handling of future retrospective adjustment refunds to rebuild net position (equity) to sustainable target – VCJPA to retain either 50 or 100 per cent? . Seconded by Trustee Geyer and passed unanimously.

C. Vote for Santa Barbara Local Area Formation Commission regular and alternate special district member

Notice of election included in agenda packet supporting documents. Candidate statements emailed to trustees with Friday distribution. Three copies of candidate statements will be printed for the board meeting for trustees to share.

-It was moved by Trustee Schlottmann to authorize President DeDominic to vote for Judith Ishkanian for the Regular Member LAFCO position. Seconded by Trustee Geyer and passed unanimously. It was moved by Trustee Geyer to authorize President DeDominic to vote for Cindy Allen for the Alternate Member LAFCO position. Seconded by Trustee Schlottmann and passed unanimously.

D. Consider/Approve trustee attendance of monthly California Special District Association Santa Barbara Chapter meetings

Previous cost share for Trustee Blair's attendance no longer available.

-Trustee Geyer made a motion to appoint Trustee Blair as representative to the Santa Barbara chapter of the California Special Districts Association. Seconded by Trustee Schlottmann and passed unanimously.

E. Call for nominations: 2020-2022 California Special Districts Association Board of Directors

-No discussion occurred for this item.

9. MANAGER'S REPORT

-New computer server was purchased and installed at the District office.

-Operations Manager Biologist Cabrera has completed his six-month probationary period.

10. BOARD ANNOUNCEMENTS

-Trustee Hurd thanked Technicians Ibarra and Cram for their diligence in locating a mosquito source in Carpinteria near Lion's Park.

-The April SBCCSDA meeting will feature the director of the Air Pollution Control District.

11. ADJOURNMENT

As there was no further business to be brought before the Board, the meeting was adjourned.

I certify that the above minutes substantially reflect the actions of the Board:

BY:

APPROVED:

Patty DeDominic
Board President

Teri Jory
Board Secretary

April 08, 2019

Santa Barbara County Mosquito and Vector Control District

Board of Trustees Clerk of the Board

2450 Lillie Ave. (P.O. Box# 1389)

Summerland, CA. 93067

(805) 969-5050

Attn: Clerk of the Board and/or Administrative Assistant: Jassica Sprigg

RE: Comment letter for Non-Agenda Public Comment area of the Board of Trustees Meeting for April 11, 2019 (scheduled start time of 2:PM) Please Enter this Letter into the Public Record.

Dear Board of Trustees and associated staff,

Please accept this letter as a courtesy recommendation from a concerned citizen that has the support from local Residents of the City of Santa Barbara and has first hand knowage of one of your past General Manager (Mr. B. Passaro) and his actions during his employment at the Coachella Valley Mosquito and Vector Control District located in the City of Indio, CA.

Please carefully review all of the potential General Manager candidates for your organization. And refrain from advancing current staff members and external candidates, that lack the qualifications to perform the position as listed. The CVMVCD has advanced grossly inadequate personnel from In-house positions that has the Impression of corruption and favoritism as viewed from the Public. This Special District has been reviewed by a Grand Jury and potentially will be Investigated once again. While external candidates may be Invited to Apply, please consider any past work history that may encompass the Coachella Valley Mosquito and Vector Control District. As your organization is well aware potential new employee's from a known problem Infested Abatement District may again damage your organizations reputation and potentiality endanger the Health of your Residents from inadequate decisions and or training.

Sincerely,

Brad Anderson

760.409.9434

Financial Status (Real-Time)

As of: 4/30/2019 (83% Elapsed)
Accounting Period: OPEN

Selection Criteria: Fund = 4160

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 4160 -- Mosquito & Vector Mgt District

Line Item Account	6/30/2019 Fiscal Year Adjusted Budget	4/30/2019 Year-To-Date Actual	6/30/2019 Fiscal Year Variance	6/30/2019 Fiscal Year Pct of Budget
Revenues				
Taxes				
3010 -- Property Tax-Current Secured	386,000.00	412,970.45	26,970.45	106.99 %
3011 -- Property Tax-Unitary	1,000.00	-12.36	-1,012.36	-1.24 %
3015 -- PT PY Corr/Escapes Secured	0.00	15.18	15.18	--
3020 -- Property Tax-Current Unsecd	19,000.00	15,818.25	-3,181.75	83.25 %
3023 -- PT PY Corr/Escapes Unsecured	0.00	76.49	76.49	--
3028 -- RDA Pass-through Payments	1,500.00	1,754.37	254.37	116.96 %
3029 -- RDA RPTTF Resid Distributions	4,000.00	3,902.37	-97.63	97.56 %
3040 -- Property Tax-Prior Secured	600.00	1.41	-598.59	0.24 %
3050 -- Property Tax-Prior Unsecured	400.00	-178.63	-578.63	-44.66 %
3054 -- Supplemental Pty Tax-Current	3,000.00	-314.16	-3,314.16	-10.47 %
3056 -- Supplemental Pty Tax-Prior	0.00	52.97	52.97	--
Taxes	415,500.00	434,086.34	18,586.34	104.47 %
Fines, Forfeitures, and Penalties				
3057 -- PT-506 Int, 480 CIOS/CIC Pen	0.00	-114.07	-114.07	--
Fines, Forfeitures, and Penalties	0.00	-114.07	-114.07	--
Use of Money and Property				
3380 -- Interest Income	3,100.00	11,886.66	8,786.66	383.44 %
3381 -- Unrealized Gain/Loss Invstmnts	-1,786.00	7,167.79	8,953.79	-401.33 %
Use of Money and Property	1,314.00	19,054.45	17,740.45	1,450.11 %
Intergovernmental Revenue-State				
4160 -- State Aid for Disaster	0.00	1,887.64	1,887.64	--
4220 -- Homeowners Property Tax Relief	2,000.00	1,112.43	-887.57	55.62 %
Intergovernmental Revenue-State	2,000.00	3,000.07	1,000.07	150.00 %

Financial Status (Real-Time)

As of: 4/30/2019 (83% Elapsed)
Accounting Period: OPEN

Selection Criteria: Fund = 4160

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 4160 -- Mosquito & Vector Mgt District

Line Item Account	6/30/2019 Fiscal Year Adjusted Budget	4/30/2019 Year-To-Date Actual	6/30/2019 Fiscal Year Variance	6/30/2019 Fiscal Year Pct of Budget
Intergovernmental Revenue-Other				
4840 -- Other Governmental Agencies	10,000.00	6,998.40	-3,001.60	69.98 %
4842 -- RDA Dissolution Proceeds	0.00	1,761.93	1,761.93	--
Intergovernmental Revenue-Other	10,000.00	8,760.33	-1,239.67	87.60 %
Charges for Services				
4877 -- Other Special Assessments	600,000.00	640,583.21	40,583.21	106.76 %
Charges for Services	600,000.00	640,583.21	40,583.21	106.76 %
Miscellaneous Revenue				
5909 -- Other Miscellaneous Revenue	100,000.00	96,673.67	-3,326.33	96.67 %
Miscellaneous Revenue	100,000.00	96,673.67	-3,326.33	96.67 %
Revenues	1,128,814.00	1,202,044.00	73,230.00	106.49 %
Expenditures				
Salaries and Employee Benefits				
6100 -- Regular Salaries	451,000.00	355,085.27	95,914.73	78.73 %
6210 -- Commissioner/Director/Trustee	9,600.00	7,300.00	2,300.00	76.04 %
6400 -- Retirement Contribution	153,500.00	120,435.68	33,064.32	78.46 %
6500 -- FICA Contribution	29,000.00	22,439.47	6,560.53	77.38 %
6550 -- FICA/Medicare	6,750.00	5,247.93	1,502.07	77.75 %
6600 -- Health Insurance Contrib	120,000.00	109,033.95	10,966.05	90.86 %
6700 -- Unemployment Ins Contribution	3,450.00	1,791.71	1,658.29	51.93 %
6900 -- Workers Compensation	26,000.00	21,333.00	4,667.00	82.05 %
Salaries and Employee Benefits	799,300.00	642,667.01	156,632.99	80.40 %
Services and Supplies				
7030 -- Clothing and Personal	6,000.00	4,075.25	1,924.75	67.92 %
7050 -- Communications	5,100.00	4,218.61	881.39	82.72 %

Financial Status (Real-Time)

As of: 4/30/2019 (83% Elapsed)
Accounting Period: OPEN

Selection Criteria: Fund = 4160

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 4160 -- Mosquito & Vector Mgt District

Line Item Account	6/30/2019 Fiscal Year Adjusted Budget	4/30/2019 Year-To-Date Actual	6/30/2019 Fiscal Year Variance	6/30/2019 Fiscal Year Pct of Budget
7070 -- Household Supplies	2,700.00	1,965.00	735.00	72.78 %
7090 -- Insurance	16,000.00	16,162.00	-162.00	101.01 %
7120 -- Equipment Maintenance	3,800.00	2,089.18	1,710.82	54.98 %
7121 -- Operating Supplies	9,000.00	5,227.92	3,772.08	58.09 %
7124 -- IT Software Maintenance	11,000.00	6,916.64	4,083.36	62.88 %
7200 -- Structure & Ground Maintenance	2,500.00	395.00	2,105.00	15.80 %
7400 -- Medical, Dental and Lab	0.00	0.00	0.00	--
7430 -- Memberships	13,500.00	14,868.00	-1,368.00	110.13 %
7450 -- Office Expense	4,300.00	6,258.21	-1,958.21	145.54 %
7460 -- Professional & Special Service	52,000.00	48,084.75	3,915.25	92.47 %
7508 -- Legal Fees	50,000.00	25,872.20	24,127.80	51.74 %
7546 -- Administrative Expense	6,500.00	6,471.00	29.00	99.55 %
7650 -- Special Departmental Expense	72,200.00	59,974.23	12,225.77	83.07 %
7653 -- Training Fees & Supplies	3,000.00	1,288.52	1,711.48	42.95 %
7730 -- Transportation and Travel	4,000.00	1,951.50	2,048.50	48.79 %
7731 -- Gasoline-Oil-Fuel	9,500.00	6,668.78	2,831.22	70.20 %
7732 -- Training	0.00	0.00	0.00	--
7760 -- Utilities	4,500.00	3,847.67	652.33	85.50 %
Services and Supplies	275,600.00	216,334.46	59,265.54	78.50 %
Other Charges				
7860 -- Contrib To Other Agencies	42,700.00	35,580.00	7,120.00	83.33 %
Other Charges	42,700.00	35,580.00	7,120.00	83.33 %
Capital Assets				
8200 -- Structures&Struct Improvements	3,000.00	0.00	3,000.00	0.00 %
8300 -- Equipment	65,000.00	0.00	65,000.00	0.00 %
Capital Assets	68,000.00	0.00	68,000.00	0.00 %

