

Index to Resolutions of the Mosquito and Vector Management District of Santa Barbara County

This is a list of the resolutions adopted by the Board of Trustees of the Mosquito and Vector Management District of Santa Barbara County. This is not exhaustive of all the resolutions adopted by the Board. The district formed in 1936. The intent is to assist the governance of the district.

For more information, contact the general manager – gm@mvmdistrict.org, (805) 969-5050.

Resolutions on the Internet

...ordered by year of resolution, oldest first (CMAD 1936)

(75)-140 GVMAD Employee Coverage under California State Social Security Agreement of March 9, 1951 executed by Application and Agreement, Ret.– §32A. Excluded: elective legislative positions and part-time positions. ♪

(79)-112 CMAD pursuant to Govt Code does not possess lands or air space in excess of its needs

(79)-148 GVMAD pursuant to Govt Code does not possess lands or air space in excess of its needs

(80)-148 GVMAD pursuant to Govt Code does not possess lands or air space in excess of its needs

(80)-113 CMAD pursuant to Govt Code does not possess lands or air space in excess of its needs

(82)-114 CMAD pursuant to Govt Code does not possess lands or air space in excess of its needs (*a digital copy is not available, unsure if there is a filed hard copy*)

(82)-115 CMAD authorizes CA Dept of Genl Svcs to purchase items on behalf of the CMAD

(82)-151 GVMAD pursuant to Govt Code does not possess lands or air space in excess of its needs

(82)-152 GVMAD authorizes CA Dept of Genl Svcs to purchase items on behalf of the GVMAD

90-107 GVMAD election to receive incremental property tax revenue per HSC §33676 that would otherwise be allocated to the Isla Vista Redevelopment Agency

(911014) CMAD declares itself exempt from filing Annual Statement of Economic Interests as per exemption with the California Fair Political Practices Commission for agencies with annual budget of less than \$70,000. (*hard copy not in file*)

(91112) GVMAD authorized to apply for elective coverage for employee disability insurance with the Employment Development Dept for not less than two calendar years on form DE 1378M.

91112) CMAD approves and supports application by GVMAD for elective coverage for employee disability insurance with the Employment Development Dept for not less than two calendar years.

03-92 GVMAD approves VCJPA Pooled Workers' Compensation coverage

93-02 CMAD/GVMAD requests inclusion in SBCERS.

93-3 GVMAD changes name to GVVCD

93-4 GVMAD implements Code of Civil Procedure §1094.6 setting forth a statute of limitations applicable to administrative mandates.

93-5 GVMAD annexes all of Santa Barbara County excluding the cities of Buellton, Guadalupe, Lompoc, Santa Maria, Solvang; the territory of CMAD; and the territory of the City of Santa Barbara lying outside of the GVMAD.

94-1 CMAD requests representation by LAFCO; and proposes no restrictions by LAFCO.

94-1 GVVCD adopts PEMHCA and sets the employer contribution for annuitants to \$450 per month

94-02 CMAD notifies of the intent to convene public hearing on vector control service charges on the County Tax Roll.

94-2 GVVCD requests representation by LAFCO; and proposes no restrictions by LAFCO.

94-03 CMAD adopts levies and imposes a service charge for FY 94-95, and subsequent years, for vector surveillance and control projects on parcels within the District; charge not to exceed \$16 per year; hearings required every year; the service charge is exempt from CEQA; service charge collected by Santa Barbara County Tax Collector in the same manner as ad valorem; sets the service charge at \$7.91 per year.

94-03 GVVCD notifies of the intent to convene public hearing on vector control service charges on the County Tax Roll.

94-04 CMAD approves VCJPA Joint Exercise of Powers Agreement of 7/1/1979

94-04 GVVCD adopts levies and imposes a service charge for FY 94-95 for vector surveillance and control projects on parcels within the District; the service charge is exempt from CEQA; service charge collected by Santa Barbara County Tax Collector in the same manner as ad valorem; charge not to exceed \$8 per year; sets the service charge at \$6.17 per year; hearings required every year;.

