



MOSQUITO AND VECTOR MANAGEMENT DISTRICT OF SANTA BARBARA COUNTY

ENVIRONMENTAL MANAGEMENT OF HUMAN DISEASE VECTORS

TRUSTEES:

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Vice-President Patty DeDominic, Santa Barbara County
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Any public records which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at the District's office located at 2450 Lillie Avenue, Summerland, CA 93067.

**THE REGULAR FEBRUARY 8, 2018, 2:00 PM
MONTHLY MEETING OF THE MVMDSBC BOARD OF TRUSTEES
HAS BEEN CANCELED AND A
SPECIAL MEETING IS SCHEDULED FOR:**

HOPE SCHOOL BOARD ROOM, 3970 LA COLINA ROAD, SANTA BARBARA CALIFORNIA 93110

FEBRUARY 8, 2018, 1:00 PM

SPECIAL MEETING AGENDA

1. ROLL CALL
2. CONFIRMATION OF AGENDA
3. NEW BUSINESS
 - A. Nomination and election of MVMDSBC Board officers for calendar year 2018**
4. STAFF ANNOUNCEMENTS regarding District business
 - A. Draft memorandum on MVMDSBC Services Description (Page nn)**
... a partial completion of the District's Strategic Plan Action Item 4 – Define Program Criteria
 - B. Miscellaneous issues – preparation for 2018**
Brief mention of, and request for, future agenda topics
 - Budget
 - Human resources
 - Strategic plan
 - C. Karen Schultz promoted from Vector Control Technician I-8E to VCT II-7B**
 - D. Trustee Blair due 2/29/18 for AB 1825 harassment prevention training**
5. CORRESPONDENCE
 - A. MVMDSBC to SBLAFCo (Page nn)**
District's activities and territories unchanged
 - B. CSDA provides [Board Member/Trustee Handbook](#) and brochure on [Special District Leadership Academy](#) (Page nn)**
One copy of each available at board meeting. Additional copies on request. Link to internet version provided.

C. County of Santa Barbara Auditor-Controller provides report of compliance for timely submission of financial audits and budgets by independent special districts

The MVMSBC was in compliance. Copy of report available on request.

6. PUBLIC COMMENT. Time reserved for the public to address the Board of Trustees relative to matters of District business not on the agenda. Comment time regarding specific agenda items will be available during consideration of the particular agenda items.

7. ITEMS OF GENERAL CONSENT. The following items can be approved by a single action of the Board. Items requiring additional discussion may be withdrawn from the listing and addressed in separate actions. (See attachments for each.)

- A. Approval of the Minutes of the November 9, 2017 regular meeting (Page nn)
- B. Approval of the November Financial Statements for County Fund 4160 (Page nn)
- C. Approval of the December Financial Statements for County Fund 4160 (Page nn)
- D. Approval of the January Financial Statements for County Fund 4160 (Page nn)
- E. Approval of the November Vendor Disbursement Reports (Page nn)
- F. Approval of the December Vendor Disbursement Reports (Page nn)
- G. Approval of the January Vendor Disbursement Reports (Page nn)
- H. Approval of the November Disease Surveillance Reports (Page nn)
- I. Approval of the December Disease Surveillance Reports (Page nn)
- J. Approval of the January Disease Surveillance Reports (Page nn)
- K. Approval of the November District Operations Report (Page nn)
- L. Approval of the December District Operations Report (Page nn)
- M. Approval of the January District Operations Report (Page nn)
- N. RPTTF Allocations Report Actual Distribution as of January 2, 2018 (Page nn)
- O. VCJPA Contingency Fund Analysis as of December 31, 2017 (Page nn)
- P. CERBT balance report as of December 31, 2017 (Page nn)
- Q. Approval of budget preparation and benefit assessment schedule (Page nn):
 - February 8** Discuss FY 2018-19 budget and goals
 - March** SCI initiates Engineer's Report
 - March 8** Review/discuss first draft of FY 2018-19 budget
 - April 12** Continue discussion of draft of FY 2018-19 budget
 - April 19** SCI submits draft Engineer's Report
 - May 10** Consider resolution declaring intent to levy assessments;
 - establishing a cost of living adjustment
 - preliminarily approving Engineer's Report
 - providing notice of public hearing on June 21
 - Approve FY 2018-19 budget
 - June 21** Publish notice of public hearing
 - July 12** Public hearing and consider resolution approving Engineer's Report and ordering the levy of assessments for FY 2018-19

8. OLD BUSINESS. The Board will discuss and may take action on the following items.

A. Facilities Improvement Plan status

- Feasibility report (Page nn)
- CSFPD correspondence (Page nn)

B. Accounts receivable contracts' status (5909 Misc. Revenue)

- Provide an opportunity for the Board to discuss the status of mosquito control and monitoring services that are provided to certain public agencies and private entities for a fee. (Page nn)
- State Parks Oceano Dunes renewing through December 2019 - \$30,000 over two years

9. NEW BUSINESS. The Board will discuss and may take action on the following items.

A. Consider disposal of surplus equipment (Page nn)

B. Four VCTs - MVCAC Live Continuing Education Program, March 27-28, 2018

Approve training and travel expenditure not to exceed \$2,600

Budget	7653	7730	Total
Beginning balance	\$3,750.00	\$5,800.00	\$9,550.00
Balance (after all planned expenses)	\$1,120.50	\$1,357.72	\$2,478.22
Actual balance	\$629.50	\$4,231.05	
2018 Live CEU Riverside (4 staff/2 nights)			
4 VCTs registration (\$100 per VCT)	\$400.00		
8 nights lodging (\$247.90 per night)		\$1,983.20	
4 meals (\$20 per meal estimated)		\$80.00	\$2,463.20

C. Impact of Thomas Fire and Flood

D. Fiscal year 2018-19 budget preparations (Page nn)

FYE 2018 budget provided for reference (Page nn)

10. MANAGER'S REPORT (Page nn)

11. BOARD ANNOUNCEMENTS

12. CLOSED SESSION

A. Public comment on closed session agenda items

B. Closed session pursuant to Government Code § 54957.6

Conference with labor negotiator

Agency designated representative: David Chang, General Manager

Employee organization: Mosquito and Vector Management District of Santa Barbara County Employees Association

Under negotiation:

Draft Memorandum of Understanding to determine wages, benefits, and terms and conditions of employment

C. Reconvene to open session to report action taken (if any) in closed session

13. ADJOURNMENT (Next scheduled meeting: Thursday, March 8, 2018)