Financial Status (Real-Time)

As of: 4/30/2019 (83% Elapsed)
Accounting Period: OPEN

Selection Criteria: Fund = 4160

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 4160 -- Mosquito & Vector Mgt District

Line Item Account	6/30/2019 Fiscal Year Adjusted Budget	4/30/2019 Year-To-Date Actual	6/30/2019 Fiscal Year Variance	6/30/2019 Fiscal Year Pct of Budget
Expenditures	1,185,600.00	894,581.47	291,018.53	75.45 %
Other Financing Sources & Uses				
Other Financing Sources				
5911 -- Oper Trf (In)-Other Funds	78,050.00	0.00	-78,050.00	0.00 %
Other Financing Sources	78,050.00	0.00	-78,050.00	0.00 %
Other Financing Uses				
7901 -- Oper Trf (Out)	21,050.00	41,050.00	-20,000.00	195.01 %
Other Financing Uses	21,050.00	41,050.00	-20,000.00	195.01 %
Other Financing Sources & Uses	57,000.00	-41,050.00	-98,050.00	-72.02 %
Changes to Fund Balances				
Increase to Restricted				
9797 -- Unrealized Gains	214.00	213.45	0.55	99.74 %
Increase to Restricted	214.00	213.45	0.55	99.74 %
Changes to Fund Balances	-214.00	-213.45	0.55	99.74 %
Mosquito & Vector Mgt District	0.00	266,199.08	266,199.08	--
Net Financial Impact	0.00	266,199.08	266,199.08	--

Cash Balances (Real-Time)

As of: 4/30/2019
Accounting Period: OPEN

Selection Criteria: Fund = 4160-4161

Layout Options: Summarized By = Fund; Page Break At = Fund

Fund	4/1/2019 Beginning Balance	Month-To-Date Cash Receipts (+)	Month-To-Date Treasury Credits (+)	Month-To-Date Warrants and Wire Transfers (-)	Month-To-Date Treasury Debits (-)	4/30/2019 Ending Balance
4160 -- Mosquito & Vector Mgt District	969,097.07	5,045.78	461,287.06	43,561.28	91,235.23	1,300,633.40
4161 -- SB Vector-Cap Asset Reserve	575,355.22	0.00	2,699.87	0.00	0.00	578,055.09
Total Report	1,544,452.29	5,045.78	463,986.93	43,561.28	91,235.23	1,878,688.49

Vendor Disbursements (Real-Time)

From 4/1/2019 to 4/30/2019

Selection Criteria: Fund = 4160

Layout Options: Summarized By = Fund, Vendor; Page Break At = Fund

Fund 4160 -- Mosquito & Vector Mgt District

Disbursement	Disbursement Date	Dept	Purchase Order	Remit Description	Amount
Vendor 003551 -- VECTOR-BORNE SURVEILLANCE ACCOUNT					
W - 09724393	04/17/2019	880		Vendor Account: 08-5422-22201	572.00
				Total VECTOR-BORNE SURVEILLANCE ACCOUNT	572.00
Vendor 005979 -- CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM					
W - 09723718	04/05/2019	880		Vendor Account: 1836728662-001	3,558.00
				Total CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM	3,558.00
Vendor 006215 -- US BANK CORPORATE PAYMENT SYSTEM					
ACH - 635076	04/23/2019	880		Vendor Account:	1,277.88
				Total US BANK CORPORATE PAYMENT SYSTEM	1,277.88
Vendor 008116 -- HOWELL MOORE & GOUGH LLP					
W - 09724156	04/15/2019	880		Vendor Invoice #: 40537; Vendor Account: 18472-0001	1,072.50
				Total HOWELL MOORE & GOUGH LLP	1,072.50
Vendor 009136 -- TECHEASE COMPUTER SOLUTIONS LLC					
W - 09724916	04/26/2019	880		Vendor Invoice #: 38072	4,519.06
				Total TECHEASE COMPUTER SOLUTIONS LLC	4,519.06
Vendor 011287 -- HELUNA HEALTH					
W - 09723483	04/03/2019	880		Vendor Invoice #: 1016064; Vendor Account: 5868	4,329.15
				Total HELUNA HEALTH	4,329.15
Vendor 050379 -- ADP INC					
EFT	04/05/2019	880		Vendor Invoice #: 532863792	143.91
EFT	04/05/2019	880		Vendor Invoice #: 532862254	215.10
EFT	04/05/2019	880		Vendor Invoice #: 532863792	-143.91
				Total ADP INC	215.10
Vendor 080067 -- ATKINSON ANDELSON LOYA RUUD ROMO					
W - 09724717	04/23/2019	880		Vendor Invoice #: 565856	72.45
				Total ATKINSON ANDELSON LOYA RUUD ROMO	72.45

Vendor Disbursements (Real-Time)

From 4/1/2019 to 4/30/2019

Selection Criteria: Fund = 4160

Layout Options: Summarized By = Fund, Vendor; Page Break At = Fund

Fund 4160 -- Mosquito & Vector Mgt District

Disbursement	Disbursement Date	Dept	Purchase Order	Remit Description	Amount
Vendor 086415 -- CITY EMPLOYEES ASSOC LLC					
ACH - 632779	04/03/2019	880		UNION DUES 3/23/19 for Mosquito & Vector Mgmt	48.00
ACH - 634103	04/15/2019	880		UNION DUES 4/6/19	48.00
ACH - 635110	04/23/2019	880		UNION DUES 4/20/19	48.00
Total CITY EMPLOYEES ASSOC LLC					144.00
Vendor 105985 -- BRIAN CABRERA					
W - 09724309	04/16/2019	880		REIMBURSEMENT FOR MEALS	53.92
Total BRIAN CABRERA					53.92
Vendor 194683 -- Allied Administrators for Delta Dental					
ACH - 632805	04/03/2019	880		Vendor Account: 07917-06145	971.74
Total Allied Administrators for Delta Dental					971.74
Vendor 244645 -- AFLAC					
W - 09723526	04/03/2019	880		Vendor Invoice #: 946545; Vendor Account: BWN82	116.04
W - 09725217	04/30/2019	880		Vendor Invoice #: 369941; Vendor Account: BWN82	116.04
Total AFLAC					232.08
Vendor 285433 -- MISSION UNIFORM SERVICE INC					
ACH - 632991	04/04/2019	880		Vendor Account: 242387	353.16
Total MISSION UNIFORM SERVICE INC					353.16
Vendor 346888 -- CARRIE TROUP CPA					
ACH - 635164	04/23/2019	880		Vendor Invoice #: 0319V	1,550.00
Total CARRIE TROUP CPA					1,550.00
Vendor 424150 -- JOY EQUIPMENT PROTECTION INC					
ACH - 633002	04/04/2019	880		Vendor Invoice #: 74970	138.10
Total JOY EQUIPMENT PROTECTION INC					138.10
Vendor 432179 -- BOONE PRINTING & GRAPHICS					
ACH - 635167	04/23/2019	880		Vendor Invoice #: 67604	107.80

Vendor Disbursements (Real-Time)

From 4/1/2019 to 4/30/2019

Selection Criteria: Fund = 4160

Layout Options: Summarized By = Fund, Vendor; Page Break At = Fund

Fund 4160 -- Mosquito & Vector Mgt District

Disbursement	Disbursement Date	Dept	Purchase Order	Remit Description	Amount
				Total BOONE PRINTING & GRAPHICS	107.80
Vendor 522736 -- McCormix Corporation					
ACH - 633011	04/04/2019	880		Vendor Account: 3581	567.83
				Total McCormix Corporation	567.83
Vendor 548522 -- KENNEDYS AUTOMOTIVE CTR INC					
W - 09723534	04/03/2019	880		Vendor Invoice #: 31734	79.91
W - 09724215	04/15/2019	880		Vendor Invoice #: 31837	324.76
W - 09724744	04/23/2019	880		Vendor Invoice #: 31896	502.39
W - 09724744	04/23/2019	880		Vendor Invoice #: 31870	108.00
				Total KENNEDYS AUTOMOTIVE CTR INC	1,015.06
Vendor 551710 -- ADAPCO INC					
ACH - 633890	04/12/2019	880		Vendor Invoice #: 119571; Vendor Account: 20205	4,598.77
				Total ADAPCO INC	4,598.77
Vendor 556712 -- MONTECITO WATER DISTRICT					
ACH - 634166	04/15/2019	880		Vendor Account: 20-1620-01	53.44
				Total MONTECITO WATER DISTRICT	53.44
Vendor 648390 -- CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM					
ACH - 632854	04/03/2019	880		Vendor Invoice #: 1800; Vendor Account: 1836728662	10,556.72
ACH - 635181	04/23/2019	880		Vendor Invoice #: 1800; Vendor Account: 1836728662	10,556.72
				Total CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM	21,113.44
Vendor 710175 -- STATE/FEDERAL TAXES & DIRECT DEPOSITS					
EFT	04/11/2019	880		Vendor Account: 710175	26,065.86
EFT	04/25/2019	880		Vendor Account: 710175	17,280.32
				Total STATE/FEDERAL TAXES & DIRECT DEPOSITS	43,346.18
Vendor 740582 -- BIG GREEN CLEANING CO					
ACH - 635194	04/23/2019	880		Vendor Invoice #: 532052; Vendor Account: VE603	227.00

P.O. BOX 6343
FARGO ND 58125-6343



ACCOUNT NUMBER
STATEMENT DATE 04-22-2019
AMOUNT DUE \$3,184.41
NEW BALANCE \$3,184.41
PAYMENT DUE ON RECEIPT

000002181 01 SP 0.560 106481987721255 P
MVM DISTRICT
DAVID CHANG
PO BOX 1389
2450 LILLIE AVE
SUMMERLAND CA 93067-1389

AMOUNT ENCLOSED
\$
Please make check payable to "U.S. Bank"

U.S. BANK CORPORATE PAYMENT SYSTEMS
P.O. BOX 790428
ST. LOUIS, MO 63179-0428

Please tear payment coupon at perforation.