94-05 GVVCD approves VCJPA Joint Exercise of Powers Agreement of 7/1/1979

95-1 GVVCD authorizes purchase of certain items via State General Services

95-03 GVVCD imposes a service charge for FY 95-96 at \$6.17 per year

95-04 GM authorized on behalf of GVVCD to apply and obtain federal financial natural disaster assistance for Cal Late Winter Storms 1995

96-01 CMAD imposes a service charge assessment and adopting an annual schedule of charge for FY 96-97, not to exceed \$16 per year; at \$7.91 per assessment unit per parcel per year.

96-01 GVVCD declares intent to conduct vector surveillance and control in the GVVCD and levy assessments at \$6.17 per assessment unit per parcel per year; not to exceed \$20.

96-02 GVVCD orders vector surveillance and control in the GVVCD and levies assessments at \$6.17 per assessment unit per parcel per year; not to exceed \$20.

96-02 CMAD authorizes General Manager to purchase 2450 Lillie Ave real estate.

96-03 GVVCD authorizes General Manager to purchase 2450 Lillie Ave real estate.

97-01 CMAD imposes a service charge assessment and adopting an annual schedule of charge for FY 97-98, not to exceed \$16 per year; at \$7.91 per assessment unit per parcel per year.

97-02 GVVCD orders vector surveillance and control in the GVVCD and levies assessments at \$6.17 per assessment unit per parcel per year; not to exceed \$20.

98-01 Changes the name of the GVVCD to Santa Barbara Coastal Vector Control District

98-02 SBCVCD Rules for Proceedings (not found in file)

98-03 CMAD imposes a service charge assessment and adopting an annual schedule of charge for FY 98-99, not to exceed \$16 per year; at \$7.91 per assessment unit per parcel per year.

98-03 SBCVCD imposes a service charge assessment and adopting an annual schedule of charge for FY 97-98, not to exceed \$16 per year; at \$6.17 per assessment unit per parcel per year.

98-04 Merging of the two Districts

98-05 Enrolls the District into CalPERS

99-01 CMAD dissolves and trustees, assets & liabilities transferred to SBCVCD

99-02 SBCVCD completes reorganization, annexes CMAD territory, accepts trustees, assets & liabilities, assumes receipt of assessments and taxes,

99-03 SBCVCD establishes two assessment zones to distinguish CMAD previous territory (zone 2) and SBCVCD (zone 1) and reiterates maximum assessment at \$20 for zone 1 (96-02) and \$16 for zone 2 (96-01).

99-04 SBCVCD to accept deed to principal office from CMAD

- 99-05** SBCVCD amends proceedings rules. Board makeup at seven total – four from Goleta and three from Carp. Trustee reimbursement at \$50/month. Board meeting schedule and location.
- 99-06** SBCVCD authorized to acquire federal surplus property. Terms and conditions to use surplus property.
- 99-07** SBCVCD imposes a service charge assessment and adopting an annual schedule of charges for FY 99-2000, for zone 1 at \$6.17 per SFR assessment unit parcel per year; and describing the maximum allowable assessment at \$6.46 per SFR assessment unit parcel per year.
- 99-08** SBCVCD imposes a service charge assessment and adopting an annual schedule of charges for FY 99-2000, for zone 2 at \$7.91 per SFR assessment unit parcel per year.
- 99-09** SBCVCD approves amendment to VCJPA Exercise of Powers Agreement to broaden the membership requirement to a duly organized mosquito district that is eligible to be a member of the MVCAC.
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- 00-01** SBCVCD adopts CEQA Guidelines; Preliminary Assessment for Mosquito Control; approves mosquito program; finds that the program is exempt from CEQA; authorizes the General Manager, but reserves board approval of certain actions, to comply with CEQA
- 00-02** SBCVCD levies assessments for zone 1 at \$6.17 per assessment unit per parcel per year; not to exceed \$20; and describing the maximum allowable assessment at \$6.68 per SFR assessment unit parcel per year; and authorizes and requests the Tax Collector to collect assessments on property tax bills.
- 00-03** SBCVCD levies assessments for zone 2 at \$7.91 per assessment unit per parcel per year; not to exceed \$16; and authorizes and requests the Tax Collector to collect assessments on property tax bills.
- 00-04** SBCVCD amends 94-1 to add COLA at 3% per year, retroactively and for the future, to the district's contribution towards employees' health insurance benefit, which at the time was \$450 per month.
- 00-05** SBCVCD applies to annexation with SBLAFCo
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- 01-01** SBCVCD establishes an accounting policy for order of expenditure of revenue: 1. first funds spent are deemed to be proceeds of special assessments in the respective Service Zone where they were collected; 2 the next fund spent are contracts and other miscellaneous income and 3 last funds spent are property tax proceeds.
- 01-02** SBCVCD levies assessment in Service Zone #1 for FY 01-02 at \$6.17. Maximum allowable was \$6.89.
- 01-03** SBCVCD levies assessment in Service Zone #2 for FY 01-02 at \$7.91.
- 01-04** SBCVCD amends rules for proceedings as listed in Res. 98-2 to change the regular monthly meeting time to 3:00 PM
- 01-05** SBCVCD applies to annex all remaining unincorporated territory of the County of Santa Barbara.

- 01-06** SBCVCD staff hired prior to January 1999 converted to 2% at 57 retirement benefit formula.
- 01-07** SBCVCD agrees to property tax exchange in connection with annexation of territory.
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- 02-01** SBCVCD establishes procedure for levy of assessment in pending and future annexations.
- 02-02** SBCVCD adopts assessment for FY 02-03 for service zone #1 at \$6.17 per unit. The allowable assessment was \$7.08.
- 02-03** SBCVCD adopts assessment for FY 02-03 for service zone #2 at \$7.91 per unit.
- 02-04** SBCVCD changes retirement contributions to be pre-tax.
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- 03-01** SBCVCD adopts assessment for FY 03-04 for service zone #1 at \$6.17 per unit. The allowable assessment was \$7.08.
- 03-02** SBCVCD adopts assessment for FY 03-04 for service zone #2 at \$7.91 per assessment unit
- 03-03** SBCVCD declares mosquito larvae found at twelve sites owned by the County of Santa Barbara as a public nuisance (as described in a notice, unknown where the notice is)
- 03-04** (not in file)
- 03-05** SBCVCD proposes to extend the boundaries of service zone #1 to include Summerland, Montecito, Mission Canyon and Hidden Valley (reference to a map, unknown where the map is). Ordering the district manager to produce an Engineers Report.
- 03-06** SBCVCD initiates annexation of all remaining territory within the City of Santa Barbara not now in the District; designates CEQA exemption; authorize district manager to apply to LAFCO; declares compliance with Cortese/Knox and consistency with the District's sphere of influence.
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- 04-01** SBCVCD reduces the number of county trustees from 5 to 3 members; leaving the board with 3 members representing the unincorporated area and 2 representing the incorporated area.
- 04-02** SBCVCD proposes to extend Service Zone #1 from unincorporated Santa Barbara County; cities of Goleta; Carpinteria; portion of the city of Santa Barbara, including the Airport; unincorporated Goleta Valley, Carpinteria Valley, Hope Ranch, Isla Vista to include the rest of the city of Santa Barbara; unincorporated Montecito, Hidden Valley, Mission Canyon, Summerland, Carpinteria and the Goleta foothills.
- 04-03** SBCVCD adopts Proposition 218 Assessment Ballot Proceedings Procedures
- 04-04** SBCVCD repeals Resolution 04-01 regarding the number of trustees.