CORPORATE ACCOUNT SUMMARY									
MVM DISTRICT	Previous Balance	Purchases And Other + Charges	Cash Advances +	Cash Advance Fees +	Late Payment Charges	- Credits	- Payments	= New Balance	
Company Total	\$1,277.88	\$1,906.53	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,184.41	

NEW ACTIVITY					
VESNA IBARRA		CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
		\$0.00	\$450.20	\$0.00	\$450.20
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
04-04	04-03	24040839093900011500156	LA CUMBRE FEED SANTA BARBARA CA	144.84	
04-04	04-03	24755429093280937260515	FAST LANE 2015 SANTA BARBARA CA	65.65	
04-05	04-03	24137469094200149577146	AUTOZONE #5688 SANTA BARBARA CA	20.65	
04-17	04-16	24040839106900010900345	LA CUMBRE FEED SANTA BARBARA CA	151.22	
04-17	04-15	24137469107001277767631	TRACTOR SUPPLY CO #1730 BUELLTON CA	67.84	
JESSICA E SPRIGG		CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
		\$0.00	\$415.93	\$0.00	\$415.93
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
04-08	04-05	24445009096000676980500	USPS PO 0513320113 CARPINTERIA CA	1.90	
04-15	04-11	24137469102100219921275	OFFICE DEPOT #5125 800-463-3768 CA	192.30	
04-15	04-11	24137469102100219921358	OFFICE DEPOT #5125 800-463-3768 CA	221.73	

CUSTOMER SERVICE CALL 800-344-5696	ACCOUNT NUMBER		ACCOUNT SUMMARY	
			PREVIOUS BALANCE	1,277.88
		PURCHASES & OTHER CHARGES		1,906.53
		STATEMENT DATE	DISPUTED AMOUNT	CASH ADVANCES
		04/22/19	.00	.00
		AMOUNT DUE 3,184.41		CASH ADVANCE FEES
				.00
SEND BILLING INQUIRIES TO: U.S. Bank National Association C/O U.S. Bancorp Purchasing Card Program P.O. Box 6335 Fargo, ND 58125-6335				LATE PAYMENT CHARGES
				.00
				CREDITS
				.00
				PAYMENTS
				.00
				ACCOUNT BALANCE
				3,184.41



Company Name: MVM DISTRICT
Corporate Account Number:
Statement Date: 04-22-2019

NEW ACTIVITY					
BRIAN J CABRERA		CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
		\$0.00	\$565.39	\$0.00	\$565.39
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
04-01	03-30	24692169089100961646419	ULINE *SHIP SUPPLIES 800-295-5510 WI	105.22	
04-10	04-09	24445009100000706699736	USPS PO 0575840167 SUMMERLAND CA	55.05	
04-17	04-15	24137469106100218436438	OFFICE DEPOT #5125 800-463-3768 CA	202.56	
04-19	04-17	24137469108100480184847	OFFICE DEPOT #5125 800-463-3768 CA	202.56	
DAVID CHANG		CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
		\$0.00	\$146.13	\$0.00	\$146.13
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
03-29	03-28	24493989088026477584062	ZOOM.US 888-799-9666 CA	14.99	
04-10	04-09	24692169099100431965488	LINKEDIN-373*5024036 LNKD.IN/BILL CA	131.14	
ROBBY R SHARP		CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
		\$0.00	\$62.88	\$0.00	\$62.88
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
04-12	04-11	24327439101319400593503	SMOG IT SANTA BARBA CA	47.70	
04-12	04-11	24431069102091939001947	SANTA BARBARA HOME IMP SANTA BARBARA CA	15.18	
KAREN EGERMAN-SCHULTZ		CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
		\$0.00	\$203.27	\$0.00	\$203.27
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
03-28	03-26	24610439086010187756927	THE HOME DEPOT #6623 GOLETA CA	34.45	
04-02	04-01	24040839091900011300047	LA CUMBRE FEED SANTA BARBARA CA	101.70	
04-10	04-09	24231689099081645078778	CHILI'S ARROYO GRANDE ARROYO GRANDE CA	67.12	
DONALD CRAM		CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
		\$0.00	\$62.73	\$0.00	\$62.73
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
04-03	04-01	24610439082010187807615	THE HOME DEPOT #6623 GOLETA CA	60.28	
04-15	04-12	24445009103000705182871	USPS PO 0575840167 SUMMERLAND CA	2.45	



**MOSQUITO and VECTOR MANAGEMENT DISTRICT
of Santa Barbara County**

DISEASE SURVEILLANCE REPORT

April 2019

Live Mosquito-Borne Virus Surveillance

Mosquito trapping for 2019 began this month in both Santa Barbara and San Luis Obispo Counties. Ten surveys using CO₂ traps were conducted as presented below. High winds during parts of the month curtailed some trapping.

Location	Date	Number of Mosquitoes	Number of Traps	Mosquitoes per Trap Night	Pools Submitted	Result
South Coast						
El Estero Wastewater Plant, Yanonali St.	4/16 – 4/17	16	12	1.3	1	Pending
North County						
Lake Marie, Clark Ave., Orcutt	4/17 – 4/18	3	4	0.75	0	NA
Orcutt Creek, Clark Ave. x Hwy 1	4/17 – 4/18	46	5	9.2	1	Pending
Orcutt Creek, Hartnell x California	4/17 – 4/18	25	2	12.5	1	Pending
San Luis Obispo County						
Chumash Park	4/4 – 4/5	140	4	35	0	NA
North Beach Campground, Pismo State Beach	4/4 – 4/5	19	3	6.3	0	NA
Oceano Campground, Pismo State Beach	4/4 – 4/5	331	5	66.2	0	NA
Laguna Lake	4/24 – 4/25	11	4	2.75	1	Pending
Stenner Creek Rd.	4/24 – 4/25	17	2	8.5	0	NA
Islay Park	4/24 – 4/25	10	6	1.7	0	NA

West Nile Virus Dead Bird Submissions

There was one Dead Bird Hotline submission which tested negative for West Nile Virus. No other West Nile virus (WNV) activity was detected in Santa Barbara County. No human cases of WNV infection in California were reported in 2019 as of April 26, 2019.

St. Louis Encephalitis Virus Activity

As of April 26, the California Department of Public Health has not reported any cases of SLEV disease in California this year. SLEV activity has never been confirmed in Santa Barbara County.

Zika Virus and Invasive *Aedes* Mosquito Update

As of April 1, there have been 716 travel-associated Zika virus infections in California since 2015. Eight new infections were reported in the last month but none were from Santa Barbara County. No yellow fever mosquitoes *Aedes aegypti*, or Asian tiger mosquitoes, *Ae. albopictus*, have ever been detected in Santa Barbara County, to date.

Sentinel Chicken Flocks

The District maintains 3 sentinel chicken flocks located at the Carpinteria Sanitary District, Goleta Sanitary District, and the Solvang City Wastewater Treatment Plant. Blood samples collected on April 14 and 15 all tested negative for the presence of WNV, SLEV and WEE. Results for blood samples collected on 4/29 and 4/30 are pending. Currently, there are no flocks at the U.S. Forest Service ranger station and the Mission Hills Sanitary District due to a USDA Newcastle Disease quarantine of our normal supplier of chickens. We have replacement chickens but they are a different breed with small combs which makes collecting blood samples difficult. We are considering options for replacement flocks.



Aedes washinoi

One of the common names for this species is the “floodwater mosquito” because eggs laid in the spring will emerge the following winter after wetlands and low-lying areas become flooded from moderate to heavy rains. This species only has one generation per year. Although it is not a known vector of any disease-causing viruses, the floodwater mosquito is an aggressive biter with a taste for humans which makes this pest a serious nuisance. *Aedes washinoi* is named after distinguished U.C. Davis emeritus professor and medical entomologist Robert Washino.

Mosquito and Vector Management District of Santa Barbara County

Report of District Operations - April 2019

Location	Mosquito					Bees & Wasps			Rats & Mice		Surveillance			Other		Total
	Inspection Hours	Treatment Hours	Service Requests	Fish Requests	Standing Water Reports	Inspection Hours	Treatment Hours	Service Requests	Inspection Hours	Service Requests	WNV Bird	Chickens	Mosquito Pools	Bedbugs	Misc.	Total hours devoted to zone
Goleta	11.0	1.5	2			1.5		1				15.5				29.5
Goleta Valley	33.5	8.5	2	1	2	1.0										43.0
Rancho Embarcadero																0.0
Isla Vista					1											0.0
Hope Ranch																0.0
Hidden Valley																0.0
Santa Barbara area	31.0	3.0			1	1.5		1	1.0			6.0				42.5
Mission Canyon																0.0
Montecito	2.0			1		1.0										3.0
Summerland	1.0											15				16.0
Carpinteria	6.0	1.0	1									15.5				22.5
Carpinteria Valley	16.0	7.5	1													23.5
Carp Salt Marsh	9.0	2.5														11.5
Camino Real	0.5	0.5														1.0
Storke Ranch	1.0															1.0
Goleta Sanitary	0.5	1.5														2.0
Lake Los Cameros																0.0
UCSB	15.0	5.0														20.0
Santa Barbara Airport	7.0	2.0														9.0
City of Santa Barbara	5.0	1.0														6.0
SoCalGas	1.0															1.0
South County	139.5	34.0	6	2	4	5.0	0.0	2	1.0	0	0.0	46.0	6.0	0.0	0	231.5
North County									3.5			45.5	12.0			61.0
Pismo Beach	9.5	4.0											9.5			23.0
Oceano Dunes	10.5	10.0											9.5			30.0
San Luis Obispo													13.0			13.0
SLO County	20.0	14.0	0	0	0	0.0	0.0	0	0.0	0	0.0	0.0	32.0	0.0	0	66.0
Monthly Totals	159.5	48.0	6	2	4	5.0	0.0	2	4.5	0	0.0	91.5	50.0	0.0	0	358.5
Year to Date	748.0	189.0	20	15	14	10	0.0	4	103.0	11	0.0	228.0	52.0	0.0	0	

	This Month	Year to Date
Total Inspection Hours	169.0	856.0
Total Treatment Hours	48.0	189.0
Total Mileage	4,499.0	14,170.0

Accounts Receivable Status May 1, 2019

							today	May 1, 2019
							status as of	May 1, 2019
Account		MOU Maximum	Currently cash basis	Income Average	MMP	MOU expiry	MOU Status	
1	Wynmark	\$ 1,630	\$ 1,365	\$ 980	FYE20	none	FYE20 COMPLETE	
3	Goleta Sanitary District	\$ 4,082	\$ 4,044	\$ 1,225	FYE20	none	FYE20 COMPLETE	
4	Goleta, City of	\$ 20,124	\$ 2,231	\$ 2,380	FYE19	none	FYE21 MOU-MMP near ready for presentation	
5	Oceano Dunes District	\$ 30,000	\$ 16,262	\$ 15,000	2019	2018-19	2018-19 COMPLETE 2020 not yet requested	
6	Pismo Beach, City of	\$ 11,854	\$ 5,038	\$ 4,000	FYE19	none	FYE21 MOU-MMP near ready for presentation	
7	Santa Barbara Airport	\$ 74,000	\$ 51,443	\$ 74,000	FYE21	none	FYE21 complete waiting for return	
8	Santa Barbara, City of	\$ 11,948	\$ 5,863	\$ 10,000	FYE21	none	FYE21 COMPLETE	
9	SoCalGas	\$ 200	\$ 1,015	\$ 200	FYE19	draft	current - No contract	
10	Cal-Storke, LLC	\$ 1,400	\$ 1,540	\$ 1,400			current - Agreement 1998	
11	UCSB	\$ 41,000	\$ 11,439	\$ 20,000	FYE20	200630	FYE20 COMPLETE	
12	San Luis Obispo, County of	\$ 26,340	\$ 7,842	\$ -	FYE20	none	FYE20 complete need 2 MVMSDBC sigs	
		\$ 222,578	\$ 108,082	\$ 129,185				