- 04-05** SBCVCD reports the results of protest election – 65.1% "Yes" assessment vs. 34.9% "No" assessment; and adds and includes Extension 1 in Service Zone #1
- 04-06** SBCVCD levies assessment for Service Zone #1, FY 04-05 at \$6.17. Maximum allowable at \$7.53
- 04-07** SBCVCD levies assessment for Service Zone #2, FY 04-05 at \$7.91.
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- 05-01** SBCVCD sets compositions and size of board at eight – five appointed by County of Santa Barbara Board of Supervisors, and one each by the cities of Goleta, Santa Barbara and Carpinteria. Cities forming or annexed to the District entitled to appoint a trustee.
- 05-02** SBCVCD initiates annexation of all remaining territory within the City of Santa Barbara not now in the District; designates CEQA exemption; authorize district manager to apply to LAFCO; declares compliance with Cortese/Knox and consistency with the District's sphere of influence.
- 05-03** SBCVCD establishes a public records policy, including a schedule for copying charges and when notification of the Board is required.
- 05-04** SBCVCD levies assessment for Service Zone #1, FY 05-06 at \$6.17. Maximum allowable at \$7.83
- 05-05** SBCVCD levies assessment for Service Zone #2, FY 05-06 at \$7.91.
- 05-06** SBCVCD levies assessment for zone #1 at \$6.17 per unit and zone #2 at \$7.91 per unit for FY 05-06.
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- 06-01** SBCVCD changes name to Mosquito and Vector Management District of Santa Barbara County.
- 06-02** MVMDSBC increases trustee stipend to \$100.
- 06-03** MVMDSBC complies with AB1234 and adopts a travel and expense reimbursement policy. Per AB1234 each trustee is required to receive two hours of ethics training. Trustees may attend relevant training paid by the District. Payment for training is in addition to the \$100 per month stipend. Processes to receive reimbursement defined. Reports from trustees on trainings. Extensive policy set forth, including:
1. General manager to direct mode of travel by trustees and staff
 2. Any travel by trustees requires Board of Trustees approval.
 3. Travel requiring more than one travel day require approval by Board of Trustees.
 4. Reimbursable expenses defined.
 5. Meals at actual cost including tip not to exceed \$60 per day. Receipts required.
 6. Private vehicle use requires auto liability on file.
- 06-04** MVMDSBC establishes its Rules for Proceedings. These essentially are the Board's by-laws for the operation of board of trustee meetings.
- 06-05** MVMDSBC adopts conflict of interest code
- 06-06** MVMDSBC levies assessments service zone #2 for FY 06-07 at \$7.91 per unit.

- 06-07 MVMSDBC levies assessments service zone #1 for FY 06-07 at \$6.46 per unit. Maximum allowable is \$8.20.
- 06-08 MVMSDBC levies assessment for zone #1 at \$6.46 per unit and zone #2 at \$7.91per unit for FY 06-07.
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- 07-01A MVMSDBC levies assessments service zone #1 for FY 07-08 at \$6.67 per unit. Allowable was \$8.47 per unit.
- 07-01B MVMSDBC levies assessments service zone #2 for FY 07-08 at \$7.91 per unit.
- 07-02 MVMSDBC levies assessment for zone #1 at \$6.67 per unit and zone #2 at \$7.91per unit for FY 07-08.
- 07-03 MVMSDBC creates Fixed Asset Replacement Reserve Fund with \$269,280 from accumulated depreciation.
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- 08-01 MVMSDBC agreement with US Bank Cal-Card made April 2008.
- 08-02 MVMSDBC levies assessments service zone #1 for FY 08-09 at \$6.89 per unit. Allowable was \$8.74 per unit.
- 08-03 MVMSDBC levies assessments service zone #2 for FY 08-09 at \$7.91 per unit.
- 08-04 MVMSDBC adopts conflict of interest code and updates disclosure categories.
- 08-05 MVMSDBC levies assessment for zone #1 at \$6.89 per unit and zone #2 at \$7.91 per unit for FY 08-09.
- 08-06 MVMSDBC provides workers' compensation coverage to District's Board of Trustees.
- 08-07 MVMSDBC updates its **Rules for Proceedings** and supersedes the rules from 06-04 of Board of Trustees. These essentially are the Board's by-laws for the operation of board of trustee meetings.
- 08-08 MVMSDBC complies with AB1234 and adopts a revised **travel and expense reimbursement policy**. Per AB1234 each trustee is required to receive two hours of ethics training. Trustees may attend relevant training paid by the Diistrict. Payment for training is in addition to the \$100 per month stipend. Processes to receive reimbursement defined. Reports from trustees on trainings. Res. 06-03 is repealed. Extensive policy set forth, including:
1. General manager to direct mode of travel by trustees and staff
 2. One travel day (including time in training/meeting) equals 12 hours.
 3. Any travel by trustees requires Board of Trustees approval.
 4. Travel requiring more than one travel day require approval by Board of Trustees.
 5. Reimbursable expenses defined.
 6. Meals at actual cost including tip. Receipts required. Reimbursement by IRS per diem rate schedule for Santa Barbara Publication 1542
 7. Private vehicle use requires auto liability on file.