	May 1, 2019	Budgeted
FYE 2019	\$ 109,111.47	\$ 100,000
FYE 2018	\$ 108,081.70	\$ 70,000
FYE 2017	\$ 87,923.06	\$ 105,000
FYE 2016	\$ 58,114.04	\$ 115,000
FYE 2015	\$ 99,346.50	\$ 120,000

Account	Labor Rates									Material Costs (**)										
	OM	VT2	VT1	dc	vi	ks	rs	Flat		DART	mileage (2019)	dry ice	Altosid (30 day) Briquets	Altosid XR Briquets	Altosid pellets	Natular XRT	Natular T30	Vecto Bac G	Vecto Lex FG	
1 Wynmark		\$ 70.33	\$ 62.06																\$ 2.81	
3 Goleta Sanitary District	\$ 77.28			\$ 61.76	\$ 70.33	\$ 69.41	\$ 68.88						\$ 99.82		\$ 27.59				\$ 2.79	\$ 6.96
4 Goleta, City of	\$ 77.28			\$ 61.76	\$ 70.33	\$ 69.41	\$ 68.88						\$ 99.82				\$ 119.23	\$ 2.79	\$ 6.96	
5 Oceano Dunes District	\$ 77.28			\$ 62.06	\$ 70.33	\$ 69.41	\$ 68.88		\$ 20.00	\$ 0.580	\$ 1.62							\$ 2.79	\$ 6.96	
6 Pismo Beach, City of	\$ 77.28	\$ 70.33	\$ 62.06						\$ 20.00	\$ 0.580	\$ 1.62	\$ 99.82						\$ 2.81	\$ 6.96	
7 Santa Barbara Airport	\$ 77.28			\$ 62.06	\$ 70.33	\$ 69.41	\$ 68.88						\$ 99.82		\$ 27.59			\$ 2.79	\$ 6.81	
8 Santa Barbara, City of	\$ 77.28			\$ 62.06	\$ 70.33	\$ 69.41	\$ 68.88						\$ 99.82		\$ 27.59			\$ 2.81	\$ 6.96	
9 SoCalGas								\$ 70												
10 Cal-Storke, LLC								\$ 70												
11 UCSB	\$ 77.28			\$ 62.06	\$ 70.33	\$ 69.41	\$ 68.88								\$ 27.59			\$ 2.81	\$ 6.96	
12 San Luis Obispo, County of	\$ 77.28			\$ 62.06	\$ 70.33	\$ 69.41	\$ 68.88		\$ 20.00	\$ 0.580	\$ 1.62				na			na	na	

Schedule of Labor Costs 2019 versus 2020

The 2019 schedule was approved by your MVMDSBC Board of Trustees on December 13, 2018 for implementation beginning July 1, 2019

The March 2019 2.7% CPI has been applied to the 2020 schedule and is presented to your board for consideration.

Within the District's Enhanced Services Zone (South Coast) - 40% overhead:

Position	Per hour charge	
	2019	2020
VCT VI	\$78.12	\$79.34
VCT RS	\$78.61	\$79.81
VCT KS	\$77.13	\$78.25
VCT DC	\$71.22	\$72.18
Ops Mgr Bio	\$95.30	\$95.30

Surveillance and mileage are not charged within the District

Outside of the District's Enhanced Services Zone (North County) – 50% overhead within Santa Barbara County

Position	Per hour charge	
	2019	2020
VCT VI	\$83.70	\$85.01
VCT RS	\$84.22	\$85.51
VCT KS	\$82.64	\$83.84
VCT DC	\$76.31	\$77.32
Ops Mgr Bio	\$102.11	\$102.11

Surveillance and mileage are not charged within the District

Outside of the District's Sphere of Influence – 60% overhead

Position	Per hour charge	
	2019	2020
VCT VI	\$89.29	\$90.67
VCT RS	\$89.84	\$91.21
VCT KS	\$88.15	\$89.43
VCT DC	\$81.40	\$82.50
Ops Mgr Bio	\$108.91	\$108.91

Charge for surveillance, dry ice, and mileage outside the District

MVMDSBC Draft Budget FY 2019-20

	Actual 6/30/2017	Budget FY 2016-17	Previous Actual 6/30/2018	Previous Budget FY 2017-18	Performance	Current Year Actual as of 3/31/19 75% elapsed	Status	Current Year Budget FY 2018-19	Multiplier	Next Year's Budget FY 2019-20	Change
Revenues											
Taxes											
3010 -- Property Tax-Current	382,787	347,000	400,098	376,000	106%	237,169	61%	386,000	103.0%	397,580	103.0%
3011 -- Property Tax-Unitary	6,274	5,600	6,135	6,250	98%	5	1%	1,000	103.0%	1,030	103.0%
3015 -- PT PY Corr/Escapes	2,156	-	1,861	-	-	-9	-	-	103.0%	-	-
3020 -- Property Tax-Current	17,080	18,000	17,559	18,200	96%	15,863	83%	19,000	103.0%	19,570	103.0%
3023 -- PT PY Corr/Escapes	185	-	4,962	-	-	76	-	-	103.0%	-	-
3028 -- RDA Pass-through	2,462	-	2,957	2,000	148%	1,754	117%	1,500	-	2,000	133.3%
3029 -- RDA RPTTF Distributions	4,335	-	5,742	4,000	144%	3,902	98%	4,000	-	4,000	100.0%
3040 -- Property Tax-Prior Secured	618	-	-23	700	-3%	1	0%	600	103.0%	618	103.0%
3050 -- Property Tax-Prior	159	250	5,983	500	1197%	-179	-45%	400	103.0%	412	103.0%
3054 -- Supplemental Pty Tax-	9,817	4,500	9,968	8,000	125%	-463	-15%	3,000	103.0%	3,090	103.0%
3056 -- Supplemental Pty Tax-Prior	8	250	72	115	63%	53	-	-	-	-	-
Taxes	425,880	375,600	455,313	415,765	110%	258,173	62%	415,500		428,300	103.1%
Use of Money and Property											
3380 -- Interest Income	3,833	2,600	7,892	3,000	263%	6,753	218%	3,100	150.0%	4,650	150.0%
3381 -- Unrealized Gain/Loss	-2,765	-1,000	-4,234	-2,000	212%	4,214	-211%	(2,000)	-	(2,000)	100.0%
Use of Money and Property	1,068	1,600	3,657	1,000	366%	10,967	997%	1,100		2,650	240.9%
Intergovernmental Revenue-State											
4160 -- State Aid for Disaster	-	-	-	-	-	1,888	-	-	-	-	-
4220 -- Homeowners Property Tax	2,209	2,350	2,246	2,300	98%	1,112	56%	2,000	-	2,000	100.0%
Intergovernmental Revenue-	2,209	2,350	2,246	2,300	98%	3,000	150%	2,000		2,000	100.0%
Intergovernmental Revenue-Other											
4840 -- Other Governmental	12,277	8,000	13,713	11,000	125%	6,998	70%	10,000	-	10,000	100.0%
4842 -- RDA Dissolution Proceeds	-	-	1,363	-	-	1,762	-	-	-	-	-
Intergovernmental Revenue-	12,277	8,000	15,076	11,000	137%	8,760	88%	10,000		10,000	100.0%
Charges for Services											
4877 -- Other Special Assessments	561,191	559,383	577,739	576,550	100%	385,657	64%	600,000	-	620,771	103.5%
Charges for Services	561,191	559,383	577,739	576,550	100%	385,657	64%	600,000		620,771	103.5%
Miscellaneous Revenue											
5909 -- Other Miscellaneous	95,627	105,000	134,118	70,000	192%	91,628	92%	100,000	-	105,000	105.0%
Miscellaneous Revenue	95,627	105,000	134,118	70,000	192%	91,628	92%	100,000	-	105,000	105.0%
Revenues	1,098,252	1,051,933	1,191,200	1,076,615	111%	758,071	67%	1,128,600		1,168,721	103.6%

Expenditures

Salaries and Employee Benefits

6100 -- Regular Salaries	430,906	432,720	434,255	428,400	99%	314,294	70%	451,000	-	455,725	101.0%
6210 -- Trustee Exp Reimb	-	-	8,800	9,600	92%	6,600	69%	9,600	-	9,600	100.0%
6400 -- Retirement Contribution	134,658	139,800	143,883	141,500	102%	110,640	72%	153,500	-	155,000	101.0%
6475 -- Retiree Medical OPEB	-	-	-	-	-	-	-	-	-	22,300	NEW
6500 -- FICA Contribution	26,668	27,000	27,434	27,000	102%	19,869	69%	29,000	-	28,860	99.5%
6550 -- FICA/Medicare	6,237	6,300	6,416	6,350	101%	4,647	69%	6,750	-	6,750	100.0%
6600 -- Health Insurance Contrib	117,304	110,000	116,151	135,000	86%	97,115	81%	120,000	-	138,116	115.1%
6700 -- Unemployment Ins	2,367	3,260	2,023	3,300	61%	1,773	51%	3,450	-	2,500	101.4%
6900 -- Workers Compensation	-	-	25,256	20,900	121%	21,333	82%	26,000	-	21,022	80.9%
Salaries and Employee Benefits	718,140	719,080	764,218	772,050	99%	576,270	72%	799,300		840,873	105.2%