08-09

MVMDSBC updates its acquisition (purchasing) rules and supersedes the rules from 05-01. The rules are summarized:

1. Proposed expenditures that exceed \$15,000 shall be solicited through a formal request for bid/proposal process. The process is outlined. Award shall require approval by the Board.
2. Proposed expenditures between \$5,000 and \$15,000 shall be solicited through a minimum of three informal or formal RFPs.
3. Proposed expenditures less than \$5,000 – the general manager may authorize the purchase and report the transaction to the Board of Trustees at the next regularly scheduled meeting without the RFP or approval by the Board of Trustees. The general manager is instructed to use his best judgment to minimize the expense.
4. Alternatively, the general manager may, on a case by case basis, request the State or County to make purchases on behalf of the District provided that acquisitions are achieved at a cost lower than can be achieved on its own.
5. The Board, in the event of an emergency, may pass a resolution to expend funds without soliciting bids. In the event that it is not feasible to obtain a resolution to respond to an emergency in a timely manner the general manager may expend funds without soliciting bids. The Board of Trustees shall review and ratify the action of the general manager by resolution after the acquisition.
6. Additional sections describe exceptions and violations to the policy.

09-01

MVMDSBC levies assessment for Service Zone #1 for FY 09-10 at \$7.99. The maximum allowable assessment is \$8.77.

09-02

MVMDSBC levies assessment for Service Zone #2 for FY 09-10 at \$7.99.

09-03

MVMDSBC provides accumulated sick leave credit up to 2,088 hours added to term of service for purposes of calculating retirement benefits.

09-04

MVMDSBC levies assessment for fiscal year 09-10 for Service Zones #1 and #2 at \$7.99.

09-05

MVMDSBC updates its **acquisition (purchasing) rules** and supersedes the rules from 08-09. The rules are summarized:

1. Proposed expenditures that exceed \$15,000 shall be solicited through a formal request for bid/proposal process. The process is outlined. Preference may be given to bids from within Santa Barbara County or California. Award shall require approval by the Board.
2. Proposed expenditures between \$5,000 and \$15,000 shall be solicited through a minimum of three informal RFPs or proposals from readily available sources. The process is outlined. Preference may be given to bids from within Santa Barbara County or California. Award shall require approval by the Board.
3. Proposed expenditures less than \$5,000 – the general manager may authorize the purchase and report the transaction to the Board of Trustees at the next regularly scheduled meeting without the RFP or approval by the Board of Trustees. The general manager is instructed to use his best judgment to minimize the expense.
4. Alternatively, the general manager may, on a case by case basis, request the State or County to make purchases on behalf of the District

provided that acquisitions are achieved at a cost lower than can be achieved on its own.

5. Single source purchase may be authorized by the board for any amount. RFPs not required.
6. The Board, in the event of an emergency, may pass a resolution to expend funds without soliciting bids. In the event that it is not feasible to obtain a resolution to respond to an emergency in a timely manner the general manager may expend funds without soliciting bids. The Board of Trustees shall review and ratify the action of the general manager by resolution after the acquisition.
7. Additional sections describe exceptions and violations to the policy.

[10-01](#) MVMDSBC proposes assessment for fiscal year 10-11 for Service Zone #1 at \$8.14. Maximum allowable at \$8.58.

[10-02](#) MVMDSBC proposes assessment for fiscal year 10-11 for Service Zone #2 at \$8.14.

[10-03](#) MVMDSBC levies assessment for fiscal year 12-13 for Service Zones #1 and #2 at \$8.14.

[11-01](#) MVMDSBC proposes assessment for fiscal year 11-12 for Service Zone #1 at \$8.58. Maximum allowable at \$9.11.

[11-02](#) MVMDSBC proposes assessment for fiscal year 11-12 for Service Zone #2 at \$8.58.

[11-03](#) MVMDSBC levies assessment for fiscal year 12-13 for Service Zones #1 and #2 at \$8.58.

[11-04](#) MVMDSBC adopts GASB 54 establishing a **fund balance policy**.