Services and Supplies

7030 -- Clothing and Personal	5,543	5,000	4,848	6,300	77%	3,722	62%	6,000	6,000	100.0%
7050 -- Communications	4,623	4,500	5,022	4,650	108%	3,836	75%	5,100	5,200	102.0%
7070 -- Household Supplies	2,505	3,000	2,699	2,650	102%	1,738	64%	2,700	2,800	103.7%
7090 -- Insurance	36,674	37,000	15,809	16,400	96%	16,162	101%	16,000	16,803	105.0%
7120 -- Equipment Maintenance	2,881	6,000	2,638	4,200	63%	1,004	26%	3,800	5,675	149.3%
7121 -- Operating Supplies	7,002	8,000	5,527	8,000	69%	4,880	54%	9,000	9,000	100.0%
7124 -- IT Software Maintenance	140	8,400	3,215	10,300	31%	2,258	21%	11,000	11,000	100.0%
7200 -- Structure & Ground	5,482	2,500	777	3,000	26%	395	16%	2,500	3,500	140.0%
7400 -- Medical, Dental and Lab	3,373	5,000	2,952	3,200	92%	-	-	-	-	-
7430 -- Memberships	12,583	14,000	12,684	12,500	101%	14,868	110%	13,500	14,500	107.4%
7450 -- Office Expense	6,199	8,000	5,139	4,300	120%	5,341	124%	4,300	5,500	127.9%
7460 -- Professional & Special	64,885	69,375	103,920	70,000	148%	45,377	87%	52,000	59,785	115.0%
7508 -- Legal Fees						24,727	49%	50,000	23,000	46.0%
7546 -- Administrative Expense	6,000		5,598	7,000	80%	-	0%	6,500	5,700	87.7%
7650 -- Pesticides (Spcl Dept)	86,318	75,000	60,947	75,000	81%	55,375	77%	72,200	75,000	103.9%
7653 -- Training Fees & Supplies	2,792	4,000	3,933	3,750	105%	717	24%	3,000	3,000	100.0%
7730 -- Transportation and Travel	3,500	7,000	4,813	5,800	83%	1,819	45%	4,000	4,000	100.0%
7731 -- Gasoline-Oil-Fuel	7,464	10,000	7,835	9,250	85%	6,047	64%	9,500	9,500	100.0%
7760 -- Utilities	4,270	4,500	3,903	4,500	87%	3,630	81%	4,500	4,800	106.7%

Services and Supplies	262,235	271,275	252,258	250,800	101%	191,896	70%	275,600	264,763	96.1%
------------------------------	----------------	----------------	----------------	----------------	-------------	----------------	------------	----------------	----------------	--------------

Capital Assets

8200 -- Structures & Struct	-	20,000		5,000	0%	-	0%	3,000	-	0.0%
8300 -- Equipment	28,123	29,000	2,155	36,000	6%	-	0%	65,000	65,000	100.0%

Capital Assets	28,123	49,000	2,155	41,000	5%	-	0%	68,000	65,000	95.6%
-----------------------	---------------	---------------	--------------	---------------	-----------	----------	-----------	---------------	---------------	--------------

Expenditures	1,008,498	1,039,355	1,018,631	1,063,850	96%	768,165	67%	1,142,900	1,170,636	102.4%
---------------------	------------------	------------------	------------------	------------------	------------	----------------	------------	------------------	------------------	---------------

Other Expenditures

7860 -- Contrib to other agencies (O	36,000	36,000	36,000	36,000	100%	32,022	75%	42,700	52,000	121.8%
Total Other Exp	36,000	36,000	36,000	36,000	100%	32,022	75%	42,700	52,000	121.8%

Transfers in

5911 -- Oper Transfer In (CERBT,		36,000		2,235		-	0%	10,050	22,300	221.9%
5911 -- Oper Transfer In (fund 4160		18,422		41,000		-	0%	68,000	65,000	95.6%

Transfers out

7901 Oper Transfer Out	31,000	31,000		20,000		41,050	195%	21,050	33,385	158.6%
-------------------------------	---------------	---------------	--	---------------	--	---------------	-------------	---------------	---------------	---------------

Total	22,754	-	137,810	0		(83,167)		-	-	
--------------	---------------	----------	----------------	----------	--	-----------------	--	----------	----------	--

Balanced

RESOLUTION NO. 19-02

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE MOSQUITO AND VECTOR
MANAGEMENT DISTRICT OF SANTA BARBARA COUNTY DECLARING INTENTION
TO CONTINUE ASSESSMENTS, ESTABLISHING A COST OF LIVING INCREASE,
PRELIMINARILY APPROVING THE ENGINEER'S REPORT,
AND PROVIDING NOTICE OF A PUBLIC HEARING
FOR FISCAL YEAR 2019-2020
FOR SERVICE ZONE NO. 1**

WHEREAS: In the reorganization of this District and the Carpinteria Mosquito Abatement District (CMAD), it was ordered by the Santa Barbara County Local Agency Formation Commission and Board of Supervisors that CMAD be dissolved and its territory be annexed to this District, that this District then create two separate zones for purposes of levying assessments consisting of the territory of CMAD and of this District before the reorganization, respectively, and that the assessments of the said two prior districts continue in the reorganized district; and

WHEREAS: By Resolution 99-03 this District created Service Zone No. 1, consisting of the territory of this District prior to reorganization, and Service Zone No. 2, consisting of the territory of CMAD prior to its dissolution, and adopted the assessments levied by resolutions of the prior districts; and

WHEREAS: By Resolution 04-04 this District extended Service Zone No. 1 by adding territory, including the area of the City of Santa Barbara not previously a part of Service Zone No. 1 and certain unincorporated areas of south Santa Barbara County, to Service Zone No. 1 thereby making property in the extension area subject to the annual levy of said assessment; and

WHEREAS: By Resolution 96-01, which is incorporated herein by this reference, this District adopted a vector surveillance and control project for a zone of benefit encompassing the entire territory of the District as it then existed; and

WHEREAS: Said Resolution established an assessment of \$6.17 per benefit unit for the 1996-1997 fiscal year, as defined in the Staff Report on the Need for Implementing the Benefit Assessment Funding Mechanism Based on Land Use (the "Staff Report"), which is on file at the office of the District, and further established a schedule of assessments for various land uses within the District as it then existed for the 1996-1997 fiscal year; and

WHEREAS: Resolution 96-02 provides for an annual evaluation of the amount of the benefit unit assessment, the schedule of assessments by land use derived therefrom, and an annual increase in the

maximum assessment amounts based on the change in the Consumer Price Index not to exceed \$20.00 per benefit unit; and

WHEREAS: The District finds that it is necessary for the proper administration of the District to levy an increased rate of assessment for the 2019-2020 fiscal year, after adjustment for the increase in the Consumer Price Index;

WHEREAS, an Engineer's Report ("Engineer's Report") has been prepared by SCI Consulting Group ("Assessment Engineer") and submitted to the Mosquito and Vector Management District of Santa Barbara County Board of Trustees ("Board"). The Report, which is available for public review at the District's office (2450 Lillie Avenue, Summerland, CA 93067), is hereby incorporated by reference. This Engineer's Report includes: (1) a description of the mosquito abatement and vector control Services to be funded with assessment proceeds; (2) an estimate of the annual cost of such Services; (3) a description of the assessable parcels of land within the District and proposed to be subject to the new assessment; (4) a description of the proportionate special and general benefits conferred on property by the proposed assessment; (5) a description of the boundaries of the District, and (6) a specification of the amount to be assessed upon various types of assessable land to fund the cost of the mosquito abatement and vector control services. This assessment shall be described as the "Service Zone 1 Assessment" (hereinafter the "Assessment") of the Mosquito and Vector Management District of Santa Barbara County.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Mosquito and Vector Management District of Santa Barbara County as follows:

1. An Engineer's Report by a registered professional engineer (the Engineer of Work) has been prepared in accordance with Article XIID of the California Constitution and the California Government and Health and Safety Codes. The Engineer's Report has been made, filed with the Board and duly considered by the Board and is hereby deemed sufficient and preliminarily approved. The Engineer's Report shall stand as the Engineer's Report for all subsequent proceedings under and pursuant to the foregoing resolution.
2. This Board intends to continue and to collect annual assessments within the District to fund the cost of providing mosquito, vector and disease control services and the proposed projects and services set forth in the Engineer's Report. Within the District, the proposed projects, services and programs are generally described as surveillance, disease prevention, abatement, and control of vectors within the District boundaries. Such mosquito abatement, vector control and disease prevention projects and programs include, but are not limited to, source reduction, biological control, larvicide applications, adulticide applications, disease monitoring, public education, reporting, accountability, research and interagency cooperative activities, as well as capital costs,

maintenance, and operation expenses and incidental expenses (collectively "Services"). The cost of these Services also includes capital costs comprised of equipment, capital improvements and facilities necessary and incidental to the District's mosquito and vector control program.

3. The Assessment consists of the lots and parcels shown on the assessment diagram of the Assessment, on file with the District Manager, and reference is hereby made to such diagram for further particulars.

4. Reference is hereby made to the Engineer's Report for a full and detailed description of the proposed projects and services, the boundaries of the Assessment and the proposed assessments upon assessable lots and parcels of land within the Assessment.

5. The District hereby estimates that the amount of assessments necessary to provide vector surveillance and control in Service Zone No. 1 during the fiscal year 2019-2020 is \$562,346, which is the estimated amount that will be raised by the foregoing assessments.

6. The District hereby proposes to continue and to collect assessments for Service Zone No. 1 for fiscal year 2019-2020 in the amounts set forth below, which are computed by the methods established in the Staff Report. They are based on the assessment of \$10.63 per benefit unit, which is the proposed benefit unit assessment for fiscal year 2019-2020. The assessments which are to be levied on all parcels of land within Service Zone No. 1 for the 2019-2020 fiscal year, except land owned by governmental agencies or public utilities, are as follows:

LAND USE	PROPOSED ASSESSMENT FY 2019-20
VACANT	\$7.97
FARMLAND	\$7.97
SINGLE FAMILY RESIDENCE	\$10.63
APARTMENTS, 1-4 Units	\$13.29
APARTMENTS, 5 or More Units	\$15.95
COMMERCIAL	\$18.60
INDUSTRIAL	\$21.26
INSTITUTIONAL, RECREATIONAL	\$21.26

7. The assessments are proposed to be continued annually. In each subsequent year in which the assessments will be continued, an updated Engineer's Report, including a proposed budget and assessment rate, shall be prepared. The updated Engineer's Report shall be considered by the Board at a noticed public hearing. The updated Engineer's Report shall serve as the basis for the continuation of the assessments.

8. The assessments include a provision for an annual increase by an amount equal to the annual change in the Consumer Price Index (All Urban Consumers-All Items, 1982-84 = 100) for Los Angeles-Riverside-Orange County CA. Based on the preceding annual adjustments, the maximum assessment rate for Service Zone 1 for Fiscal Year 2018-2019 was \$10.35 per single family equivalent benefit unit. The annual change in the CPI from March 2018 to March 2019 was 2.70%. Therefore, the maximum authorized assessment rate for Fiscal Year 2019-2020 has been increased by 2.70%, from \$10.35 to \$10.63 per single family equivalent benefit unit. The estimate of cost and budget in this Engineer's Report proposes assessments for fiscal year 2019-2020 at the rate of \$10.63 per single family equivalent benefit unit, which is the maximum authorized assessment rate.

9. A public hearing shall be held before this Board at the Hope School District Board Room, 3970 La Colina Road, Santa Barbara, CA 93110 as follows: on July 11, 2019 at the hour of 2:00 p.m. for the purpose of conducting a hearing and to consider all protests of property owners regarding the proposed Assessment and this Board's determination whether the public interest, convenience and necessity require the Services and this Board's final action upon the Engineer's Report and the continued assessments therein.

10. The Secretary of the Board shall cause a notice of the hearing to be given by publishing a notice once, at least ten (10) days prior to the date of the hearing above specified, in the Santa Barbara Independent, which is a newspaper of general circulation in the Mosquito and Vector Management District of Santa Barbara County.

THE FOREGOING RESOLUTION WAS ADOPTED by the Board of Trustees of the Mosquito and Vector Management District of Santa Barbara County at a regular meeting thereof held on May 9, 2019, by the following vote:

Ayes:

Noes:

Abstain:

Absent:

President, Board of Trustees
Mosquito and Vector Management District of Santa Barbara County

Attest

Secretary to the Board of Trustees

RESOLUTION NO. 19-03

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE MOSQUITO AND VECTOR
MANAGEMENT DISTRICT OF SANTA BARBARA COUNTY DECLARING INTENTION
TO CONTINUE ASSESSMENTS, ESTABLISHING A COST OF LIVING INCREASE,
PRELIMINARILY APPROVING THE ENGINEER'S REPORT,
AND PROVIDING NOTICE OF A PUBLIC HEARING
FOR FISCAL YEAR 2019-2020
FOR SERVICE ZONE NO. 2**

WHEREAS: In the reorganization of this District and the Carpinteria Mosquito Abatement District (CMAD), it was ordered by the Santa Barbara County Local Agency Formation Commission and Board of Supervisors that CMAD be dissolved and its territory be annexed to this District, that this District then create two separate zones for purposes of levying assessments consisting of the territory of CMAD and of this District before the reorganization, respectively, and that the assessments of the said two prior districts continue in the reorganized district; and

WHEREAS: By Resolution 99-03 this District created Service Zone No. 1, consisting of the territory of this District prior to reorganization, and Service Zone No. 2, consisting of the territory of CMAD prior to its dissolution, and adopted the assessments levied by resolutions of the prior districts; and

WHEREAS: By Resolution 96-01, which is incorporated herein by this reference, the Board of Trustees of CMAD adopted an assessment scheme for annual levy of an assessment to pay for the cost of vector surveillance and control within the District; and

WHEREAS: Said Resolution established an assessment of \$7.91 per benefit unit for the 1996-1997 fiscal year, as defined in the Staff Report on the Need for Implementing the Service Charge Assessment Funding Mechanism Based on Land Use (the "Staff Report"), which is on file at the office of the District, established a maximum assessment of \$16.00 per benefit unit and further established a schedule of assessments for various land uses within the District for the 1996-1997 fiscal year; and

WHEREAS: Said CMAD Resolution 96-01 provides for an annual evaluation of the amount of the assessment per benefit unit and the schedule of assessments by land use derived therefrom, not to exceed \$16.00 per benefit unit; and

WHEREAS, an Engineer's Report ("Engineer's Report") has been prepared by SCI Consulting Group ("Assessment Engineer") and submitted to the Mosquito and Vector Management District of Santa Barbara County Board of Trustees ("Board"). The Report, which is available for public review at the

District's office (2450 Lillie Avenue, Summerland, CA 93067), is hereby incorporated by reference. This Engineer's Report includes: (1) a description of the mosquito abatement and vector control Services to be funded with assessment proceeds; (2) an estimate of the annual cost of such Services; (3) a description of the assessable parcels of land within the District and proposed to be subject to the new assessment; (4) a description of the proportionate special and general benefits conferred on property by the proposed assessment; (5) a description of the boundaries of the District, and (6) a specification of the amount to be assessed upon various types of assessable land to fund the cost of the mosquito abatement and vector control services. This assessment shall be described as the "Service Zone 2 Assessment" (hereinafter the "Assessment") of the Mosquito and Vector Management District of Santa Barbara County.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Mosquito and Vector Management District of Santa Barbara County as follows:

1. An Engineer's Report by a registered professional engineer (the Engineer of Work) has been prepared in accordance with Article XIII D of the California Constitution and the California Government and Health and Safety Codes. The Engineer's Report has been made, filed with the Board and duly considered by the Board and is hereby deemed sufficient and preliminarily approved. The Engineer's Report shall stand as the Engineer's Report for all subsequent proceedings under and pursuant to the foregoing resolution.
2. This Board intends to continue and to collect annual assessments within the District to fund the cost of providing mosquito, vector and disease control services and the proposed projects and services set forth in the Engineer's Report. Within the District, the proposed projects, services and programs are generally described as surveillance, disease prevention, abatement, and control of vectors within the District boundaries. Such mosquito abatement, vector control and disease prevention projects and programs include, but are not limited to, source reduction, biological control, larvicide applications, adulticide applications, disease monitoring, public education, reporting, accountability, research and interagency cooperative activities, as well as capital costs, maintenance, and operation expenses and incidental expenses (collectively "Services"). The cost of these Services also includes capital costs comprised of equipment, capital improvements and facilities necessary and incidental to the District's mosquito and vector control program.
3. The Assessment consists of the lots and parcels shown on the assessment diagram of the Assessment, on file with the General Manager, and reference is hereby made to such diagram for further particulars.

4. Reference is hereby made to the Engineer's Report for a full and detailed description of the proposed projects and services, the boundaries of the Assessment and the proposed assessments upon assessable lots and parcels of land within the Assessment.

5. The District hereby estimates that the amount of assessments necessary to provide vector surveillance and control in Service Zone No. 2 during the fiscal year 2019-2020 is \$58,425, which is the estimated amount that will be raised by the foregoing assessments.

6. The District hereby proposes to continue and to collect assessments for Service Zone No. 2 for fiscal year 2019-2020 in the amounts set forth below, which are computed by the methods established in the Staff Report. They are based on the assessment of \$10.63 per benefit unit, which is the proposed benefit unit assessment for fiscal year 2019-2020. The assessments which are to be levied on all parcels of land within Service Zone No. 2 for the 2019-2020 fiscal year, except land owned by governmental agencies or public utilities, are as follows:

LAND USE	PROPOSED ASSESSMENT FY 2019-20
VACANT	\$7.97
FARMLAND	\$7.97
SINGLE FAMILY RESIDENCE	\$10.63
APARTMENTS, 1-4 Units	\$13.29
APARTMENTS, 5 or More Units	\$15.95
COMMERCIAL	\$18.60
INDUSTRIAL	\$21.26
INSTITUTIONAL, RECREATIONAL	\$21.26

7. The assessments are proposed to be continued annually. In each subsequent year in which the assessments will be continued, an updated Engineer's Report, including a proposed budget and assessment rate, shall be prepared. The updated Engineer's Report shall be considered by the Board at a noticed public hearing. The updated Engineer's Report shall serve as the basis for the continuation of the assessments.

8. A public hearing shall be held before this Board at the Hope School District Board Room, 3970 La Colina Road, Santa Barbara, CA 93110 as follows: on July 11, 2019 at the hour of 2:00 p.m. for the purpose of conducting a hearing and to consider all protests of property owners regarding the proposed continued assessment and this Board's determination whether the public interest, convenience and necessity require the Services and this Board's final action upon the Engineer's Report and the assessments therein.

9. The Secretary of the Board shall cause a notice of the hearing to be given by publishing a notice once, at least ten (10) days prior to the date of the hearing above specified, in the Santa Barbara Independent, which is a newspaper of general circulation in the Mosquito and Vector Management District of Santa Barbara County.

THE FOREGOING RESOLUTION WAS ADOPTED by the Board of Trustees of the Mosquito and Vector Management District of Santa Barbara County at a regular meeting thereof held on May 9, 2019, by the following vote:

Ayes:

Noes:

Abstain:

Absent:

President, Board of Trustees
Mosquito and Vector Management District of Santa Barbara County

Attest

Secretary to the Board of Trustees

MVMDSBC Memorandum



To: All staff, Board of Trustees
From: David Chang, General Manager
Date: February 8, 2018
Subject: Services provided by the district

This is an internal memo, not for public distribution.

The following is a clarification of the services the District provides. The type and location of the problem vector or disease determines the level of service. The District's services can generally be described as advice, surveillance, treatment, and enforcement.

The [Health and Safety Code Article 1](#) generally provides that mosquito districts are formed for the protection of human health against the discomforts and economic effects of vectorborne diseases. The chapter authorizing mosquito abatement and vector control districts provides broad authority to conduct programs for the surveillance, prevention, abatement, and control of mosquitoes and other vectors.

A vector is defined as any animal capable of transmitting the causative agent of human disease or capable of producing human discomfort or injury, including, but not limited to, mosquitoes, flies, mites, ticks, other arthropods, and rodents and other vertebrates.

The District's mission is to provide effective, efficient, environmentally compatible management of human health pests, especially mosquitoes, to prevent their public nuisance and prevent outbreaks of vectorborne diseases. Specifically the District monitors and controls mosquitoes and mosquito-borne diseases; monitors some vector-borne diseases; and inspects and abates vectors that are public nuisances.

PROGRAM DESCRIPTION

The District provides three levels of services within its territory based upon the funding provided – no services, basic services and enhanced services.

No SERVICES AREA

Staff are to deny services where the District does not have jurisdiction as conferred by the Health and Safety Code; where the problem is outside of the District's sphere of influence; where the ability is lacking; or as otherwise identified in this memo.

Staff are to deny services for residents, commercial entities, and public agencies that are not within the district's sphere of influence. Specifically, individuals and entities not residing or located within Santa Barbara County and those within the incorporated cities of Santa Maria, Buellton, Solvang, Lompoc and Guadalupe are not provided service. However, advice of a general nature, especially references to local resources known to be available, may be given as applicable. Staff are requested and will be provided resources to become experts in all aspects of public health pest control.

Services may be provided to non-service areas at the discretion of the District and to prevent vectors from moving into service areas. Contact the general manager or operations manager if exceptions are warranted.

BASIC SERVICES AREA

Basic services are provided to all unincorporated areas of Santa Barbara County and areas within the cities of Carpinteria, Goleta and Santa Barbara where the District is receiving a portion of the property tax, known as the ad valorem tax.

Basic service includes mosquito and vector-borne disease surveillance primarily through specific mosquito trapping surveys, WNV Detection Dead Bird Surveillance Program, deployment of sentinel chicken flocks and vertebrate and arthropod disease surveys. Public information service on vectors and vector-borne diseases are available to basic service areas.