[11-05](#) MVMDSBC adopts policy and procedures regarding credit card expenditures and reconciliation

[12-01](#) MVMDSBC proposes assessment for fiscal year 12-13 for Service Zone #1 at \$8.92. Maximum allowable at \$9.29.

[12-02](#) MVMDSBC proposes assessment for fiscal year 12-13 for Service Zone #2 at \$8.92.

[12-03](#) MVMDSBC adopts retirement plan 7 for general members. Any District employee hired after July 1, 2012 is enrolled in plan 7. District employees hired after July 1, 2012 who were already SBCERS plan 5 enrollees retain plan 5.

[12-04](#) MVMDSBC levies assessment for fiscal year 12-13 for Service Zones #1 and #2 at \$8.92.

[13-01](#) MVMDSBC sets new maximum contribution at \$1,910 for employees' health insurance premiums, which shall be adjusted each year by the change in CPI. Excess costs deducted from the employee's pay.

- 13-02** MVMSDBC proposes assessment for fiscal year 13-14 for Service Zone #1 at \$9.04. Maximum allowable at \$9.41.
- 13-03** MVMSDBC proposes assessment for fiscal year 13-14 for Service Zone #2 at \$9.04.
- 13-04** MVMSDBC levies assessment for fiscal year 13-14 for Service Zones #1 and #2 at \$9.04.
- 13-05** MVMSDBC fixes the employer's contribution under PEMHCA. The employer's contribution for each employee, retiree, survivor, shall be the amount necessary to pay the full cost of enrollment including family in a health benefits plan up to a maximum of the minimum employer contributions per month per Government Code § 22892(b)(1).
- 13-06** MVMSDBC sets new maximum contribution to health insurance premiums for employees hired after January 1, 2014 at \$1,300 per month, which shall be adjusted each year by the change in CPI. Excess costs deducted from the employee's pay.
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- 14-01** MVMSDBC proposes assessment for fiscal year 14-15 for Service Zone #1 at \$9.13. Maximum allowable at \$9.51
- 14-02** MVMSDBC proposes assessment for fiscal year 14-15 for Service Zone #2 at \$9.13.
- 14-03** MVMSDBC levies assessment for fiscal year 14-15 for Service Zones #1 and #2 at \$9.13.
- 14-04** MVMSDBC adopts a revised conflict of interest code (added operations manager)
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- 15-01** MVMSDBC proposes assessment for fiscal year 15-16 for Service Zone #1 at \$9.18.
- 15-02** MVMSDBC proposes assessment for fiscal year 15-16 for Service Zone #2 at \$9.18.
- 15-03** MVMSDBC levies assessment for fiscal year 15-16 for Service Zones #1 and #2 at \$9.18.
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- 16-01** MVMSDBC proposes assessment for fiscal year 16-17 for Service Zone #1 at \$9.71.
- 16-02** MVMSDBC proposes assessment for fiscal year 16-17 for Service Zone #2 at \$9.71.
- 16-03** MVMSDBC levies assessment for fiscal year 15-16 for Service Zones #1 and #2 at \$9.71.
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- 17-01** MVMSDBC sets the District's contribution to health insurance to pay the full cost of employee's enrollment not to exceed the aggregate amount for all employees, up to a maximum of \$14,000
- 17-02** MVMSDBC authorized to deposit money into the County of Santa Barbara treasury.

- 17-03** MVMDSBC proposes assessment for fiscal year 17-18 for Service Zone #1 at \$9.97
 - 17-04** MVMDSBC proposes assessment for fiscal year 17-18 for Service Zone #2 at \$9.97
 - 17-05** MVMDSBC levies assessment for fiscal year 17-18 for Service Zones #1 and #2 at \$9.97.
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- 18-01** MVMDSBC proposes assessment for fiscal year 18-19 for Service Zone #1 at \$10.35
- 18-02** MVMDSBC proposes assessment for fiscal year 18-19 for Service Zone #2 at \$10.35
- 18-03** MVMDSBC levies assessment for fiscal year 18-19 for Service Zones #1 and #2 at \$10.35.
- 18-04** MVMDSBC fixes the employer contributions at an equal amount for employees and annuitants under PEMHCA
- 18-05** MVMDSBC clarifies retiree health insurance benefits