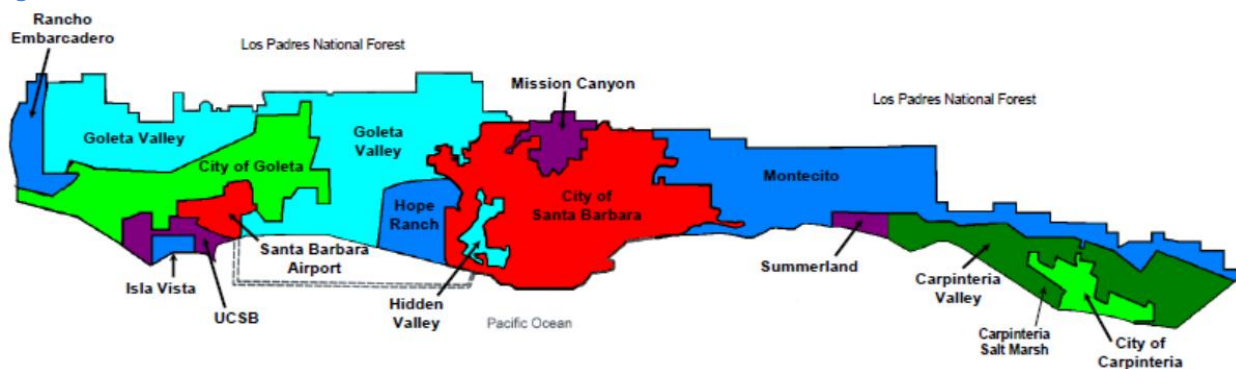
Mosquito surveillance by trapping is conducted in basic service areas, including the unincorporated areas of north county, by request, on a routine and regular basis, and when mosquito-borne diseases are reported.

Treatment of mosquito infestations is conducted for resident and agency requests, and when surveillance indicates that a problem exists. When a request is made surveillance can include trapping and physical inspection (dip sampling) of mosquito habitat. When problem populations are found treatment may be initiated.

ENHANCED SERVICES

Enhanced services are provided to areas on the South Coast of Santa Barbara County, south of the Los Padres National Forest, west of the Santa Barbara – Ventura County boundary to the Rancho Embarcadero neighborhood (see Figure 1.) Private property landowners within the enhanced services zone are assessed an additional parcel tax that in fiscal year ending 2018 was \$9.97 per single family

Figure 1: Enhanced Services Zone



equivalent benefit unit. (A dollar is added to the assessment by the Treasurer-Tax Collector.) The assessment is adjusted depending on the use of a property. Public agencies do not pay taxes or benefit assessments and may enter into an agreement to receive enhanced services.

Enhanced services include all surveillance activities that basic service areas receive and additionally includes regular targeted surveillance and treatment of mosquito habitat to reduce mosquito larvae production.

Enhanced service includes inspection and advice for property owners who report bee swarm behavior. The District maintains a list of beekeepers who collect swarms. The District will respond to emergency situations where bee swarms are an immediate threat to the public congregating at schools, parks, churches and hospitals.

Enhanced service includes the enforcement of the Health and Safety Code where vermin and vectors, such as, but not limited to, mosquitoes, filth flies, rats and bedbugs create unsafe and unhealthy conditions for tenants and community; where abatement upon an offending respondent may be necessary. Staff are to apply protocol and policy when enforcing abatement processes. Ensure that your supervisor is apprised of any situation that requires abatement. Apprise the general manager, prior to contact, if contact with any other enforcing agency such as law enforcement, public health, or wildlife agencies is necessary.

Enforcement is not generally conducted for community or tenant problems, such as rabies, rattlesnakes, skunks, possums, racoons, ground squirrels, bears, and agricultural pests, etc., that are managed by other agencies. Refer these issues to the appropriate agencies, when available.

Enforcement is not generally conducted for community problems caused by vectors, such as fleas, bats, roaches, wasps, cliff swallows, pigeons, etc., that are not exacerbated by a respondent's habits or that don't generally cause community problems. Refer these issues to the appropriate agencies, or pest

control companies, as appropriate. However, there are some limited situations where landlords may be required to abate a nuisance to which they are contributing by failing to control a vector. Check with your supervisor before offering complainants enforcement services in these situations.

The District maintains a culture of mosquito fish (*Gambusia affinis*) for biological control of mosquitoes for distribution, as requested, by the public within the enhanced services zone. Mosquito fish are available for built aquatic systems only.



Mosquito fish may be provided to requesters within the basic services area. Initially offer requesters to pick up fish at the District office. Delivery is at the convenience of staff, but do not make special trips outside of the enhanced services area to only deliver fish. Some other activity, such as sentinel chicken flock maintenance, trapping surveillance or other activity should be combined with the delivery.

Disease testing is only done on mosquitoes, dead birds per the WNV Dead Program, and other programs as initiated by the District or CDPH. However, reports of major infestations, such as ground squirrels, ticks, etc., that may contribute to vector-borne disease epidemics should be recorded for possible trends. Always ask for, and record the requester's name, contact information, and location for later contact.

Occasionally, staff is requested to assist in particularly difficult situations to identify or assist in the control of vectors. Staff visits to collect samples and inspect the situation are provided only in the enhanced services area. Difficult situations are defined at the discretion of staff. Difficult situations include, but are not limited to, senior citizens, economically disadvantaged, and unknown vector ID. Do not be taken advantage of. Schedule inspections to ensure your regular work is not neglected. In most of these situations the only service we can provide is identification and advice. Only provide materials that exist in inventory. Record and monitor problems if there is a potential for community issues. Staff is requested to become expert in all aspects of vector pest control and social assistance resources, if not already an expert. Request additional resources and training, if necessary.

SUMMARY OF SERVICES:

Mosquito surveillance and mosquito fish – all unincorporated areas of Santa Barbara County and the cities of Goleta, Santa Barbara, and Carpinteria.

Mosquito treatment – Basic services area by request and/or when determined necessary by the District. Enhanced services area receives regular mosquito surveillance and treatment services.

Vector inspection assistance/advice – Enhanced services area only.

Public Nuisance Abatement, aka Enforcement – Enhanced services area only.

TCS Total Compensation Systems, Inc.

April 16, 2019

David Chang
General Manager
Mosquito & Vector Management District of Santa Barbara County
PO Box 1389
Summerland, CA 93067-1389

Dear David,

This letter is our proposal for GASB 74/75 actuarial valuation services. GASB 74/75 dramatically change the way services are provided, resulting in changes to our contracting practices.

As you know, GASB 75 requirements can be met every second year by using a streamlined “roll-forward” valuation (unless circumstances require a full valuation). It is only viable for a roll-forward valuation to be performed by the same actuary that performed the original full valuation. For this reason, we are including in this proposal a second year roll-forward valuation. Mosquito & Vector Management District of Santa Barbara County can elect not to proceed with the second year “roll-forward” or can choose to have a full valuation in the second year at the fee shown below for a full valuation.

To confidently schedule existing clients, we are providing an incentive for clients who make a commitment in advance of the valuation date. To reserve a place in our schedule, please send the signed contract and non-refundable deposit of one-half of the full valuation fee by June 1, 2019. The deposit is non-refundable because of the preliminary work we do to streamline valuations, as well as to compensate for downtime of resources that could result from cancelled contracts. By reserving a spot, Mosquito & Vector Management District of Santa Barbara County not only guarantees a valuation slot, but is given priority over every client that didn’t reserve one. As a further incentive to reserve early, we are giving a 10% discount of the full valuation fee (i.e. excluding the meeting fee and ADC funding valuation fee) – as well as of the roll-forward valuation fee – to those who reserve a spot by June 1, 2019. That means that, to reserve a spot, we must receive the signed contract and a check for \$1,134 – i.e. one-half of 90% of \$2,520 – by June 1, 2019. The following table shows the new fees under GASB 74/75:

	<u>Full GASB 74/75</u>	<u>GASB 74/75 w/ 10% Discount</u>
Fee for Full Valuation	\$2,520	\$2,268
Roll-forward Valuation for 2 nd Year	\$1,260	\$1,134
ADC Funding Valuation Fee* (optional)	\$900	\$900
Meeting Fee* (optional)	\$1,900	\$1,900

*Not subject to 10% discount

If you choose *NOT* to reserve a spot, we still hope to work with you on the GASB 74/75 valuation, though it will be at the full fee quoted above. Should you choose to proceed, attached is a one pager describing our information needs. Depending on your plan, we may need to request additional information.

Please let me know if you have any questions about the above or about retiree health benefits, in general. We would very much appreciate once again having the opportunity to work with Mosquito & Vector Management District of Santa Barbara County.

Sincerely,



Geoffrey L. Kischuk, FSA, FCA, MAAA
Consultant

DATA NEEDED TO COMPLETE RETIREE HEALTH VALUATION:

BENEFIT DESCRIPTION DOCUMENTS

To conduct a valuation, we need a full description of retiree health eligibility rules, extent of employer contributions, duration of coverage, etc. These are most commonly included in relevant sections of collective bargaining agreements, Board policies, etc. If you provide us with language from collective bargaining agreements, please also include a description of benefits provided to *non*-bargained employees (e.g. management, confidential, etc.)

DEMOGRAPHIC INFORMATION

In addition, we need demographic information. Following are the data elements we need to perform the retiree health valuation. It is OK to send data for active employees and retirees separately *as long as the data is “as of” the same date*. If possible, the data should be sent via E-mail to gkischuk@totcomp.com, in a standard file format (e.g. ASCII text, Excel, DBF, Access, etc). We can arrange a secured transfer upon request. Please note that we recognize that all data is sensitive and confidential and we take steps to safeguard the privacy of that data.

Active Employees:

NOTE: Please include a record for all benefit eligible employees, whether they receive benefits or not; and whether they are eligible for retiree benefits or not. There is no need to include records for employees who are not eligible for health benefits as an active employee.

- SSN, Identification Number or other unique identifying information
- Date of Birth
- Sex
- Hire Date
- % FTE Indicator
- Employee Classification/Bargaining Unit
- Current rate of regular pay used to generate pension credits
- Frequency of above pay rate (e.g. hourly, monthly, annual, etc.)
- An indication of the medical plan and coverage level (i.e. employee only, employee + one, etc.)

Retired Employees:

NOTE: Please only include records for retirees who receive medical and/or dental benefits or indicate in the record whether and which benefits a retiree has. Retirees should be included even if they are intended to pay the entire cost of their benefits.

- SSN, Identification Number or other unique identifying information
- Date of Birth
- Sex
- Retirement Date (if available)
- Employee Classification/Bargaining Unit
- District Contributions for retiree health benefits or enrolled plan (if available)

MEDICAL COST INFORMATION

If medical benefits are NOT provided through the CalPERS medical plan, please provide medical premium rates (including both employee and employer share) for active employees and also for retirees. If claim information is available, please provide the most recent 12 months of month by month claim data and month by month enrollment (by coverage type) for the most recent available 12 months. If there is an annual rate renewal calculation, please provide the most recent documentation.

MISCELLANEOUS

If OPEB benefits are being funded through a trust, please provide the most recent trust asset statement.

CONSULTING SERVICES AGREEMENT

This Agreement is entered into effective the 1st day of June, 2019 by and between Total Compensation Systems, Inc. ("Consultant"), a California corporation with principal offices located at 5655 Lindero Canyon Road, Suite 223, Westlake Village, California, 91362 and Mosquito & Vector Management District of Santa Barbara County ("Customer").

The following shall govern the provision of consulting services by Consultant to Customer.

1. Consulting Services. Consultant shall provide the consulting services described on Schedule 1 attached hereto.
2. Compensation to Consultant. Customer shall pay Consultant for the consulting services described on Schedule 1 attached hereto the compensation set forth on Schedule 2 attached hereto.
3. Term and Termination. (a) Term. This Agreement shall commence on the date first written above and shall continue in effect until August 29, 2019, or until all consulting services described on Schedule 1 have been performed, whichever occurs first, unless sooner terminated in accordance with the provisions of this Agreement. (b) Termination Without Cause. This agreement may be terminated at any time by either party upon sixty (60) days prior written notice to the other party. (c) Termination With Cause. Either party shall have the right to terminate this Agreement upon the failure of either party to observe any of the covenants and agreements required to be observed by it under this Agreement, and such failure continues for a period of thirty (30) days after written notice thereof. (d) Rights and Obligations after Termination. Termination of this agreement shall not relieve either party of any rights or obligations arising out of the Agreement prior to termination, with the exception that the amount of the final payment that shall be made by Customer shall be based solely upon the percentage of work that was completed by Consultant.
4. Customer Will Provide Information. Customer shall provide Consultant with the information necessary for Consultant to provide the consulting services described on Schedule 1 attached hereto.
5. Authorization to Acquire Information. Customer hereby authorizes Consultant to acquire the necessary information reasonably required by Consultant to provide the consulting services described on Schedule 1 attached hereto from any agency, agencies, source or sources.
6. Customer's Right to Provide Information. Customer represents and warrants to Consultant that it has the right to provide the information that will be given by Customer to Consultant, or which will be acquired by Consultant pursuant to paragraphs 4 and 5 above.
7. Limitation on Services. Customer understands that Customer retains sole authority and responsibility for the operation and design of all Customer's employee benefit plans.
8. Ownership of Systems and Materials. All systems, programs, operating instructions, forms and other documentation prepared by or for Consultant shall be and remain the property of Consultant. All data source documents provided by Customer shall remain the property of Customer.
9. Indemnification. (a) By Customer. Customer hereby agrees to defend and indemnify Consultant and hold Consultant harmless against any claims, injury, costs or damages (including actual attorneys' fees incurred) resulting from Customer's gross negligence or willful misconduct. (b) By Consultant. Consultant hereby agrees to defend and indemnify Customer and hold Customer harmless against any claims, injury, costs or damages (including actual attorneys' fees incurred) resulting from Consultant's gross negligence or willful misconduct.

10. General.

- a. Relationship of the Parties. The relationship between Consultant and Customer established by this Agreement is that of independent contractors. Consultant and Customer shall each conduct its respective business at its own initiative, responsibility, and expense, and shall have no authority to incur any obligations on behalf of the other.
- b. Force Majeure. No party shall have liability for damages or non-performance under this Agreement due to fire, explosion, strikes or labor disputes, water, acts of God, war, civil disturbances, acts of civil or military authorities or the public enemy, transportation, facilities, labor, fuel or energy shortages, or other causes beyond that party's control.
- c. Entire Agreement. This Agreement and the Schedules attached hereto contain the entire agreement between the parties and supersedes all previous agreements and proposals, oral or written, and all negotiations, conversations, or discussions between the parties related to the subject matter of this Agreement. This Agreement shall not be deemed or construed to be modified, amended, rescinded, canceled or waived in whole or in part, except by written amendment signed by both of the parties hereto.

11. Confidentiality. Consultant recognizes that its work will bring it into close contact with confidential information of Customer, including personal information about employees of Customer. Consultant agrees not to disclose anything that is the confidential information of Customer, or that is proprietary to Customer, including its software, its legacy applications, and its databases, to any third party.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as set forth below.

"CONSULTANT"
TOTAL COMPENSATION SYSTEMS, INC.

"CUSTOMER"
MOSQUITO & VECTOR MANAGEMENT
DISTRICT OF SANTA BARBARA COUNTY

Signed: 

Signed: _____

By: Geoffrey L. Kischuk

By: _____

Title: President

Title: _____

Date: April 16, 2019

Date: _____

SCHEDULE 1

For the purposes of this Agreement, "consulting services" shall include the following services provided by Consultant to Customer:

Consulting reports including all actuarial information necessary for Customer to comply with the requirements of current GASB accounting standards 74/75 related to retiree health benefits for two years, including one full valuation and one "roll-forward" valuation. Study results will be separated between one employee classification. Consultant will provide as many copies of the final reports as Customer shall reasonably request.

Services do not include Consultant's attendance at any meetings, unless requested by Customer at the fee shown in Schedule 2. Services also do not include a funding valuation unless requested by Customer at the fee shown in Schedule 2

SCHEDULE 2

Customer shall pay Consultant for the retiree health valuation report based on the full valuation a total of \$2,520. One-half, or \$1,260 shall be due within 30 days of the commencement of work by Consultant. One-half, or \$1,260 shall be due within 30 days of the delivery by Consultant to Customer of the draft consulting report for the full valuation (or within 30 days of contract termination, if earlier). Customer shall also pay Consultant for the retiree valuation report based on the “roll-forward” valuation a total of \$1,260 within 30 days of the delivery by Consultant to Customer of the draft consulting report for the “roll-forward” valuation (or within 30 days of contract termination, if earlier)

If Consultant receives a non-refundable deposit from Customer of \$1,134 by June 1, 2019, all amounts shown above shall be reduced by 10%.

In addition to the above fees, Customer agrees to pay Consultant an all-inclusive fee of \$1,900 per meeting to attend meetings related to the consulting services. Customer shall pay such meeting fees within 30 days of the meeting. Also in addition, to all of the above fees, Customer will pay Consultant \$900 for each “funding valuation” requested by Customer. Neither the meeting fee nor the fee for a “funding valuation” shall be subject to the above discount or to any other discounts.



April 18, 2019

To the Board of Directors
Mosquito and Vector Management District of Santa Barbara County
PO Box 1389
Summerland, CA 93067

We are pleased to confirm our understanding of the services we are to provide Mosquito and Vector Management District of Santa Barbara County for the fiscal year ending June 30, 2019 with optional year for the fiscal year ending June 30, 2020. We will audit the financial statements of the governmental activities, the major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of Mosquito and Vector Management District of Santa Barbara County as of and for the fiscal year ending June 30, 2019 with optional year for the fiscal year ending June 30, 2020. We will also perform the additional service of preparing the District's Special Districts Financial Transactions Report in accordance with the records provided to us by the District's management. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Mosquito and Vector Management District of Santa Barbara County's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Mosquito and Vector Management District of Santa Barbara County's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by Generally Accepted Accounting Principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis
- 2) Budgetary Comparison Schedules
- 3) Schedule of Changes in OPEB Liability
- 4) Schedule of OPEB Contributions
- 5) Proportionate Share of Net Pension Liability
- 6) Schedule of Pension Contributions

Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. Generally Accepted Accounting Principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of the accounting records of Mosquito and Vector Management District of Santa Barbara County and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of Mosquito and Vector Management District of Santa Barbara County's financial statements. Our report will be addressed to Board of Directors of Mosquito and Vector Management District of Santa Barbara County. We cannot provide assurance that

unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or may withdraw from this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The paragraph will also state that the report is not suitable for any other purpose. If during our audit we become aware that Mosquito and Vector Management District of Santa Barbara County is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. Generally Accepted Auditing Standards and the Standards for Financial Audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. Generally Accepted Auditing Standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. Our responsibility as auditors is limited to the period covered by our audit and does not extend to later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial

statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by Generally Accepted Auditing Standards.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Mosquito and Vector Management District of Santa Barbara County's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Other Services

We will also assist in preparing the financial statements and related notes of Mosquito and Vector Management District of Santa Barbara County in conformity with U.S. Generally Accepted Accounting Principles based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. In addition, we will prepare the Financial Transactions Report of Mosquito and Vector Management District of Santa Barbara County.

Management Responsibilities

Management is responsible for establishing and maintaining effective internal controls, including evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with U.S. Generally Accepted Accounting Principles, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts or grant agreements, or abuse that we report.

You are responsible for the preparation of the supplementary information, which we have been engaged to report on, in conformity with U.S. Generally Accepted Accounting Principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon or make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements and related notes and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash or other confirmations we request and will locate any documents selected by us for testing.

We will provide copies of our reports to the District; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Moss, Levy & Hartzheim LLP and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to State of California or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Moss, Levy & Hartzheim personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the State of California. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit on approximately August 1 of each year and to issue our reports no later than December 15 of each year. The preparation of the District's Special Districts Financial Transactions Report will be completed no later than January 31 of each year. Ronald A. Levy is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed \$10,250 for fiscal year ending June 30, 2019, and \$10,610 for the optional fiscal year ending June 30, 2020. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 30 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to Mosquito and Vector Management District of Santa Barbara County and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

Moss, Levy & Hartzheim LLP

Moss, Levy & Hartzheim LLP

RESPONSE:

This letter correctly sets forth the understanding of Mosquito and Vector Management District of Santa Barbara County.

Management signature: _____

Title: _____

Date: _____

Governance signature: _____

Title: _____

Date: _____

General Manager's Report
MVMDSBC Board of Trustees Meeting
May 9, 2019

1. The District was featured on KEYT's evening broadcast on 4/23 to promote mosquito awareness and MVCAC Mosquito Awareness Week: <https://www.keyt.com/news/mosquito-season/1071808336>
2. All staff completed their Continuing Education requirements for the current cycle ending 6/30.
3. Three-thousand five hundred and fifty eight dollars (\$3,558) was deposited in CERBT (5/5/19).
4. Top two general manager candidates were interviewed by board subcommittee (4/22/19)
5. BC participated in the Mosquito & Vector Management Assoc. of Calif. Southern Region Managers Meeting on 4/24

Upcoming Events:

- **AMCA Annual Washington Conference**, Washington D.C., 5/14-15/19
- CDPH conducting **plague surveillance** this month
- **BC on vacation** May 20-21, 2019
- **Memorial Day Holiday** May 27, 2019